

[2:00 P.M. - BUDGET WORK SESSION: GENERAL FUND \(BOARD CHAMBERS\) Materials will be available Monday, March 4, 2024, on the County's website in the Agenda Center.](#)

**REGULAR AGENDA
BOARD OF SUPERVISORS
MARCH 5, 2024**

3:00 P.M. - CALL TO ORDER - ROLL CALL OF MEMBERS

PRESENTATIONS

ADDITIONS - DELETIONS AND APPROVAL OF THE REGULAR AGENDA

PRESENTATIONS BY THE PUBLIC - I (3 MINUTES EACH)

REPORTS BY BOARD MEMBERS

REPORT OF THE COUNTY ATTORNEY

REPORT OF THE COUNTY ADMINISTRATOR

PRESENTATION OF FEDERAL FUNDING STRATEGY

APPROVAL OF THE CONSENT AGENDA

CONSENT AGENDA

1. COUNTY ADMINISTRATION; APPROVE FEBRUARY 20, 2024 BOARD OF SUPERVISORS MEETING MINUTES
2. COUNTY ADMINISTRATION; APPROVE FEBRUARY 22, 2024 BOARD OF SUPERVISORS BUDGET WORK SESSION MINUTES
3. COUNTY ADMINISTRATION; APPROVE JANUARY 23, 2024 JOINT BOARD OF SUPERVISORS AND SCHOOL BOARD BUDGET WORK SESSION MINUTES
4. COUNTY ADMINISTRATION; APPOINT MS. JULIA DORSEY TO THE COMMUNITY POLICY AND MANAGEMENT TEAM (CPMT) AS THE DEPARTMENT OF HEALTH REPRESENTATIVE
BACKGROUND SUMMARY: APPROVES APPOINTMENT TO CPMT.
5. COUNTY ADMINISTRATION; RECOMMEND TO THE CIRCUIT COURT THE APPOINTMENT OF MR. TYLOR UNDERWOOD AS A MEMBER TO THE BOARD OF ZONING APPEALS FOR THE AQUIA DISTRICT SEAT PROPOSED RESOLUTION R24-115
BACKGROUND SUMMARY: RECOMMENDS APPOINTMENT.
6. COUNTY ADMINISTRATION; APPOINT MS. LIZ BARBER TO THE BAY CONSORTIUM WORKFORCE DEVELOPMENT BOARD TO REPLACE SUPERVISOR MEG BOHMKE
BACKGROUND SUMMARY: APPROVES APPOINTMENT.
7. BOARD OF SUPERVISORS; RATIFY THE ACTIONS OF THE BOARD OF

Aquia

SUPERVISORS TAKEN AT THE WORK SESSION ON FEBRUARY 27, 2024

BACKGROUND SUMMARY: RATIFIES BOARD ACTION.

