



**PARKS & RECREATION ADVISORY COMMISSION
MEETING AGENDA
March 20, 2025**

**George L. Gordon, Jr., Government Center
1300 Courthouse Road
Conference Room 275 (2nd Floor)**

Call to Order	7:00 pm
Silent Roll Call	7:00 pm
Approval of Minutes February 20, 2025	7:01 pm
Public Comments (3 minutes each)	7:05 pm
Unfinished Business New Gymnastics Facility (<i>C.W. Reed</i>)	7:15 pm
New Business	7:30 pm
Liaison Reports - Planning Commission Liaison - School Board Liaison	7:40 pm
Commission Member Comments	7:45 pm
Director's Report	7:50 pm
Adjournment	8:00 pm

PARKS & RECREATION ADVISORY COMMISSION
REGULAR MEETING MINUTES
Thursday, February 20, 2025

The Stafford County Parks & Recreation Advisory Commission held its regular monthly meeting Thursday, February 20, 2025, at The George L. Gordon, Jr., Government Center. The meeting was called to order at 7:00 PM by Jay Rucker.

SILENT ROLL CALL

<u>Members</u>	<u>Present</u>	<u>Absent Reported</u>	<u>Absent Not Reported</u>	<u>Staff</u>	<u>Guests</u>
Vincent Applewhite	P			Chris Edwards	
Matthew Cavalier	P			Eugene Loew	
Stephanie DeMarco	P			Robert Wild	
Eric Futrell	P				
Christopher (CW) Reed	P				
Jay Rucker	P				
<i>Kecia Evans, PC</i>	<i>P</i>				
<i>Susan Randall, SB</i>	<i>P</i>				

Voting members in **bold**

APPROVAL OF MINUTES

- The minutes from the January 16, 2025, meeting were unanimously approved as amended.

PUBLIC COMMENTS

- None.

UNFINISHED BUSINESS

- Route 17 Property (C.W. Reed)
Board of Supervisors member, Deuntay Diggs, confirmed to Matthew Cavalier the property acquisition for a new gymnastics center is moving forward. The Commission will contact their respective Board members to advocate for the property acquisition. (This topic will remain under Unfinished Business as “New Gymnastics Facility”).

NEW BUSINESS

- New Parks, Recreation and Tourism Director (Chris Edwards)
Chris Edwards introduced Eugene Loew as the new director of Parks, Recreation and Tourism. Mr. Loew has over 20 years of experience in the parks and recreation field and most recently served as Assistant Director of Parks in Prince William County. His first day of work with Stafford will be March 10, 2025.

LIAISON REPORTS

- Planning Commission Liaison (Kecia Evans)
 - Next Planning Commission meeting is 2/26/25

- School Board Liaison (Susan Randall)
 - New Superintendent visiting schools during his 100-day plan
 - On time and under budget for three new schools
 - Two principals for the new schools have been named
 - Schools' FY2026 Budget to be adopted next week

COMMISSION MEMBER COMMENTS

- Matthew Cavalier
 - Will continue communicating with Supervisor Diggs regarding a new gymnastics center
- C. W. Reed
 - Will continue communicating with Supervisor English regarding a new gymnastics center
 - Great job to all staff
 - Good luck to gymnasts at "Flip for the Fight" in Chantilly
- Eric Futrell
 - Will contact Supervisor Bohmke regarding the new gymnastics center
 - Welcomed Eugene Loew
- Jay Rucker
 - Welcomed Eugene Loew
 - Expressed the importance of Commission members having constant communication with Board members
 - Encouraged Commission to email their Board members and let them know the Commission supports a new gymnastics center

DIRECTOR'S REPORT (Chris Edwards)

- Received approximately 60 applications for the upcoming opening for a new Assistant Director of Parks, Recreation and Tourism
- Board of Supervisors approved the Musselman Park design by BKB Engineering on 2/18/25
- All summer camps are full
- Staff did a great job removing snow due to recent snowstorms
- Awaiting proffer assessment on Autumn Ridge tennis courts; requires a Board member to obtain funding of \$10,000 for the assessment; Dr. Yeung is pursuing funding

ADJOURNMENT

The meeting adjourned at 8:02 PM.

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February 2025 Staff Report
For March 20, 2025 Parks and Recreation Commission Meeting

Community Recreation, 55+ Active Adults, & Aquatics

- Events Held
 - 55+ Bingo
 - 55+ Bunco
 - 55+ Card Sharks
 - 55+ Monthly Book Club
 - 55+ No Fall Aikido
 - 55+ Senior Lounge
 - 55+ Tuesday Movies
 - 55+ Weekly Lunches
 - Acrylic Dot Art Painting on Rocks, Pendant
 - Adult/Pediatric First Aid/CPR/AED
 - Sculpture: Air Dry Clay Animal Magnets (55+)
 - 55+ Fit 4 Life
 - Fitness Fusion
 - Gym Walking
 - New River Dance: Beginner Ballet/Tap, Jazz/Tap, Pointe, Intermed/Adv Ballet, Teen/Adult Ballet
 - Open Art Studio
 - Polymer Clay Herb & Vegetable Garden Markers
 - Royal Ball 2025
 - Senior Valentine's Day Sock Hop 55+
 - Needle Felted Ducks in Twig Nest (16+ and 55+)
 - Slow Stitch
 - Sports Club
 - The Riverside Theatre
 - Heartbreak Hotel
 - Spring Trip: Philadelphia Flower Show
 - Winter Waterfowl Walk
 - Wreath Making
 - Spring Bead & Flower Wreath 2025
 - Yoga/Pilates
 - Zumba/Adapted Zumba
 - Zumba-Evening at Gymnastics Center

