

County of Stafford
Board of Social Services

Minutes

The Stafford County Board of Social Services held its scheduled monthly meeting on Monday, May 20, 2024, in the DSS/Procurement Conference Room of the Stafford County Government Center. The meeting convened at 10:00 a.m.

Members Present: Fred A. Donahoe, Chairman; Gary F. Snellings, Vice Chairman; and Darrell E. English, member Board of Supervisors.

Staff Present: Michael J. Muse, Director; Marcy T. Bruce, Assistant Director; Jodi P. Long, Administrative Office Manager; and Jennifer S. Frias, Administrative Analyst.

The following business was discussed and acted upon on May 20, 2024:

Approval of Minutes:

On a motion by Mr. English, seconded by Mr. Snellings, the minutes from the March 25, 2024 Board meeting were approved as submitted.

Foster Care Statistics:

Mr. Muse reviewed with the Board statistical data relative to the foster care program. The following information was reported for the months of March 2024 and April 2024:

	March	April
Number of Children in Care	56	56
Number of Approved Resource Homes	48	48
Number of Resource Homes in use	24	24

Mr. Muse reported the total number of children receiving adoption subsidy and/or supportive services from Stafford DSS for the months of March 2024 and April 2024:

March	April
82	82

- **National Foster Care Month:**

The month of May is National Foster Care Recognition Month. Once again, ribbons will be tied to the crepe myrtles outside of the Government Center representing children currently in care.

- **May 23rd – 6PM: Foster Parent Appreciation Dinner @ Stafford Baptist Church:**

A special event will be held on Thursday, May 23, 2024 at Stafford Baptist Church to thank all of our resource parents. The dinner will begin at 6:00 pm. Board members would like to draft a letter to thank Stafford Baptist Church for hosting the event.

Benefit Programs Statistics:

The statistical report for benefit programs was mailed to the Board members for the month of March 2024. The statistical report for benefit programs was handed out in the meeting for April 2024. (See Attachments A & B)

- **Medicaid Unwinding:**

Marcy Bruce shared data from the DMAS (Public Facing Website) showing Stafford DSS has made progress having completed approximately 88% of the Medicaid renewals through May. The Board would like to commend the Benefit Programs team for their hard work and dedication.

FY 2025 County/State Budget:

The Board of Supervisors adopted the FY 2025 budget on April 2, 2024. There will be a 5% raise for all County employees effective July 1, 2024. DSS was approved for two Family Services Specialist III (CPS & In-Home) positions in the new fiscal year.

Members of Virginia's General Assembly and Governor Youngkin adopted a state budget for FY 2025. This includes funding to replace CommonHelp (web-based system used for clients to submit applications for DSS services), funding for the social worker training academy, a 3% pay increase for state supported, local employees, and removal of the local match for PIPP.

Special Welfare Fund Update:

Mr. Muse advised the Board the balance in the Special Welfare Fund was approximately \$355,000 as of July 2023 and approximately \$354,000 as of December 2023.

The annual DSS Golf Tournament will be held Wednesday, June 26, 2024 at Augustine Golf Club.

Recruitment Update:

Due to a resignation, there is one vacant Family Services Specialist II (Adult Services/Adult Protective Services) position. Applications are currently being accepted.

Due to a resignation, there is a vacant Benefit Programs Specialist II position. A candidate is scheduled to start on June 10th.

Due to a competitive demotion, there is a vacant Family Services Specialist III (CPS) position. Interviews have been completed and an offer will be made soon to a candidate.

Due to a promotion, there is a vacant Office Associate II position. Applications are currently being accepted.

The FY 2025 approved positions for Family Services Specialist III (CPS & In-Home) are currently being advertised.

Mr. Muse advised the Board that a vacant Self-Sufficiency Specialist II position will be reclassified to an Assistant Director I position. With the growth of the agency to almost 100 employees and Family Services now having four divisions, this position is needed to provide oversight specific to CPS, In-Home Services, APS, and Foster Care. The Board supports the reclassification.