8. BUDGET AND MANAGEMENT; BUDGET AND APPROPRIATE FY2023 YEAR
END ENCUMBERED FUNDS FOR FY2024 AS REQUESTED BY THE SCHOOL
BOARD
PROPOSED RESOLUTION R24-90
BACKGROUND SUMMARY: BUDGET AND APPROPRIATE FUNDS.
9. BUDGET AND MANAGEMENT; BUDGET AND APPROPRIATE VARIOUS
STATE, FEDERAL, AND RESERVE FUNDS FOR SCHOOLS FUNDS AS
REQUESTED BY THE SCHOOL BOARD
PROPOSED RESOLUTION R24-91
BACKGROUND SUMMARY: BUDGET AND APPROPRIATE FUNDS.
10. CAPITAL PROJECTS PUBLIC CONSTRUCTION; BUDGET AND APPROPRIATE
ADDITIONAL FUNDS TO THE CAPITAL PROJECTS FUND FOR THE
COURTHOUSE ANNEX RENOVATION PROJECT
PROPOSED RESOLUTION R24-51
BACKGROUND SUMMARY: BUDGETS AND APPROPRIATES FUNDS. Aquia
11. CAPITAL PROJECTS TRANSPORTATION; BUDGET AND APPROPRIATE
ADDITIONAL FUNDS FOR THE BEREA CHURCH ROAD PROJECT TO THE
WARRENTON ROAD SERVICE DISTRICT FUND
PROPOSED RESOLUTION R24-110
BACKGROUND SUMMARY: BUDGETS AND APPROPRIATES FUNDS. Hartwood
12. COMMUNITY ENGAGEMENT; PROCLAMATION TO RECOGNIZE MARCH AS
WOMEN'S HISTORY MONTH
PROPOSED PROCLAMATION P24-03
BACKGROUND SUMMARY: RECOGNIZES MONTH.
13. DEVELOPMENT SERVICES; PETITION VDOT TO INCLUDE CHERRYVIEW
DRIVE, WITHIN CHERRYVIEW LANDING SUBDIVISION, INTO THE
SECONDARY SYSTEM OF STATE HIGHWAYS
PROPOSED RESOLUTION R24-109
BACKGROUND SUMMARY: PETITIONS VDOT FOR STREET ACCEPTANCE. George Washington
14. DEVELOPMENT SERVICES; AUTHORIZE ADVERTISEMENT FOR A PUBLIC
HEARING TO CONSIDER AMENDING THE DEPARTMENTS OF
DEVELOPMENT SERVICES AND PLANNING AND ZONING FEE SCHEDULES
PROPOSED RESOLUTION R24-67
BACKGROUND SUMMARY: AUTHORIZES PUBLIC HEARING.
15. FIRE AND RESCUE; AUTHORIZE THE ADVERTISEMENT FOR A PUBLIC
HEARING TO CONSIDER AMENDING STAFFORD COUNTY CODE SEC. 12-62,
"AMENDMENTS, ADDITIONS, AND DELETIONS TO THE VIRGINIA
STATEWIDE FIRE PREVENTION CODE" TO MODIFY FIRE PERMIT FEES
PROPOSED RESOLUTION R24-107
BACKGROUND SUMMARY: PUBLICIZES HEARING.
16. PARKS, RECREATION, FACILITIES AND TOURISM; AUTHORIZE THE
ADVERTISEMENT FOR A PUBLIC HEARING TO CONSIDER AMENDING THE
FEE SCHEDULE FOR PARKS AND RECREATION
PROPOSED RESOLUTION R24-66
BACKGROUND SUMMARY: AUTHORIZES PUBLIC HEARING.
17. FIRE AND RESCUE; AUTHORIZE SUBMISSION OF AN APPLICATION FOR
THE ASSISTANCE TO FIREFIGHTERS GRANT (AFG) THROUGH THE
DEPARTMENT OF HOMELAND SECURITY FOR THE PURCHASE OF
THERMAL IMAGING CAMERAS

PROPOSED RESOLUTION R24-101

BACKGROUND SUMMARY: APPROVES APPLICATION.

18. PLANNING AND ZONING; AUTHORIZE THE COUNTY ADMINISTRATOR TO EXECUTE A GRANT AGREEMENT TO ACCEPT GRANT FUNDS FROM THE VIRGINIA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES TO SUPPORT THE PURCHASE OF DEVELOPMENT RIGHTS (PDR) PROGRAM
PROPOSED RESOLUTION R24-64

BACKGROUND SUMMARY: ACCEPTS GRANT FUNDS.

19. PLANNING AND ZONING; ACCEPT A PROFFERED TRAIL EASEMENT ON TAX MAP PARCEL NO. 39-71A ASSOCIATED WITH THE POTOMAC CHURCH TECH CENTER DEVELOPMENT
PROPOSED RESOLUTION R24-88

Falmouth

BACKGROUND SUMMARY: APPROVES ACCEPTANCE OF EASEMENT.

20. PLANNING & ZONING; AUTHORIZE ADVERTISEMENT OF A PUBLIC HEARING TO CONSIDER A PARTIAL PLAT VACATION ON TAX MAP PARCEL NO. 54T-1-A

George Washington

PROPOSED RESOLUTION R24-94

BACKGROUND SUMMARY: AUTHORIZES PUBLIC HEARING.

