

BOARD OF SUPERVISORS
STAFFORD, VIRGINIA
MINUTES
Advance Meeting
February 9-10, 2024

CALL TO ORDER – An Advance meeting of the Stafford County Board of Supervisors was called to order by Meg Bohmke, Chairman, at 5:00 p.m. on Friday, February 9, 2024, at Six Bears and a Goat, 20 Sanford Drive, Fredericksburg, VA.

ROLL CALL – The following members were present: Meg Bohmke Chairman; Vice Chairman Tinesha O. Allen; Deuntay Diggs; Darrell E. English; Monica L. Gary; Crystal L. Vanuch; and Dr. Pamela Yeung.

Also, in attendance were Randal E. Vosburg, County Administrator; Donna Krauss, Deputy County Administrator, Mike Morris, Deputy County Administrator, Rysheda McClendon, County Attorney; and Andrew Spence, Chief Director of Information Services.

STANDING COMMITTEE AND BOARD MEETING RESTRUCTURE

Donna Krauss, Deputy County Administrator provided an overview on the Standing Committee and Board meeting restructure options.

ADJOURNMENT

At 7:34 p.m., the Friday session of the Advance meeting was adjourned.

CALL TO ORDER – An Annual Advance Meeting of the Stafford County Board of Supervisors was called to order by Meg Bohmke, Chairman, at 8:34 a.m. on Saturday, February 10, 2024 in Gary Melchers Home and Studio, 224 Washington Street, Falmouth, VA 22405.

ROLL CALL – The following members were present: Meg Bohmke, Chairman; Tinesha O. Allen, Vice Chairman (*arrived at 8:59 a.m.*); Deuntay Diggs (*arrived at 8:40 a.m.*); Darrell E. English; Monica L. Gary (*arrived at 8:45 a.m.*), Crystal L. Vanuch

Also, in attendance were Randal E. Vosburg, County Administrator; Mike Morris, Deputy County Administrator; Donna Krauss, Deputy County Administrator; Rysheda McClendon, County Attorney; Andrew Spence, Chief Director of Information Services, Andrea Light, Chief Director of Financial Services, Cheryl Giles, Deputy Clerk, and other interested parties

WELCOME/BREAKFAST

The meeting recessed at 8:35 a.m. for breakfast and reconvened at 9:00 a.m.

ECONOMIC FORECASTING AND BUDGET ASSUMPTIONS

Scott Mayausky, Commissioner of Revenue, gave a presentation on reassessments. He provided information on 2024 reassessment assessed values, historical changes in reassessment values, and assessment of data center values in Stafford County.

Ms. Bohmke asked if all the data center parcels had been transferred and owned by the developer.

Mr. Mayausky said that he believed so, but they were not all rezoned. He said that if those parcels were all rezoned by January 1, 2025, they could then be reassessed under their new rezoning category.

Mr. Mayausky concluded his presentation.

Mr. Vosburg introduced the topic of the budget. He said that any direction or consensus from the Board on items would be appreciated as staff continues to work through developing the budget. He noted that the unique pressures and developments of Stafford County should be kept in mind.

Andrea Light, Chief Director of Financial Services, gave a presentation on budget assumptions. She provided information the County's general fund expenditures, economic outlook, the fire and emergency medical services levy, and capital program.

The Board discussed expenditure pressures, including schools and partner agencies.

Ms. Bohmke said that there was consensus from the Board to pursue a phased approach over two years to fund the jail increases.

At 10:16 a.m., the Board took a six-minute recess.

At 10:23 a.m., the meeting reconvened.

Ms. Bohmke introduced Scott Harris, Executive Director of Gary Melchers Home and Studio.

Mr. Harris welcomed the Board of Supervisors to Belmont and provided a brief background on the museum and their current work.

Ms. Light continued her presentation.

The Board discussed expenditure pressures, including positions, salary, and other benefits.

Ms. Bohmke said that there was consensus from the Board to fund the Board support positions.

Ms. Krauss said that she would meet with the Board members individually to clarify the details of implementing the support positions.

Ms. Light continued her presentation.

LUNCH BREAK

At, 11:30 a.m., the Board took a ten-minute recess.

At 11:40 a.m., the meeting reconvened.

The Board discussed revenues, fire levy, transient occupancy tax, financial policy updates, and the Board's decision points on these items.

Ms. Bohmke said that there was consensus from the Board to implement at \$0.015 rate for the fire levy.

Ms. Bohmke said that there was consensus from the Board to increase the transient occupancy tax (TOT) by \$0.02.

Ms. Bohmke said that there was consensus from the Board to set aside \$50,000 in the Tourism Fund for the Board to use at their discretion.

Ms. Bohmke said that there was consensus from the Board to advertise the tax rate at \$0.93 not including the fire levy.

BOARD MEMBER REQUESTED ITEMS

UPDATE ON ARPA FUNDS (BOHMKE)

Ms. Light provided an update on the available ARPA funds for the County.

The Board discussed possible uses for American Rescue Plan Act (ARPA) funds for projects in the County.

