



**REGULAR AGENDA
BOARD OF SUPERVISORS
DECEMBER 17, 2024**

5:00 P.M. - CALL TO ORDER - ROLL CALL OF MEMBERS - INVOCATION - PLEDGE OF ALLEGIANCE

ADDITIONS - DELETIONS AND APPROVAL OF THE REGULAR AGENDA

CONSENT AGENDA

1. COUNTY ADMINISTRATION; APPROVE OCTOBER 22, 2024 BOARD OF SUPERVISORS FIVE YEAR FINANCIAL PLAN WORK SESSION: GENERAL FUND MINUTES
2. COUNTY ADMINISTRATION; APPROVE NOVEMBER 7, 2024 BOARD OF SUPERVISORS MEETING MINUTES
3. COUNTY ADMINISTRATION; APPROVE NOVEMBER 19, 2024 BOARD OF SUPERVISORS MEETING MINUTES
4. COUNTY ADMINISTRATION; APPROVE NOVEMBER 20, 2024 BOARD OF SUPERVISORS GENERAL ASSEMBLY DELEGATION DINNER MINUTES
5. COUNTY ADMINISTRATION; ENDORSE THE VIRGINIA ASSOCIATION OF COUNTIES' (VACO) 2025 LEGISLATIVE PROGRAM
PROPOSED RESOLUTION R24-333
BACKGROUND SUMMARY: ENDORSES VACO'S 2025 LEGISLATIVE PROGRAM.
6. CAPITAL PROJECTS; AUTHORIZE THE COUNTY ADMINISTRATOR TO EXECUTE A TASK ORDER WITH GANNETT FLEMING, INC. TO PERFORM CONSTRUCTION PHASE PROFESSIONAL SERVICES FOR THE SWITCHGEAR REPLACEMENT PROJECT AT THE AQUIA WASTEWATER TREATMENT FACILITY
PROPOSED RESOLUTION R24-348
BACKGROUND SUMMARY: APPROVES TASK ORDER. **Aquia**
7. CAPITAL PROJECTS; AUTHORIZE THE COUNTY ADMINISTRATOR TO EXECUTE A LETTER OF NO PREJUDICE WITH VIRGINIA PUBLIC RAIL AUTHORITY (VPRA) TO START DESIGN TASKS TO RELOCATE OR REPLACE WATER AND SEWER LINES IMPACTED BY THE POTOMAC CREEK THIRD TRACK SOUTH (SIDING A) PROJECT
PROPOSED RESOLUTION R24-368
BACKGROUND SUMMARY: APPROVES AGREEMENT. **Falmouth**
8. CAPITAL PROJECTS TRANSPORTATION; AUTHORIZE THE INSTALLATION AND MAINTENANCE OF TWO "WATCH FOR CHILDREN" SIGNS, ONE ON APPLING ROAD (SR-1560) AND ONE ON ASHBROOK ROAD (SR-1563), IN THE COLONIES AT PARK RIDGE SUBDIVISION
PROPOSED RESOLUTION R24-364
BACKGROUND SUMMARY: APPROVES SIGN INSTALLATION AND MAINTENANCE. **Garrisonville**

