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2 **STAFFORD COUNTY HISTORICAL COMMISSION MINUTES**

3 **April 4, 2024**

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5 The meeting of the Stafford County Historical Commission of Thursday, April 4, 2024, was called to order
6 at 3:00 PM by James Tully in the Activities Room of the George L. Gordon, Jr., Government Center.

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8 MEMBERS PRESENT: James Tully, Martha Newton, Jane Conner, James Powell, Frank White and
9 Anita Dodd

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11 MEMBERS ABSENT: Richard Chichester

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13 STAFF PRESENT: Nancy Kotting, Crissy Kendall

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15 GUESTS PRESENT: Jeh Hicks – Jarrell Properties
16 Connie Hilker – Historical Society

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18 CALL TO ORDER:

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20 Mr. Tully called the meeting to order at 3:00.

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22 ROLL CALL OF MEMBERS

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24 Ms. Newton called roll and stated there was a quorum.

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26 PUBLIC PRESENTATIONS

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28 Jeh Hicks from Jarrell Properties presented the voluntary proffer statement for Clift Farm. The proffers
29 include the promise for a Phase I analysis over the entire Clift Farm Property. Mr. Hicks mentioned that he
30 was surprised they were not informed they were on the agenda for the February meeting.

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32 NEW BUSINESS

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35 1. Preservation Awards: Determine Awardees, 7:00 PM May 21, 2024 BOS Presentation

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37 The official list of nominees needs to be finalized and then the Commission needs to vote on the
38 nominees.

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40 Lifetime Achievement Award – Norm Schools (nominated by the ARB)

41 Preservation Award – Golgotha/Forbes LLC

42 Homeowner Preservation Award – None

43 Landscape Award - None

44 Volunteer Award – None

45 Emerging Preservationist Award – Tyler Knutson

46 Cemetery Achievement Award – Linda Tague

47 Outstanding Developer Award – Capital 95 Logistics (nominated by the Planning Commission for
48 their mitigation work at Oakenwold)

49
50 Nancy requested help with the write-ups for Tyler and Linda. Anita will do the write up for Linda.
51 Mr. Tully will present the awards at the BOS meeting.

Martha Newton made a motion to accept the nominees for the preservation awards as listed by staff. Anita Dodd seconded the motion. Motion passed 6/0.

2. Commission Member Recruitment

A suggestion was made by the Board of Supervisors that new members need to be recruited for the Commission so the current members can share their abundant knowledge of the County. The first step is to address Mr. Chichester's position. Mr. Tully will speak with Meg Bohmke about appointing someone from the Falmouth District.

In order to keep the BOS informed of the work done by the Historic Commission Anita Dodd made a motion to request the staff include the minutes from the Historic Commission's meetings in the Board of Supervisor's packet. Jane Conner seconded. Motion passed 6/0. Ms. Kotting will investigate who needs to make the decision on what goes in the packet and report back to the Commission.

Ms. Dodd mentioned that several years ago the Commission asked the Board to add members to the Commission. They wanted to have two members from each district. The Board declined.

Mr. Tully felt a possible solution to recruitment would be to change the time of the meeting. There aren't many people that are able to attend a 3pm weekday meeting.

3. Frequency of HC Meetings: Consider Bi-Monthly or Quarterly

Ms. Kotting said part of the catalyst for the review of the Boards and Commission was to build efficiencies into how staff is used, specifically trying to eliminate or reduce the number of evening meetings that staff are called to serve. Ms. Kotting offered that she emails a staff report when the agenda does not require discussion. That particular month's meeting would be canceled if there are no items that need to be voted on. Mr. Tully will review the bylaws to determine what the cancellation policy is and if any changes need to be made.

4. MCB Quantico Building Demolition 2106 Review

The County has been asked to be a consultant to a section 106 review for a National Register listed property planned for demolition at Quantico.

UNFINISHED BUSINESS

1. Proffers / Ivy Project at Oakenwold / Update on Memorandum of Agreement

The trees are down at Oakenwold. The stone salvage company will be scheduled to remove the chimney stack and the foundation stones from the kitchen dwelling in the back. An inventory of what has been salvaged will be created by the Historical Society. The inventory report will go to DHR, Department of Historical Resources in Richmond. That will be part of the process of closing out the 106 Memorandum of Agreement. The developer has allowed extra time for the archaeologist to do additional research.

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2. Counting House Update: Request for Proposals Status: Under Review

The RFPs are under review.

3. Little Falls NRHP Eligibility Determination Update

The memo was sent for signature by the Interim County Administrator today.

ADDITIONAL PRESENTATIONS BY THE PUBLIC

None

CHAIRMAN'S REPORT

Mr. Tully emailed the Board of Supervisors about them wanting to dissolve the Historic Commission. Ms. Bohmke reached out to him and they had a long conversation.

REPORTS BY COMMISSION MEMBERS

Ms. Dodd received a statement from a stonemason for the cost to replace the marker at North Stafford High School. The total cost is \$6,186. The Historical Society has committed to \$3000. Ms. Dodd requested the Commission cover the remainder. There is an account that was established in the late 90s from selling historical maps. Some members of the Historic Commission were unaware there was money in an account for use by the Commission. No decision can be made until information is found about the amount in the account, what the money can be used for and who has access to the account. Ms. Kotting suggested that as a County Commission there needs to be public disclosure and they should track down what the publicly stated agreement was on the use of the funds. There needs to be full transparency. The quote on the headstone is only good for two months so Ms. Dodd and Ms. Kotting will work together to get needed answers and an emergency meeting may be called later in the month to vote on the expenditure.

APPROVAL OF MINUTES

Martha Newton made a motion to approve the minutes from March 7, 2024.

Anita Dodd seconded the motion.

The motion passed 6-0.

ADJOURNMENT

With no further business to discuss, Mr. Tully adjourned the meeting at 3:50