



## **PARKS & RECREATION ADVISORY COMMISSION MEETING AGENDA**

**August 17, 2026**

Rowser Annex; Main Conference Room  
1729 Richmond Highway, Stafford, Virginia 22554

|                                                                                                                         |         |
|-------------------------------------------------------------------------------------------------------------------------|---------|
| Call to Order                                                                                                           | 7:00 PM |
| Silent Roll Call                                                                                                        | 7:01 PM |
| Approval of Minutes                                                                                                     | 7:02 PM |
| Public Comments                                                                                                         | 7:05 PM |
| <ul style="list-style-type: none"><li>Kelly Hartland, Skatepark stakeholder; Teen future &amp; culture shifts</li></ul> |         |
| Unfinished Business                                                                                                     | 7:15 PM |
| New Business                                                                                                            | 7:20 PM |
| Liaisons' Report                                                                                                        | 7:30 PM |
| Director's Report                                                                                                       | 7:35 PM |
| Commission Member Comments                                                                                              | 7:45 PM |
| Adjournment                                                                                                             | 8:00 PM |

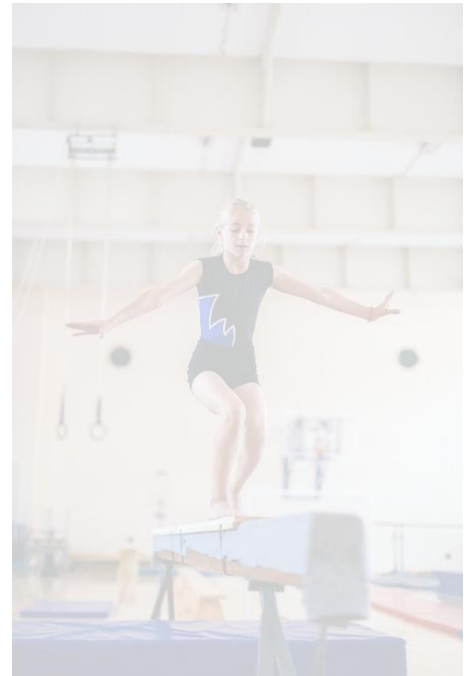
## COMMUNITY RECREATION

- 55+ Bingo, Bunco & Card Sharks
- 55+ Monthly Book Club
- 55+ No Fall Aikido
- 55+ Tuesday Movies
- 55+ Weekly Lunch
- 55+ Fit 4 Life
- Bracelet Making
- Camps Accokeek, Aquia, Kenosha, Okeechobee & Winamac
- Camps Crafty Kids, Nature, Olympic, Science, Sports & CyberTeck Academy
- Faux Vases
- Macrame
- Swim lessons at Mark Lenzi Pool & Woodlands
- Water Aerobics
- Open Art Studio
- Outdoor Teen Extravaganza
- Polymer Clay
- Teen Dodgeball Challenge
- Watercolor Painting
- The Magical Color Wheel



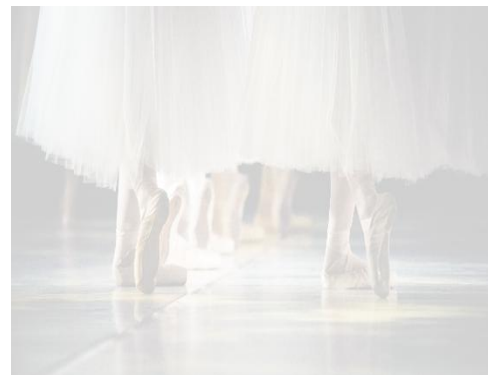
## GYMNASTICS CENTER IN JULY

- 5 Birthday Parties
- 8 Tot Open Gym Sessions
- Session #12 of Gymnastics
- Session #12 of Ninja Classes
- Summer Camps
- Parents Night Out activity
- Adult Gymnastics Open Workout
- New River Dance Studio Camps
- Annual All Staff Training and Meeting
- Members of the team staff attended the USAG Region 7 Congress
- Competitive Team Women and Men's monthly practices



## GYMNASTICS CENTER IN AUGUST

- 8 Birthday Parties are scheduled
- 12 Tot Open Gym Sessions are scheduled
- Session #1 of gymnastics scheduled
- Session #1 of Ninja Classes scheduled
- New River Dance Studio classes are scheduled
- Competitive Team Women and Men's monthly practices are scheduled



## AT THE PARKS...

### Curtis Park

Abel Boat Ramp, Curtis Boat Landing, Lake Mooney, Hartwood ES, Rocky Pen ES, Gayle MS

- Litter control at Lake Mooney, Gateway signs, Friends of Havoc Dog Park, Lake Curtis and Lake Abel
- Mowing at Lake Mooney, Friends of Havoc Dog Park, Gateway signs and Lake Curtis, Lake Abel
- Opened, closed and cleaned bathrooms at Lake Mooney, Friends of Havoc Dog Park, and Curtis Park
- Regularly maintained park buildings and restrooms
- Performed equipment maintenance and repairs
- Continued pool checks for issues
- Camera checks for the month
- Swim meet; July 8th & 13th (set-up light towers)
- Assisted Rec Department with kayaks and camps
- Trimmed lakeshores at Curtis and Abel Lake
- Cleaned up trees and branches from Storms
- Assisted Pratt with Stage for 4<sup>th</sup> of July set-up stage and returned
- Continued with some updates on the disc golf course debris removal and Tee Pad maintenance
- Took out some trees along the parkway
- Trimmed the sides of the trail system at Curtis
- Repaired vandalized sink at pool
- Cleaned spray paint off bathroom dividers at the pool
- Checked cameras at pool after stolen items (changed codes)
- Trail inspections after several storms
- Cleared the fence line at Lake Mooney