21. SHERIFF; AUTHORIZE THE COUNTY ADMINISTRATOR TO APPROVE EXPENDITURES WITH EPLUS TECHNOLOGY, INC. FOR AUDIO AND VISUAL EQUIPMENT, SWITCHES, ACCESSORIES, AND SERVICES
PROPOSED RESOLUTION R24-89

BACKGROUND SUMMARY: APPROVES EXPENDITURES.

22. UTILITIES; AUTHORIZE THE COUNTY ADMINISTRATOR TO EXECUTE CONTRACTS FOR UTILITIES ON-CALL WATER AND SEWER MAINTENANCE, REPAIR, AND CONSTRUCTION SERVICES
PROPOSED RESOLUTION R24-92

BACKGROUND SUMMARY: APPROVES CONTRACTS.

UNFINISHED BUSINESS

23. CAPITAL PROJECTS TRANSPORTATION; TRANSPORTATION MASTER PLAN DRAFT

BACKGROUND SUMMARY: DISCUSSION ON THE DRAFT TRANSPORTATION MASTER PLAN.

24. CAPITAL PROJECTS TRANSPORTATION; CONSIDER APPROVAL OF TRANSPORTATION IMPACT FEE ROADWAY IMPROVEMENT PLAN PROJECT LIST AND ESTABLISHMENT OF TRANSPORTATION IMPACT FEE ADVISORY COMMITTEE

PROPOSED RESOLUTION R24-82 (APPROVE PROJECT LIST)

PROPOSED RESOLUTION R24-85 (ESTABLISH ADVISORY COMMITTEE)

BACKGROUND SUMMARY: APPROVES PROJECT LIST AND ESTABLISH ADVISORY COMMITTEE.

NEW BUSINESS

25. COUNTY ADMINISTRATION; AUTHORIZE THE COUNTY ADMINISTRATOR TO RANK AND SUBMIT CONGRESSIONALLY-DIRECTED SPENDING APPLICATIONS TO THE UNITED STATES SENATORS AND CONGRESSIONAL REPRESENTATIVE FOR STAFFORD COUNTY FOR THE REFERENCED PROJECTS FOR FEDERAL FISCAL YEAR 2025
PROPOSED RESOLUTION R24-95 (SCSO VEHICLE FLEET RADIO REPLACEMENT PROJECT)
PROPOSED RESOLUTION R24-96 (I-95 TO U.S. 1 WATER MAIN)

PROPOSED RESOLUTION R24-97 (ENON ROAD & ROUTE 1 IMPROVEMENTS)
PROPOSED RESOLUTION R24-98 (STEFANIGA ROAD AND MOUNTAIN VIEW ROAD ROUNDABOUT)
BACKGROUND SUMMARY: AUTHORIZES CONGRESSIONALLY-DIRECTED SPENDING APPLICATIONS FOR 4 PROJECTS.

26. CAPITAL PROJECTS; AUTHORIZE THE COUNTY ADMINISTRATOR TO SUBMIT A GRANT APPLICATION TO THE VIRGINIA DEPARTMENT OF CONSERVATION AND RECREATION FOR THE VIRGINIA DAM SAFETY, FLOOD PREVENTION, AND PROTECTION ASSISTANCE FUND GRANT FOR THE LAKE ARROWHEAD SERVICE DISTRICT FOR THE CONSTRUCTION OF DAM SPILLWAY IMPROVEMENT PROJECT, AND TO AFFIRM THE SERVICE DISTRICT'S INTENT TO FUND THE PROJECT
PROPOSED RESOLUTION R24-81
BACKGROUND SUMMARY: APPROVES APPLICATION. **Rock Hill**
27. CAPITAL PROJECTS; CONSIDER AFFIRMING THE LAKE CARROLL SERVICE DISTRICT'S INTENT TO FUND THE CONSTRUCTION OF THE LAKE CARROLL SERVICE DISTRICT PROJECT AS RELATED TO A GRANT APPLICATION
PROPOSED RESOLUTION R24-80
BACKGROUND SUMMARY: AFFIRM INTENT TO FUND. **George Washington**
28. CAPITAL PROJECTS TRANSPORTATION; DISCUSSION ON SECONDARY SIX-YEAR PROGRAM (SSYP)
BACKGROUND SUMMARY: DISCUSS THE SECONDARY SIX-YEAR PROGRAM.
29. CAPITAL PROJECTS TRANSPORTATION; DISCUSSION ON SAFE STREETS 4 ALL FEDERAL GRANT PROGRAM AND CONSIDER APPROVING PROJECT(S) FOR SUBMISSION
PROPOSED RESOLUTION R24-102
BACKGROUND SUMMARY: DISCUSSION ON FEDERAL GRANT PROGRAM.