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| 9. | CAPITAL PROJECTS TRANSPORTATION; AUTHORIZE THE INSTALLATION AND MAINTENANCE OF ONE "WATCH FOR CHILDREN" SIGN ON CARNABY STREET (SR-1590) IN THE AUSTIN'S LANDINGS SUBDIVISION
PROPOSED RESOLUTION R24-365
<u>BACKGROUND SUMMARY:</u> APPROVES SIGN INSTALLATION AND MAINTENANCE. | Aquia |
| 10. | CAPITAL PROJECTS TRANSPORTATION; AUTHORIZE THE INSTALLATION AND MAINTENANCE OF ONE "WATCH FOR CHILDREN" SIGN ON TREE HAVEN LANE (SR-800)
PROPOSED RESOLUTION R24-366
<u>BACKGROUND SUMMARY:</u> APPROVES SIGN INSTALLATION AND MAINTENANCE. | Rock Hill |
| 11. | DEVELOPMENT SERVICES; PETITION VDOT TO INCLUDE WAYPOINTE COURT WITHIN WAYPOINTE SUBDIVISION INTO THE SECONDARY SYSTEM OF STATE HIGHWAYS
PROPOSED RESOLUTION R24-370
<u>BACKGROUND SUMMARY:</u> PETITIONS VDOT FOR STREET ACCEPTANCE. | Hartwood |
| 12. | FACILITIES; AUTHORIZE THE COUNTY ADMINISTRATOR TO EXECUTE A WORK ORDER WITH CENTENNIAL CONTRACTORS ENTERPRISES, INC. TO REPLACE THE FLOORING AT THE PUBLIC SAFETY BUILDING
PROPOSED RESOLUTION R24-352
<u>BACKGROUND SUMMARY:</u> APPROVES WORK ORDER. | Aquia |
| 13. | FACILITIES; AUTHORIZE THE COUNTY ADMINISTRATOR TO EXECUTE A CONTRACT WITH MILLENNIUM POOLS AND SPAS LLC TO RESURFACE AND REPAIR THE WOODLANDS POOL AND LAGOON
PROPOSED RESOLUTION R24-363
<u>BACKGROUND SUMMARY:</u> APPROVES CONTRACT. | Garrisonville |
| 14. | PLANNING AND ZONING; BUDGET AND APPROPRIATE \$487,500 FOR THE PURCHASE OF CONSERVATION EASEMENTS THROUGH THE PURCHASE OF DEVELOPMENT RIGHTS (PDR) PROGRAM ON TAX MAP PARCEL NOS. 25-38 AND 56-112C
PROPOSED RESOLUTION R24-369
<u>BACKGROUND SUMMARY:</u> APPROVES BUDGET AND FUND APPROPRIATIONS. | Hartwood and George Washington |
| 15. | UTILITIES; AUTHORIZE THE COUNTY ADMINISTRATOR TO EXECUTE A TASK ORDER WITH SULLIVAN, DONAHOE, AND INGALLS, A PROFESSIONAL CORPORATION, FOR ENGINEERING AND SURVEYING SERVICES FOR THE CHATHAM HEIGHTS WATERLINE IMPROVEMENT PROJECT
PROPOSED RESOLUTION R24-247
<u>BACKGROUND SUMMARY:</u> APPROVES TASK ORDER. | George Washington |
| 16. | UTILITIES; AUTHORIZE THE COUNTY ADMINISTRATOR TO APPROVE ADDITIONAL EXPENDITURES WITH SYNAGRO-WWT, INC., FOR THE TRANSPORTATION AND DISPOSAL OF BIO-SOLIDS FROM LITTLE FALLS RUN WASTEWATER TREATMENT FACILITY
PROPOSED RESOLUTION R24-248
<u>BACKGROUND SUMMARY:</u> APPROVES EXPENDITURES. | George Washington |
| 17. | UTILITIES; RATIFY A CONTRACT WITH W.W. GRAINGER, INC. FOR INDUSTRIAL AND BUILDING SUPPLIES WITH RELATED EQUIPMENT, ACCESSORIES, SUPPLIES AND SERVICES | |

