



**PARKS & RECREATION ADVISORY COMMISSION
MEETING AGENDA
August 15, 2024**

**George L. Gordon, Jr., Government Center
1300 Courthouse Road
Conference Room 275 (2nd Floor)**

Call to Order (Room B)	7:00 pm
Silent Roll Call	7:00 pm
Approval of Minutes July 18, 2024	7:01 pm
Public Comments (3 minutes each)	7:05 pm
Unfinished Business Autumn Ridge Tennis Courts (<i>Brion Southall</i>)	7:15 pm
New Business Belmont Park Recommendation	7:25 pm
Liaison Reports - Planning Commission Liaison - School Board Liaison	7:30 pm
Commission Member Comments	7:40 pm
Director's Report	7:50 pm
Adjournment	8:00 pm

**PARKS & RECREATION ADVISORY COMMISSION
REGULAR MEETING MINUTES**

Thursday, July 18, 2024

The Stafford County Parks & Recreation Advisory Commission held its regular monthly meeting Thursday, July 18, 2024, at The George L. Gordon, Jr., Government Center. The meeting was called to order at 7:00 PM by Eric Futrell.

SILENT ROLL CALL

Matthew Cavalier – Present, Reported
Stephanie DeMarco – Present, Reported
Eric Futrell – Present, Reported
Vince Applewhite – Present, Not Reported
Christopher (CW) Reed – Present, Reported
Jay Rucker – Absent, Reported
James Tully – Absent, Reported
Martin Martinez, PC – Present, Reported
Dr. Elizabeth Warner, SB – Absent, Not Reported
Voting members in bold

Guests: Al Watkins

Minutes – Approved unanimously

Public Comments – Mr. Al Watkins provided the Commission with a brief overview of Belmont Park and stated his desire to use the property for recreational purposes. He also petitioned the commission to speak with each of their individual BOS member in hopes of getting a Belmont Park discussion added to the agenda at upcoming Board meetings.

Unfinished Business

- Autumn Ridge Tennis Courts (Brion Southall): Mr. Southall has kept in contact with the Planning Commission and has expressed interest to Supervisor Dr. Yeung with P&R taking on this project. Legally, however, we cannot move forward with taking over the tennis courts at this time.

New Business

- Park Districts: A newly updated list of the major P&R facilities and parks was distributed to commission members, given the recent change to electoral lines in the county.
- Falmouth Beach Parking: Eric Futrell informed meeting attendees that a resident reached out to him regarding the ongoing issue of congestion along the roads near HPOF. Parks & Rec is still currently charging \$25 per car for non-residents who attend HPOF on weekends and holidays, but this hasn't dissuaded visitors from coming to the river. Park staff have mentioned to Brion Southall that Sgt. Curtis has patrolled the area more frequently this year due to the uptick in visitors @ HPOF. Supervisor English has also put HPOF discussion on the agenda at the August BOS meeting.

- Belmont Park – Vince Applewhite wanted to discuss the topic further and the commission allowed Al Watkins to talk more about Belmont Park plans. Mr. Cavalier suggested that Mr. Watkins considered forming a subcommittee with members from other departments. The Commission offered to put this topic on August's agenda as "new business" to allow Mr. Watkins more time to talk about Belmont Park and give an official presentation.

Liaison Reports

- Planning – Martin Martinez mentioned that there's a Planning Commission meeting on July 24th where they will discuss the Stafford Technology Campus. A review will take place to see whether or not they will allow a zoning permit to build a Data Center in Falmouth as there are many concerns from residents and commission members that need to be addressed before moving forward with these plans. There is also a Conditional Use Permit up for discussion at the July 24th meeting as well for Vulcan Industries in the George Washington District. Per Brion Southall's request, Mr. Martinez also sought information from P&Z about the Staffordshire reclassification, but no discussion of this has been scheduled for any upcoming P&Z Commission meetings.
- Schools – None

Commission Member Comments: Everyone thanked the P&R staff for their hard work and Mr. Watkins for coming and speaking at the meeting. They are all looking forward to the August 15th Commission meeting.

