

1 **STAFFORD COUNTY ARCHITECTURAL REVIEW BOARD MINUTES**

2 **April 1, 2024**

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4 The meeting of the Stafford County Architectural Review Board of Monday, April 1, 2024, was called to
5 order at 6:10 PM by Mark Ethridge, in the ABC Conference Room of the George L. Gordon, Jr.,
6 Government Center.

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8 MEMBERS PRESENT: Doris McAdams, Kim Taylor-Wilson, Mark Ethridge and Billy Shelton

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10 MEMBERS ABSENT: Linda Burdette

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12 STAFF PRESENT: Nancy Kotting, Stacie Stinnette

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14 GUESTS PRESENT:

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16 CALL TO ORDER

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18 Mr. Ethridge called the meeting to order at 6:10 PM.

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20 ROLL CALL OF MEMBERS

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22 Ms. Stinnette called roll. There was a quorum.

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24 PUBLIC PRESENTATIONS

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26 None

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28 NEW BUSINESS

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30 1. Sherwood Forest Proposed Historic Overlay District – Resume Process

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32 Ms. Kotting has been given the go-ahead by admin to bring this item forward. The ARB previously
33 voted unanimously to recommend a historic overlay district be placed on Sherwood Forest. There are
34 two large and one small cemetery parcel located within the property. The first step is seeking a
35 resolution from the Board of Supervisors to refer the item to the Planning Commission. This property is
36 one of the most valuable cultural resources to the County. Once the overlay district is in place, if the
37 owner of the property proposes changes to the structures they will have to get a certificate of
38 appropriateness. The previous contract for development has fallen through.

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40 2. Nomination(s) for 2023 Annual Historic Preservation Awards.

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42 Staff suggested nominating Norman Schools for the Lifetime Achievement Award. Mr. Shelton made a
43 motion to nominated Norman Schools for the Lifetime Achievement Award. Mr. Ethridge seconded.
44 Motion passed 4/0. Ms. Kotting will fill out the paperwork and submit it to the Historic Commission.

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46 UNFINISHED BUSINESS

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48 1. Professional Qualifications for Architectural Historian as potential ARB member

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50 Ms. Kotting requested moving this item to the next meeting. Ms. Taylor-Wilson has worked on the RFP

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and crafted the language so that the position would be on an as-needed basis. Mr. Shelton suggested it would be more cost effective to go with a retainer versus an individual attending a meeting. He also recommended checking with Michelle Hamilton, the manager of the Mary Washington Foundation for a recommendation for an architect. Ms. Kotting will investigate whether an RFP will be needed or if it's under a certain dollar amount it won't be needed.

2. State Survey and Planning Cost Share Program 2024-2025: Opportunity to fund (50%) update of county historic resources survey, proposed budget request 2025

The county historic resource survey will be included in the proposed 2025 budget.

3. Guidelines Update – proposed budget request for 2025

Ms. Kotting also included the production of the guidelines into the proposed 2025 budget.

REPORTS BY ARB MEMBERS

Ms. McAdams reported the owner of the White Oak Museum has started work on the building again against the stop work order, with no COA and no building permits. He has removed the remainder of the standing seam roof off of the last portion of the building. She was able to get pictures. A second stop work order has been issued. A code violation will be issued for changes to the exterior. The owner has 90 days to respond or he will be taken to court.

Ms. McAdams requested an update on the Counting House. Ms. Kotting is only able to say responses to the RFP have been received and the review process is underway.

Ms. Taylor-Wilson asked for updates on the old Falmouth Elementary building. Ms. Kotting has things in the works but is unable to comment at this time.

Ms. Taylor-Wilson and Ms. McAdams asked about data centers in the Stafford area. Mr. Shelton gave a rundown of the approved data centers in the area. These data centers will be approximately 250,000 square feet and 65 feet tall. They are each expected to generate \$40-50 million per year in personal property for the County. The negatives are that they are major consumers of electricity and water. Amazon has agreed to use gray water at their site. Amazon will pay for the lines to the sewage treatment facility and use potable water during the interim. They will be required to pay to bring water to the building and then they have to pay for it be reprocessed. It's a win-win for the County.

APPROVAL OF MINUTES

Billy Shelton motioned to approve the February 5, 2024 amended minutes.

Kim Taylor-Wilson seconded the motion. Minutes approved 4/0.

ADJOURNMENT

With no further business to discuss the meeting adjourned at 6:54 pm.