PROPOSED RESOLUTION R24-250

BACKGROUND SUMMARY: RATIFY A CONTRACT

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| 18. | UTILITIES; AUTHORIZE THE COUNTY ADMINISTRATOR TO EXECUTE A CONTRACT WITH PARKSON CORPORATION FOR REPLACEMENT EQUIPMENT AT COUNTY WASTEWATER TREATMENT FACILITIES
PROPOSED RESOLUTION R24-270
<u>BACKGROUND SUMMARY:</u> APPROVES CONTRACT. | Aquia |
| 19. | UTILITIES; AUTHORIZE THE COUNTY ADMINISTRATOR TO ADVERTISE A PUBLIC HEARING TO CONSIDER PROPOSED AMENDMENTS TO STAFFORD COUNTY CODE, CHAPTER 25, DIVISION 2, "WATER SUPPLY EMERGENCY ORDINANCE," TO UPDATE PROVISIONS TO PROTECT THE COUNTY'S WATER SUPPLY
PROPOSED RESOLUTION R24-285
BACKGROUND SUMMARY: PUBLICIZES HEARING. | |
| 20. | UTILITIES; AUTHORIZE THE COUNTY ADMINISTRATOR TO EXECUTE A WORK ORDER WITH S-WORKS CONSTRUCTION CORPORATION FOR THE RAPPAHANNOCK REGIONAL JAIL MECHANICAL BAR SCREEN PROJECT
PROPOSED RESOLUTION R24-340
<u>BACKGROUND SUMMARY:</u> APPROVES WORK ORDER. | Falmouth |
| 21. | UTILITIES; AUTHORIZE THE COUNTY ADMINISTRATOR TO EXECUTE A TASK ORDER WITH WHITMAN, REQUARDT AND ASSOCIATES, LLP FOR ENGINEERING DESIGN AND INSPECTION SERVICES FOR THE REHABILITATION OF THE GRAFTON WATER STORAGE TANK
PROPOSED RESOLUTION R24-343
<u>BACKGROUND SUMMARY:</u> APPROVES TASK ORDER. | |
| 22. | UTILITIES; AUTHORIZE THE COUNTY ADMINISTRATOR TO ADVERTISE A PUBLIC HEARING TO CONSIDER GRANTING A PERMANENT UTILITY EASEMENT TO DOMINION ENERGY VIRGINIA ON COUNTY-OWNED TAX MAP PARCEL NOS. 29-28 AND 29-29
PROPOSED RESOLUTION R24-358
<u>BACKGROUND SUMMARY:</u> PUBLICIZES HEARING. | Hartwood |
| 23. | UTILITIES; AUTHORIZE THE COUNTY ADMINISTRATOR TO EXECUTE A WORK ORDER WITH SAGRES CONSTRUCTION CORPORATION FOR THE CHATHAM LANE WATERLINE REPLACEMENT PROJECT
PROPOSED RESOLUTION R24-360
<u>BACKGROUND SUMMARY:</u> APPROVES WORK ORDER. | George Washington |

APPROVAL OF THE CONSENT AGENDA

PRESENTATIONS

PRESENTATION OF COMMENDING RESOLUTION TO THE LANGLEY FLIGHT FOUNDATION
PRESENTED BY DELEGATE PAUL MILDE

PRESENTATIONS BY THE PUBLIC - (3 MINUTES EACH)

REPORTS BY BOARD MEMBERS

REPORT OF THE COUNTY ATTORNEY

REPORT OF THE COUNTY ADMINISTRATOR

PRESENTATIONS AND REPORTS BY AGENCIES

- 24. FY2024 AUDIT RESULTS AND ANNUAL COMPREHENSIVE FINANCIAL REPORT
- 25. TRI-COUNTY/CITY SOIL AND WATER CONSERVATION DISTRICT ANNUAL REPORT, PRESENTED BY MADISON MORGAN, EDUCATION AND OUTREACH COORDINATOR
- 26. VIRGINIA DEPARTMENT OF TRANSPORTATION WINTER WEATHER REPORT, PRESENTED BY ANDREW THORPE, ASSISTANT RESIDENT ENGINEER
- 27. STAFFORD COUNTY SCHOOLS FY26-35 CAPITAL IMPROVEMENT PROGRAM PRESENTATION
- 28. COUNTY ATTORNEY AND SHERIFF; REPORT ON COUNTY'S PARKING REGULATIONS AND DRIVEWAY OBSTRUCTION
BACKGROUND SUMMARY: FOLLOW UP ON BOARD DIRECTION FROM OCTOBER 1, 2024.

ACTION ITEMS

- 29. COUNTY ADMINISTRATION; CONSIDER DESIGNATING ADDITIONAL HOLIDAYS FOR CALENDAR YEAR 2025 FOR COUNTY EMPLOYEES
PROPOSED RESOLUTION R24-41
BACKGROUND SUMMARY: APPROVES HOLIDAY CALENDAR.
- 30. BUDGET AND MANAGEMENT; CONSIDER BUDGETING AND APPROPRIATING CAPITAL PROJECT RESERVES SET ASIDE DURING THE FY2025 BUDGET PROCESS FOR UNPLANNED SCHOOL MAINTENANCE REPAIRS
PROPOSED RESOLUTION R24-349
BACKGROUND SUMMARY: BUDGET AND APPROPRIATE FUNDS.
- 31. ADDRESS REMOVAL OF FORMER STAFFORD COUNTY CITIZEN APPOINTEE TO THE LIBRARY BOARD AND RELATED ISSUES

CLOSED MEETING

ADJOURNMENT

This agenda may be amended on the day of the meeting. Participation of all citizens is encouraged. For all individuals with special needs, please notify County Administration of any accommodations required at least 24 hours in advance of the meeting. The agenda and related materials may be found on the County's website at www.staffordcountyva.gov.