

County of Stafford
Board of Social Services

Minutes

The Stafford County Board of Social Services held its regularly scheduled monthly meeting on Monday, September 23, 2024, in the DSS/Procurement Conference Room of the Stafford County Government Center. The meeting convened at 10:00 a.m.

Members Present: Fred A. Donahoe, Chairman and Gary F. Snellings, Vice Chairman.

Member Absent: Darrell E. English, member Board of Supervisors.

Staff Present: Michael J. Muse, Director; Jodi P. Long, Administrative Office Manager; and Jennifer S. Frias, Administrative Analyst.

The following business was discussed and acted upon on September 23, 2024:

Approval of Minutes:

On a motion by Mr. Snellings, the minutes from the June 24, 2024, Board meeting were approved as submitted.

The proceeds raised by the golf tournament after all expenses were paid was \$7,550 in 2022, \$8,000 in 2023, and \$5,800 in 2024. All proceeds go to support the Social Services Holiday program and the annual Kings Dominion trip for foster families.

Foster Care Statistics:

Mr. Muse reviewed with the Board statistical data relative to the foster care program. The following information was reported for the months of June 2024, July 2024, and August 2024:

	June	July	August
Number of Children in Care	69	70	71
Number of Approved Resource Homes	48	42	35
Number of Resource Homes in use	24	22	21

Mr. Muse reported the total number of children receiving adoption subsidy and/or supportive services from Stafford DSS for the months of June 2024, July 2024, and August 2024:

June	July	August
82	85	87

Mr. Muse advised the board that the Foster Care Unit is fully staffed.

Benefit Programs Statistics:

The statistical reports for benefit programs were handed out to the Board members for the months of June 2024, July 2024, and August 2024. (See Attachments A, B, C)

- **Medicaid Unwinding:**

Marcy Bruce shared data at the last meeting from the DMAS (Public Facing Website) showing Stafford DSS had approximately 1,600 Medicaid renewals to complete. As of the last report pulled, Stafford DSS has 4 Medicaid renewals left to complete.

VDSS Commissioner/County Administrator:

Governor Youngkin appointed James Williams as the VDSS Commissioner effective August 1, 2024. He was previously serving as acting Commissioner when Danny Avula vacated the position.

The Stafford County Board of Supervisors appointed Bill Ashton as the new County Administrator effective September 16, 2024, succeeding interim County Administrator Craig Meadows. Mr. Ashton was serving as Town Manager of Herndon, Virginia since 2017.

FY 2026 County Budget:

All County Departments have begun working on budget submissions for FY 2026. All proposals are due to the budget office by October 16th. The County Administrator has requested budgets to remain level. Mr. Muse advised the Board that the DSS Leadership Team identified 6 new positions needed for DSS. The Board provided their support for this budget request.

Recruitment Update:

Due to a resignation and a promotion, there are two vacant Family Services Specialist II (Adult Services/Adult Protective Services) positions. Interviews are scheduled on October 10th.

Due to a promotion, there is a vacant Family Services Specialist II (In-Home) position. Applications are being accepted.

Due to a reclassification, there is new vacant Assistant Director I (Family Services) position. Finalist interviews are scheduled tomorrow, September 24th.

Due to a resignation, there is a vacant Benefit Programs Specialist II position. The ad is being created.

Closed Session:

On a motion by Mr. Snellings, the Board went into executive/closed session to discuss the following confidential business:

Item #1 – Personnel Matter, pursuant to Virginia Code Section 2.2-3711 (A)(1)

The Board certifies that only the items outlined in the motion for executive/closed session were in fact discussed. On a motion by Mr. Snellings, the Board exited closed session.

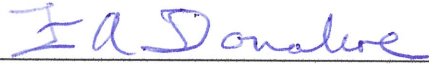
Next Meeting

The next Board meeting is scheduled for Monday, October 28, 2024 at 10:00 a.m. in the DSS/Procurement Conference Room.

As there is no further business, the Board adjourned.

Attest:


Secretary


Chairman

Board Report for JUNE 2024

Attachment A

I. New Applications	Current Month	Prior Month
	Jun-24	May-24
SNAP	387	392
PA	88	69
Medicaid	429	467
TOTAL	904	928

II. Undercare		
SNAP	5,378	5,317
TANF	242	247
Medicaid	17251	17423
TOTAL	22,871	22,987

III. Repayments		
TANF	\$50.00	\$0.00
SNAP	\$942.00	\$2,124.87
Day Care	\$0.00	\$0.00
TOTAL	\$992.00	\$2,124.87

IV. SNAP Issued		
Household	4,901	4,911
People	11,983	11,966
Amount	\$2,068,642.00	\$2,062,462.00

Fuel/Crisis/Cooling		
Application	10	0
Denied	5	0
Approved	5	0
TOTAL	10	0
PIPP Approved	15	42
PIPP Denied	24	26
PIPP Total	43	74

