

1 **STAFFORD COUNTY ARCHITECTURAL REVIEW BOARD MINUTES**

2 **June 3, 2024**

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4 The meeting of the Stafford County Architectural Review Board of Monday, June 3, 2024, was called to
5 order at 6:00 PM by Linda Burdette, in the ABC Conference Room of the George L. Gordon, Jr.,
6 Government Center.

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8 MEMBERS PRESENT: Linda Burdette, Doris McAdams, Kim Taylor-Wilson, Mark Ethridge and Billy
9 Shelton

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11 MEMBERS ABSENT:

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13 STAFF PRESENT: Nancy Kotting, Crissy Kendall

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15 GUESTS PRESENT: Kristen Maxon

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17 CALL TO ORDER

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19 Linda Burdette called the meeting to order at 6:00 PM.

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21 ROLL CALL OF MEMBERS

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23 Ms. Kendall called roll. There was a quorum.

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25 PUBLIC PRESENTATIONS

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27 None

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29 NEW BUSINESS

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31 1. Grizzle Building: Current Condition

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33 Ms. Burdette noticed a humongous hole in the roof of the Old Falmouth Elementary building. It stretches
34 over into the interior of the building. Ms. Kotting provided historical background and architectural
35 renderings of the school. Ms. Kotting said the issue is most likely a truss failure which is very common
36 occurrence in buildings of this age. People in the field of historic preservation deal with this type of failure
37 on a regular basis and it is not a catastrophic event but it is something that accelerates deterioration very,
38 very quickly. The fate of this county owned building is yet to be determined and needs to be at a minimum
39 stabilized in order to not lose any value that might lie ahead. VDOT's Butler Road widening project may
40 impact the future use. Mr. Shelton added that moving the building out of the impact zone for the VDOT
41 project wouldn't be a good option as the area behind the building was a very large gully backfilled by
42 VDOT years ago. The gully was originally about 15 feet off the back door of the building. Board members
43 discussed crafting a letter addressed to the BOS and County Admin requesting the building be stabilized
44 and protected right now before it reaches a point that it is irretrievable. Ms. Taylor-Wilson made a motion
45 to have the chairperson and the cultural resource specialist draft a letter to the BOS asking for remedial
46 repairs to stabilize and protect the building's roof and foundation from further deterioration. Ms.
47 McAdams seconded. Motion passed 5/0. A copy of the final letter will be sent to the ARB members when
48 it is complete.

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2. Consulting Architect for COA Reviews: Opportunity to contract as needed

Ms. Kotting looked into possibly doing a rider on a contract between the City of Fredericksburg and the architect they may use. Unfortunately, they don't have a contract with an architect in place. Mr. Shelton suggesting contacting the National Park Service to see if they know of any architects that live in Stafford County. He also recommended contacting Michelle Hamilton from the Mary Washington Foundation. Ms. Kotting has a meeting coming up this month with someone at the NPS and will add this item to the discussion.

UNFINISHED BUSINESS

1. Sherwood Forest Proposed Historic Overlay District Updates

Ms. Kotting will brief Deuntay Diggs on the background of Sherwood Forest, it's historical significance and what the process is to add a Historic Overlay to Sherwood Forest. Once she is able to meet with him the item will be added to the BOS agenda to vote for recommendation to add the item to the PC Agenda for approval. She will notify the ARB members as soon as she has a date for the BOS meeting.

2. Guidelines Update – proposed budget request for 2025

The survey has been included in the budget request for 2025.

REPORTS BY ARB MEMBERS

Ms. McAdams asked for an update on Counting House. Ms. Kotting reported the RFPs are still in review.

Ms. McAdams reports that the historic yellow house at Carter St and Rt. 1 has the siding hanging off and asked if the ARB could request that the homeowner make repairs. Ms. Kotting said the ARB has no say in maintenance of homes except in the cases of pools and safety issues.

Ms. McAdams asked for an update on the White Oak Museum. Ms. Kotting reported the case is still going through the court process. There is no update at this time.

APPROVAL OF MINUTES

Billy Shelton motioned to approve the April 1, 2024 amended minutes.

Doris McAdams seconded the motion. Minutes approved 5/0.

ADJOURNMENT

With no further business to discuss the meeting adjourned at 6:47 pm.