### Embrey Mill

Autumn Ridge Park, Woodlands Pool, Burns ES, Colonial Forge HS, Poole MS, North Stafford HS, Park Ridge ES, Thompson MS, Winding Creek ES

- Mowed Park and outside sites
- Picked up trash at park and outside sites
- Drained pool and refilled after patron dropped glass Tupperware container on pool deck
- Had repairs made to irrigation
- Put out fertilizer out on field 9 and aerated
- Put out topsoil in high wear areas
- Checked Mine Rd. fields and nets on weekly basis and cleaned as needed
- Added crumb rubber to high wear areas
- Kaivac bathrooms
- Put out light tower for swim meet
- Removed broken slide from playground at Autumn Ridge and had fence installed
- Reinstalled light fixtures at Woodlands after they came out of niche
- Hosted kickball tournament
- Reinstalled and replaced banners after storms
- Checked goal hardware and tightened up
- Had work done on mini split at Woodlands
- Removed vines from fencing
- Washed out the back of Workmans
- Organized janitorial closets, shop yard and tool shed

## Smith Lake

Government Island, Patawomeck Park, Barrett ES, Moncure ES, Heim MS, Widewater ES, Hampton Oaks ES

- Groomed and maintained synthetic fields
- Maintained shop area cleanliness
- Maintained the gateway signs; litter control
- Groomed baseball fields for SBL practices
- Repaired mound on Diamond field 1 after each use
- Mowed Smith Lake, Patawomeck, Widewater, Government Island, and Gateway sign weekly
- Checked playground daily for safe play
- Kept trails blown off and maintained
- Trimmed back the trails at Smith Lake and Government Island
- Changed oil and blades on mowers
- Filled in holes at Patawomeck Park in irrigation pond that was caused by beavers
- Helped with World Series preparations
- Moved all trucks to Pratt for the 4th of July
- Worked on repairs of the boardwalk at Government Island

## McDuff Park

Aquia Landing, Civil War Park, Little Falls Boat Landing, Rabbitt Rd. Tower, Conway ES, Dixon Smith MS, Ferry Farm ES, Grafton ES

- Daily prep of dog parks.
- Daily maintenance on playground and repaired gates.
- Cleared Parks and trails of litter.
- Groomed and lined baseball fields.
- Mowed athletic fields, common areas and dog park.
- Trimmed trees back around park and cleared trees from walking path.
- Continue cleaning shop yard.
- Power washed trucks and pavilions.
- Prepped baseball fields from daily use and repaired gates.
- Removed soccer goals from fields.
- Repaired pitching screen.
- Assembly of picnic tables and trash cans.
- Clearing along fence lines of vines and trees.
- Maintained parking area/spaces.
- Removed staples from pavilion area.
- Repaired grinder pump.
- Repaired boat ramp at Little Falls.
- Patched asphalt on roadway.

The RRJ detainees are working 5 days a week, mowing and cleaning gateways on Rt. 3, Rt. 630, Rt. 610 and at Patawomeck Park.

## Chichester Park

Courthouse Community Center, Rowser Annex, SGRC, Stafford ES, MS & HS, Brooke Point HS

- Maintained Chichester Park buildings and pavilion
- Inspection of park playground daily
- Removed loose litter from park areas and emptied trash daily
- Made repairs and did maintenance on equipment
- Deep cleaned all restrooms
- Checked all outside sites for litter and removed as needed
- 2026 World Series planning
- Groomed and maintained Rowser, Stafford middle school diamond fields
- Mowed Chichester 1, Chichester common areas 1X week, Rowser 1X week, CCC 1X week, Musselman Park trails 1X week, mowed fields 2,3,5 infields with walk behind reel mower 3x a week, mowed 2-5 outfields 3x a week
- Completed re-configuring Chichester fields 2-5 dugouts (World Series Prep)
- Hand watered new sod on fields 2-5 daily
- Completed and top-dressed, removed bluestone from fields 2-5 and replaced with crushed red stone
- Continued irrigation repairs at Chichester
- Fertilized all grass areas in the park
- Continued pressure washing all netting poles
- Continued working with the installation contractor and the engineering firms on the needs and specifications of the footings for the scorekeeper's boxes install at fields 2-5 (world series prep)
- Completed installation of bonded rubber mulch in dugout planter boxes (world series prep)
- All bat racks and helmet trees installed (world series prep)

## Pratt & Brooks Parks

Grizzle Center, HPOF, Magistrate Office, Melcher's Complex, Rugby Field, Shelton Cottage, Two Stones, Counting House, Drew MS, Falmouth ES

- Prepared for 4<sup>th</sup> of July Spectacular and cleaned up afterwards
- Mowed and trimmed parks/sites
- Groomed diamond fields
- Prepared Melchers softball field for coed games
- Inspected AEDs
- Inspected playgrounds, ninja course, fitness stations and skate park
- Inspected life jacket/ring supply and put out as needed
- Lined soccer fields at Pratt
- Lined rugby field
- Equipment repairs- Morton's Power equipment and Greenline
- Sprayed weeds along fences, fields and trails
- Repaired disc golf #5 basket

## Willowmere Park

Old YMCA, Vista Woods, Wright MS, Garrisonville ES, Brent ES, Mountain View HS, Rockhill ES

- Mended fencing around baseball fields
- Sprayed weeds around fence lines
- Power washed mowers & workmans
- Power washed all 3 trailer decks & stained the wood
- Trimmed multiple low limbs throughout the park
- Bush hogged overgrowth on the perimeter of entire park
- Removed weeds on field 1
- Repaired soccer goal at Vista Woods due to vandalism
- Laid out and painted soccer fields at Garrisonville Elementary
- Replaced new idler pulley on Toro Zero Turn mower