Prior Year	Prior Year	3 Yr. Average
Jun-23	Jun-22	24,23,22
410	373	390
100	85	91
374	298	367
884	756	848

5,354	4,699	5,144
262	251	252
18113	15822	17062
23,729	20,772	22,458

\$0.00	\$0.00	\$17.00
\$1,029.56	\$499.10	\$823.52
\$0.00	\$0.00	\$0.00
\$1,029.56	\$499.10	\$840.52

4,844	4,503	4,763
10,506	10,993	11,161
\$1,980,536.00	\$2,648,852.00	\$2,232,676.00

167	125	101
58	52	38
82	88	58
0	0	0
N/A	N/A	N/A
N/A	N/A	N/A
N/A	N/A	N/A

Please note that data is pulled from Data Warehouse system of the Fusion page from the state of Virginia.

Submitted by:

Cynthia Mabery, Benefit Programs Supervisor

9/19/2024

Board Report for JULY 2024

Attachment B

I. New Applications	Current Month	Prior Month
	Jul-24	Jun-24
SNAP	465	387
PA	122	88
Medicaid	548	429
TOTAL	1,135	904

II. Undercare		
SNAP	5,297	5,378
TANF	246	242
Medicaid	17140	17251
TOTAL	22,683	22,871

III. Repayments		
TANF	\$465.00	\$50.00
SNAP	\$3,395.70	\$942.00
Day Care	\$0.00	\$0.00
TOTAL	\$3,860.70	\$992.00

IV. SNAP Issued		
Household	4,893	4,901
People	11,963	11,983
Amount	\$2,094,172.00	\$2,068,642.00

Fuel/Crisis/Cooling		
Denied	37	5
Approved	45	5
Liheap Total	85	10
PIPP Approved	33	15
PIPP Denied	24	24
PIPP Total	58	43

Prior Year	Prior Year	3 Yr. Average
Jul-23	Jul-22	24,23,22
445	413	441
85	94	100
405	326	426
935	833	967

5,294	4,792	5,128
266	252	255
18231	16063	17144
23,791	21,107	22,527

\$0.00	\$0.00	\$155.00
\$1,018.93	\$1,312.86	\$1,909.16
\$0.00	\$0.00	\$0.00
\$1,018.93	\$1,312.86	\$2,064.16

4,781	4,540	4,738
11,505	11,094	11,521
\$1,948,750.60	\$2,629,724.00	\$2,224,215.53

53	64	51
70	64	60
152	149	129
N/A	N/A	N/A
N/A	N/A	N/A
N/A	N/A	N/A

Please note that data is pulled from Data Warehouse system of the Fusion page from the state of Virginia.

Submitted by:

Cynthia Mabery, Benefit Programs Supervisor

9/19/2024

Board Report for AUGUST 2024

Attachment C

I. New Applications	Current Month	Prior Month
	Aug-24	Jul-24
SNAP	494	465
PA	94	122
Medicaid	588	548
TOTAL	1,176	1,135

II. Undercare		
SNAP	5,323	5,297
TANF	251	246
Medicaid	16,965	17,140
TOTAL	22,539	22,683

III. Repayments		
TANF	\$0.00	\$465.00
SNAP	\$1,652.00	\$3,395.70
Day Care	\$0.00	\$0.00
TOTAL	\$1,652.00	\$3,860.70

IV. SNAP Issued		
Household	4,862	4,893
People	11,935	11,963
Amount	\$2,085,079.00	\$2,094,172.00

Fuel/Crisis/Cooling		
Denied	122	37
Approved	120	45
LIHEAP Total	242	85
PIPP Approved	19	33
PIPP Denied	26	24
PIPP Total	45	57

Prior Year	Prior Year	3 Yr. Average
Aug-23	Aug-22	24,23,22
538	489	507
114	113	107
486	411	495
1,138	1,013	1,109

5,322	4,903	5,183
259	256	255
18,264	16,270	17,166
23,845	21,429	22,604

\$0.00	\$0.00	\$0.00
\$4,494.20	\$1,329.00	\$2,491.00
\$0.00	\$0.00	\$0.00
\$4,494.20	\$1,329.00	\$2,491.00

4,857	4,609	4,776
11,743	11,208	11,628
\$2,022,485.00	\$2,632,556.00	\$22,467,206.00

94	141	119
132	66	106
226	207	225
N/A	N/A	N/A
N/A	N/A	N/A
N/A	N/A	N/A

Please note that data is pulled from Data Warehouse system of the Fusion page from the state of Virginia.

Submitted by:

Cynthia Mabery, Benefit Programs Supervisor

9/19/2024