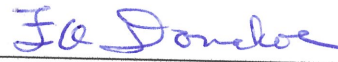
Next Meeting

The next Board meeting is scheduled for Monday, June 24, 2024 at 10:00 a.m. in the DSS/Procurement Conference Room.

As there is no further business, the Board adjourned.

Attest:


Secretary


Chairman

Board Report for March 2024

Attachment A

I. New Applications	Current Month	Prior Month
	Mar-24	Feb-24
SNAP	384	427
PA	80	97
Medicaid	436	405
TOTAL	900	929
II. Undercare		
SNAP	5,318	5,321
TANF	240	234
Medicaid	17,941	17,906
TOTAL	23,499	23,461
III. Repayments		
TANF	\$0.00	\$0.00
SNAP	\$1,091.19	\$1,317.62
Day Care	\$0.00	\$0.00
TOTAL	\$1,091.19	\$1,317.62
SNAP Issued		
Household	4,891	4,846
People	11,926	11,772
Amount	\$2,084,663.00	\$2,073,218.00
Fuel/Crisis/Cooling		
Application	101	89
Denied	81	70
Approved	20	12
Pending	0	7
PIPP	82	72

Prior Year	Prior Year	3 Yr. Average
Mar-23	Mar-22	24,23,22
462	406	417
99	87	89
377	384	399
938	877	905
5,255	4,519	5,031
264	237	247
17,728	15,383	17,017
23,247	20,139	22,295
\$0.00	\$0.00	\$0.00
\$3,530.91	\$2,447.80	\$2,356.63
\$0.00	\$0.00	\$0.00
\$3,530.91	\$2,447.80	\$2,356.63
4,871	4,283	4,682
11,680	10,409	11,338
\$2,091,432.00	\$2,505,112.00	\$2,227,069.00
135	27	88
113	14	69
22	9	17
0	4	1
NA	NA	

Please note that data is pulled from Data Warehouse system of the Fusion page from the state of Virginia.

Submitted by:

Angela Robinson, Benefit Programs Supervisor

Revised - Board Report for April 2024

Attachment B

I. New Applications	Current Month	Prior Month	Prior Year	Prior Year	3 Yr. Average
	Apr-24	Mar-24	Apr-23	Apr-22	24,23,22
SNAP	435	384	426	355	405
PA	88	80	87	68	81
Medicaid	493	436	320	324	379
TOTAL	1,016	900	833	747	865
II. Undercare					
SNAP	5,296	5,318	5,305	4,587	5,063
TANF	244	240	258	243	248
Medicaid	17,845	17,941	17,857	15,563	17,088
TOTAL	23,385	23,499	23,420	20,393	22,399
III. Repayments					
TANF	\$3,581.98	\$0.00	\$0.00	\$0.00	\$1,193.99
SNAP	\$3,930.05	\$1,091.19	\$886.83	\$639.10	\$1,818.66
Day Care	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	\$7,512.03	\$1,091.19	\$886.83	\$639.10	\$3,012.65
SNAP Issued					
Household	4,900	4,891	4,833	4,354	4,696
People	11,931	11,926	11,624	10,659	11,405
Amount	\$2,067,005.00	\$2,084,663.00	\$1,957,687.00	\$2,584,515.00	\$2,203,069.00
Fuel/Crisis/Cooling					
Application	0	101	0	1	0
Denied	0	81	0	1	0
Approved	0	20	0	0	0
Pending	0	0	0	0	0
PIPP Approved	53	46	N/A	N/A	N/A
PIPP Denied	30	35	N/A	N/A	N/A
PIPP Total	83	82	N/A	N/A	N/A

Please note that data is pulled from Data Warehouse system of the Fusion page from the state of Virginia.

Submitted by:

Angela Robinson, Benefit Programs Supervisor