Ms. Bohmke said that there was consensus from the Board to reallocate ARPA funding to all listed projects except for the Sheriff Command Bus.

BREAK

At 1:09 p.m., the Board took a five-minute recess.

At 1:15 p.m., the meeting reconvened.

DEVELOPMENT SERVICES DISCUSSION, PRESENTED BY MIKE MORRIS, DEPUTY COUNTY ADMINISTRATOR & PAUL SANTAY, CHIEF DIRECTOR OF COMMUNITY DEVELOPMENT

Mike Morris, Deputy County Administrator, and Paul Santay, Chief Director of Community Development, led a discussion on development services.

Aaron Beverly with Matrix Consulting Group gave a presentation on the Commercial Development Review Study and Fee Schedule Update.

The Board discussed the study findings, recommendations, and opportunities for development services and fee structure.

Mr. Vosburg said that staff would return to the Board with an implementation plan formulated from the presented recommendations.

Mr. Santay concluded the presentation.

BREAK

Mr. Vosburg said that they would work through their break scheduled from 3:00 p.m. to 3:15 p.m.

BOARD STRATEGIC PLAN UPDATE, PRESENTED BY ANDREW SPENCE, CHIEF DIRECTOR OF INFORMATION SERVICES

Andrew Spence, Chief Director of Information Services, provided an update on the Board Strategic Plan.

UPDATE ON REQUEST FOR PROPOSAL (RFP) FOR DESTINATION STAFFORD, PRESENTED BY MIKE MORRIS & PAUL SANTAY

Mike Morris, Deputy County Administrator, and Paul Santay, Chief Director of Community Development, provided an update on the Request for Proposal (RFP) for Destination Stafford.

BOARDS, AUTHORITIES, COMMISSIONS, AND COMMITTEES (BACC) DISCUSSION, PRESENTED BY DONNA KRAUSS

Donna Krauss, Deputy County Administrator, led a discussion on Boards, Authorities, Commissions, and Committees (BACC). She provided information on the current BACC structure and operations, as well as staff's recommendations for the future direction of BACC.

The Board discussed potential reprioritization, reductions, and consolidations of Boards, Authorities, Commissions, and Committees (BACC).

Ms. Bohmke said that there was consensus from the Board for Supervisors Diggs, English, and Gary to form an ad hoc committee for the purpose of creating a new charter for the Diversity Advisory Coalition.

Ms. Bohmke said that there was consensus from the Board to eliminate the Historical Commission.

Ms. Bohmke said that there was consensus from the Board to keep the Parks and Recreation Commission.

BOARD MEMBER REQUESTED ITEMS

BOS MEETING DATE CHANGE (BOHMKE)

Ms. Bohmke said that she had a conflict for the May 21, 2024 meeting of the Board of Supervisors and decided not to attend the meeting to avoid changing the calendar that was set in January.

CONFLICT OF INTEREST (YEUNG)

Dr. Yeung requested that the Board implement a standard procedure for allowing recusal of Board members in the case of a conflict of interest on an agenda item.

The Board discussed the aspects of the procedure for conflict of interest regarding Board members and transparency to the public for avoiding appearances of impropriety.

OTHER ITEMS (BOARD MEMBERS)

Ms. Allen proposed turning the old Moncure site into a field house to host gymnastics and indoor volleyball tournaments. She said that they could potentially form a public-private partnership with local developers for this project, which would generate revenues for Stafford's Parks and Recreation as well as the County's coffers.

Mr. English requested an update on developments currently being built in the County.

Dr. Yeung requested that the Board consider removing the street address for public speakers at meetings.

Ms. McClendon confirmed that it was not required for speakers to give their addresses, but the bylaws must be changed to reflect that.

Ms. Bohmke said that the bylaws committee could review that matter. She said that she would like to utilize the courts at Pratt Park for pickleball and would like to identify outdoor courts in the northern part of the County for pickleball as well. She said that warehouse space could be utilized for indoor pickleball games, potentially in the middle of the County. She said that she supported a facility for gymnastics at Moncure.

Mr. Morris said that two courts at Pratt Park had been converted into pickleball courts.

FOLLOW-UP, COMMITTEE, AND BOARD MEETING STRUCTURE, AND OTHER, PRESENTED BY RANDY VOSBURG, COUNTY ADMINISTRATOR

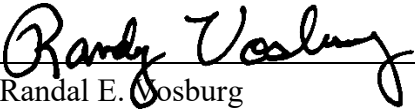
Randy Vosburg, County Administrator, provided a follow-up on Committee and Board meeting structure.

CLOSING REMARKS – CHAIRMAN BOHMKE

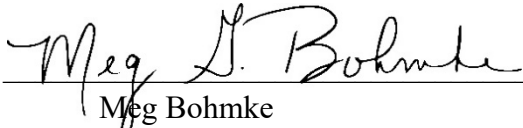
Ms. Bohmke gave closing remarks.

ADJOURNMENT

At 5:00 p.m., Chairman Bohmke adjourned the February 10, 2024 Stafford County Board of Supervisors Advance Meeting.



Randal E. Vosburg
County Administrator



Meg Bohmke
Chairman