



Stafford County Utilities Commission
February 13, 2024

- I. Call to Order– Mr. Edwards, Utilities Director, called the meeting to order at 7:00 pm.
- II. Roll Call – Those present at the meeting were; Ms. Tiffany Epple; Mr. Alan Glazman; Mr. Ben Litchfield; Mr. Nathan Reese; Mr. Floyd Bundrant; and Mr. Greg Cox. Ms. Nancy Sullivan was absent. Staff members present were Mr. Chris Edwards, Utilities Director; Mr. Nate Huber, Assistant Director; Mr. Mark Gunderson, Assistant Director; and Ms. Tyler Girsham, Administrative Specialist.
- III. Introductions – Mr. Edwards welcomed our newest Commission member, Mr. Reese. All Commission member’s in attendance introduced themselves and said what district they represent. All staff in attendance introduced themselves and said their title/role in the department.
- IV. Nominations of Chair – Mr. Glazman nominated Mr. Cox, seconded by Ms. Epple. The motion passed 5-0.
- V. Nominations of Vice- Chair – Mr. Cox nominated Ms. Epple, seconded by Mr. Glazman. The motion failed 3-3. Mr. Bundrant nominated Mr. Litchfield, seconded by Mr. Reese. The motion failed 2-4. Mr. Cox nominated Ms. Epple, seconded by Mr. Glazman and Mr. Litchfield. The motion passed 6-0.
- VI. Approval of Meeting Minutes – Mr. Litchfield motioned, seconded by Mr. Glazman, to approve the minutes from the November 29, 2023 meeting as presented. The motion passed 6 – 0.
- VII. Presentations by the Public – there were no members of the public present.
- VIII. Reports by Commission Members – Mr. Cox thanked the staff for cleaning up the pump station at the end of Mountain View Rd, which he expressed concerns about at the previous meeting.
- IX. Director’s Report – Mr. Edwards highlighted two items that had gone and got approved by the Board of Supervisors in the last two months. The first was the task order with Jacobs Engineering for the Pilot Scale Study for PFAS Removal at the Smith Lake Water Treatment Facility. Mr. Glazman asked if other localities have implanted anything yet for PFAS removal. Mr. Edwards said no, not yet, and explained that most localities are in the same boat as we are, and we are actually one of the first to be approved for the study. Mr. Glazman said thank you and stated that the Washington Post recently had quite a lengthy article a few months ago. Mr. Edwards explained that a lot of the removal technologies that are being reported at good for small well systems, but not for large systems of water like ourselves and other large localities. The second item that Mr. Edwards highlighted from the Board items was the approval of the ProRata Agreement with Northpoint Development. Mr. Edwards explained that the line was going to cost the developer



roughly an extra nine hundred thousand dollars but was going to save us around two to three million in our CIP plan. Mr. Edwards continued with his report by going over the Customer Service numbers with the Commission Members.

The last item in the director's report was about the upcoming special meeting in March for the public hearing on an ordinance change that will amend and reordain Chapter 25-71 and discuss the budget overview for FY2025. Mr. Edwards explained how Chapter 25-71 is currently written; how it doesn't go along with the Comprehensive plan, what the proposed revisions will be and how they will help resolve items not going along with the Comprehensive plan.

Mr. Cox asked about the recent boil water notice. Mr. Edwards explained that it was a measure implemented after we had a main transmission break in the Austin Ridge area. When the main line broke, we lost a lot of water, causing the system to depressurize, so all the water in the tank in that area went out. He continued to explain that when this happens, there is a chance that some dirt and particles could make their way into the pipes, and as a safety precaution, we issued the boil water notice. The notice was lifted after sampling the water for 48 hours after it happened, and the results came back normal.

Mr. Cox asked if we have ever considered having the contractors pickle the line from our point of service into the house. Mr. Edwards explained that with new water lines, you have to run chlorine through the lines when they are first installed. He also explained that typical chlorine in the line is about three parts per million, and when a new water main is installed, they increase it to one hundred parts per million, let it sit for twenty-four hours, flush it out and then sample it.

Mr. Cox stated that he knew we took care of our part but wasn't sure about the section into the homeowner's house. Mr. Huber explained that everything from the meter to the house is the homeowner's responsibility.

- X. Unfinished Business – Ms. Girsham briefly explained the Bylaw changes being asked to be voted on. The Bylaws were being updated from monthly to quarterly meetings, and the annual organizational meeting will be moved from January to February. Mr. Glazman motioned, seconded by Ms. Eppler. The motion passed 6-0.
- XI. New Business – there was no New Business Discussed
- XII. Comments/Questions: Ms. Girsham discussed potential dates for March's meeting. After a brief discussion, Thursday, March 28th, was the date that the majority of members would be available for the special March meeting. Ms. Girsham reviewed the last pages in the packet and asked if any contact information needs to be updated to please let her know.

Ms. Eppler asked for the status of the new water tower. Mr. Edwards started to explain that the water tower is a two-part project. Mr. Huber chimed in and said that the tower is ready to come into service, but we are currently building a waterline to fill it. Mr. Edwards said that it would go all the way up from Hartwood to the very end of the George Washington district, almost down to Little Falls. He said that the tank would serve pretty much that entire area. Mr. Edwards stated



that the tank is looking really good and is short but prominent. Mr. Reese asked where the located of the tank was. Mr. Edwards explained that it is on Enon Rd, at the intersection with Hulls Chapel Rd. Next, Mr. Edwards explained how, in our CIP, we will extend another waterline to the north, connect at Centerport Parkway, and work its way further north. He also explained that we will put in a pump station at the top of Centerport Parkway to help pump water from Lake Mooney up to Aquia and Garrisonville. He said it will be roughly ten to twelve miles of water transmission main, several pump stations, and several water storage tanks to ensure we can provide water for at least twenty to thirty more years.

Mr. Cox asked for an update about the river and Abel Lake, as it seemed to be getting kind of high. Mr. Edwards said that as of this week, both reservoirs are one hundred percent full, and the river is doing relatively well. Mr. Edwards explained that in the CIP, between 2032 to 2035, we will need to make a connection between Abel Lake and Lake Mooney so we can expand Lake Mooney. Mr. Edwards briefly explained the history of Abel Lake and why we aim to try to have only two water plants. Mr. Cox said thank you.

- XIII. Adjournment – Mr. Cox motioned, seconded by Mr. Glazman and approved unanimously to adjourn the meeting at 7:31 p.m.