Director's Report – Brion Southall

- P&R received Mt. View Dog Park permits from P&Z at the end of June
- SBL Tournament took place @ Chichester earlier this month
- There is a ribbon cutting for Aquia Landing playground on July 27
- Musselman Park is now totally funded
- Board approved master plan for permits to use remaining 11 acres @ Mt. View
- P&R has money for 2 tennis courts @ Pratt Park to be changed into pickleball courts
- Board approved a fee study for FY '26 budget
- Duff Park will get a new playground
- P&R is expanding the total number of AED's across all of our parks

Adjournment – Meeting adjourned at 8:02pm

:cdg

July 2024 Staff Report
For August 15, 2024 Parks and Recreation Commission Meeting

Community Recreation, 55+ Active Adults, & Aquatics

- 7/24 – Beginner Pilates
- 7/29 – Open Art Studio
- 55+ Movie: Silverado
- Prince and Princess Dance Camp
- Chemistry Creations Science Camp
- Watercolor Painting Class: Lavender and Pansy Flower
- Group and Private Swim classes

Upcoming

- 55+ Weekly Lunch: Picnic in the Park
- Session 10 of Camps
- Classic Crocheted Coin Purse class
- Macramé Plant Hanger Art class

Gymnastics

- 11 Birthday Parties were held
- 10 Tot Open Gym Sessions were held
- Registration for Fall classes began 7/22
- Competitive Team Women and Men's monthly practice
- Annual all-staff meeting and training was held 7/27



Staff members working together during the Annual Staff Training

Upcoming

- 9 Birthday Parties are scheduled
- 11 Tot Open Gym Sessions are scheduled
- Session #1 of Preschool, school-age and ninja classes 8/12-9/7

Parks

- **Brooks Park District**
 - Groomed and lined diamond fields @ Brooks and Melchers
 - Hosted 4th of July Spectacular
 - Repaired split rail fence at Pratt
 - Collected data from trail/car counters @ Pratt, Duff, Little Falls, Aquia Landing, Brooks, and Civil War Parks
 - Cleaned disc golf tee boxes
- **Chichester Park District**
 - Made repairs to irrigation system
 - Lined Brook Point football field
 - Made repairs to fencing around fields 2-5
 - Assisted Smith Lake staff with grading/spreading gravel @ Government Island
 - Hosted Regional tournament
- **Curtis Park District**
 - 7/1 – Set up lights for swim meet
 - 7/4 – Assisted Pratt with Stage set up for 4th of July Spectacular
 - 7/12 – Cleaned up trees and branches from storm
 - 7/20 – Swim Meet
 - 7/29 – Disc Golf Tournament
 - Added another bridge to Disc Golf course
 - Rebuilt trail bridge and cleared several others of debris
 - Trimmed lakeshores @ Curtis and Abel Lakes
- **Duff Park District**
 - Added soil to RC track
 - Finished installing up fence along roadside @ Duff
 - Removed platform and ladder on Duff playground
 - Finished power washing bleachers & pavilions
 - Tightened bolts on bleachers and picnic tables
 - Replaced grinder pump @ Aquia Landing
 - Power washed and painted over graffiti @ Aquia Landing restrooms
 - Started working on new front gate @ Little Falls Boat Ramp
- **Embrey Mill Park District**
 - Replaced parts on Woodlands Pool lift
 - Removed dead trees from park
 - Irrigation repairs
 - Replaced broken bollards @ Embrey
 - Installed anti-pinching devices on doors
 - Made repairs to turf fields
 - Power washed and stained picnic pavilion
 - Replaced overflow pump @ Woodlands Pool
- **Smith Lake Park District**
 - Aerated Patawomeck rectangle fields
 - Repaired warning track @ Patawomeck diamond field 2
 - Added gravel to Government Island parking lot
 - Cut Bermuda grass 3x times a week
 - Cleaned shelters for weekend rentals
- **Willowmere Park District**
 - Installed post for accessible parking spot
 - Performed various tree work; trimming, cutting, grinding stumps
 - Removed paver blocks from old concession building
 - Cut trees & brush from fence line @ Vista Woods lot

Sports and Facilities

- 7/8-12 – Multi Sport Camp @ Anne Moncure ES, 41 campers
- 7/15-19 – Volleyball Camp, 39 campers
- 7/19 – Glow Volleyball, 50 players
- 7/22-26 – Boys Basketball Camp @ Rodney Thompson MS, 41 campers
- 7/20-8/2 – Girls Basketball Camp @ Rodney Thompson MS, 40 campers
- Registration continued throughout the month for fall sports: NFL Flag, Sideline Cheer, Volleyball, and Field Hockey