Gymnastics

- Events Held
 - 12 Birthday parties
 - 12 Tot Open Gym Sessions
 - Session #6 of gymnastics school age classes 1/20-2/16
 - Session #6 of gymnastics preschool classes 1/20-2/16
 - Session #6 of Ninja Classes 1/20-2/16
 - Session #7 of gymnastics school age classes 2/17-3/15
 - Session #7 of gymnastics preschool classes 2/17-3/15
 - Session #7 of Ninja Classes 2/17-3/15
 - Ninja Free Play 2/14
 - Gymnastics Free Play 2/14
 - Parent/Child Ninja Challenge 2/1
 - I heart Gymnastics Preschool party 2/13

- Hosted three weekly Community Recreation Fitness classes: Zumba, Pilates, Fitness Fusion
- New River Dance Studio classes are scheduled weekly
- Four Stafford County High School Gymnastics Teams practiced at the Gymnastics Center (November-February)
- Competitive Team Women and Men's monthly practice
- Women's competitive team competed in Nashville, TN and Manassas, VA
- Men's competitive team competed in Mechanicsville, VA and Ashland, VA
- Upcoming
 - 14 Birthday Parties are scheduled
 - 12 Tot Open Gym Sessions are scheduled
 - Session #7 of gymnastics school age classes 2/17-3/15
 - Session #7 of gymnastics preschool classes 2/17-3/15
 - Session #7 of Ninja Classes 2/17-3/15
 - Session #8 of gymnastics school age classes 3/17-4/12
 - Session #8 of gymnastics preschool classes 3/17-4/12
 - Session #8 of Ninja Classes 3/17-4/12
 - Royals Team and Pre-Team Tryouts will be held 3/16
 - Ninja Free Play scheduled for 3/27
 - Leapin' Leprechaun's Preschool party scheduled for 3/13
 - Two weekly Community Recreation Fitness classes are scheduled: Zumba, Pilates
 - New River Dance Studio classes are scheduled weekly
 - Competitive Team Women and Men's monthly practice
 - Women's competitive team will compete in Springfield, Hampton, Christiansburg and Williamsburg, VA
 - Men's competitive team will compete in Lynchburg, VA

Parks

- Brooks Park District
 - Finished office renovation
 - Mulched playgrounds
 - Inspected vehicles, gateway signs, and AEDs
 - Prepared equipment for spring
 - Skate park finished
- Chichester Park District
 - Maintained park buildings and pavilion
 - Performed snow removal
 - Organized Chichester shop
 - Made plumbing repairs
 - Deep cleaned all restrooms
 - Performed snow removal equipment maintenance
 - Continued planning for summer 2025
- Curtis Park District
 - Performed litter control at Lake Mooney, Gateways, Lake Curtis and Lake Abel
 - Added two new long baskets on Disc Golf course
 - Started preparing for pool season
 - Made repairs to the dock at Lake Mooney
 - Restriped parking lots
 - Performed snow removal
 - Updated trail maps after reconfiguring trail

- Duff Park District
 - Duff Park
 - Daily prep of dog parks
 - Cleaned park trails of litter
 - Groomed/maintain baseball fields
 - Trimmed trees; cleared trees/weeds from trails
 - Continued work to improve drainage around storage area
 - Checked gateway signs
 - Added dirt to RC track.
 - Replaced broken fence posts
 - Worked on straightening trails for safety
 - Aquia Landing
 - Litter control
 - Cleaned/maintained restrooms
 - Laid out/maintained parking area/spaces.
 - Cleaned the road
 - Daily playground maintenance
 - Fixed Fence around septic area
 - Painted restroom interior
 - Little Falls
 - Litter control
 - Removed unwanted signs
 - Continued working on new front gate
 - Trimmed trees along fence and roadside
 - Civil War Park
 - Litter control
 - Cleaned restrooms
 - Blew leaves off trails, roadway, roadside
 - Maintained Rock area
 - Wiped down signs of bird droppings
 - The RRJ detainees are working 5 days a week to cut/clean/trim County gateways on Rts. 3, 630, & 610
- Embrey Mill Park District
 - Picked up trash at park and outside sites
 - Deep cleaned restrooms
 - Checked nets for repairs replaced as needed
 - Replaced banners at park
 - Checked fields for tears and made repairs
 - Used turf chief and pull behind broom on fields
 - Made repairs to equipment

- **Smith Lake Park District**
 - Government Island bridge repairs
 - Snow removal
 - Removed tree from Patawomeck park
 - Fixed split rail fence after car crash at Carl Lewis
 - Reseeded and rolled turf
 - Groomed and maintained synthetic fields
- **Willowmere Park District**
 - Performed snow removal
 - Replaced nails on nail drag
 - Made goal anchors
 - Lined Vista Woods Soccer Field
 - Removed fallen trees
 - Cleared Willowmere walking paths
 - Laid out GEMS soccer fields for fitment

Sports and Facilities

- Continued regular season games for youth basketball league
- Registration deadline for youth spring sports was 2/28, all of which again look to be the highest registration in program history
- Spring sports include:
 - NFL Flag
 - Sideline Cheerleading
 - Volleyball
 - Field Hockey