CLOSED MEETING

COUNTY ADMINISTRATION; A RESOLUTION TO AUTHORIZE CLOSED MEETING
PROPOSED RESOLUTION CM24-07
BACKGROUND SUMMARY: APPROVES RESOLUTION.

COUNTY ADMINISTRATION; A RESOLUTION TO CERTIFY THE ACTIONS OF THE STAFFORD COUNTY BOARD OF SUPERVISORS IN A CLOSED MEETING ON MARCH 5, 2024
PROPOSED RESOLUTION CM24-07(C)
BACKGROUND SUMMARY: APPROVES RESOLUTION.

7:00 PM - CALL TO ORDER - INVOCATION - PLEDGE OF ALLEGIANCE

PRESENTATIONS

PRESENTATIONS BY THE PUBLIC - II (3 MINUTES EACH)

NEW BUSINESS (CONTINUED)

30. BUDGET AND MANAGEMENT; AUTHORIZE ADVERTISEMENT FOR PUBLIC HEARINGS TO CONSIDER THE CY2024 TAX RATES, FY2025 BUDGET, FY2025-FY2035 CAPITAL IMPROVEMENT PROGRAM, VPSA BOND ISSUANCE, AND INCREASE TRANSIENT OCCUPANCY AND CIGARETTE TAX

RATES

PROPOSED RESOLUTION R24-65 (ADVERTISE PUBLIC HEARINGS FOR INCREASE TRANSIENT OCCUPANCY AND CIGARETTE TAXES)

PROPOSED RESOLUTION R24-68 (ADVERTISE A PUBLIC HEARING FOR VIRGINIA PUBLIC SCHOOLS AUTHORITY (VPSA) ISSUANCE)

PROPOSED RESOLUTION R24-70 (ADVERTISE A PUBLIC HEARING FOR CALENDAR YEAR 2024 TAX RATES)

PROPOSED RESOLUTION R24-73 (ADVERTISE PUBLIC HEARING FOR THE FY2025 BUDGET AND FY2025-FY2034 CAPITAL IMPROVEMENT PROGRAM)

BACKGROUND SUMMARY: AUTHORIZE ADVERTISEMENT OF PUBLIC HEARINGS.

PUBLIC HEARINGS

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| 31. | PLANNING AND ZONING; CONSIDER A REQUEST FOR A CONDITIONAL USE PERMIT (CUP) TO ALLOW A VEHICLE FUEL SALES USE AND DRIVE-THROUGH FACILITY IN THE B-2, URBAN COMMERCIAL AND HC, HIGHWAY CORRIDOR OVERLAY ZONING DISTRICTS AND A CONVENIENCE STORE IN THE HC, HIGHWAY CORRIDOR OVERLAY ZONING DISTRICT, ALL ON TAX MAP PARCEL NO. 44-143 (PROJECT KNOWN AS SHEETZ ON WARRENTON ROAD)
PROPOSED RESOLUTION R24-18 (APPROVE)
PROPOSED RESOLUTION R24-19 (DENY)
<u>BACKGROUND SUMMARY:</u> RECOMMENDS APPROVAL OF CONDITIONAL USE PERMIT. | George Washington |
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| 32. | PLANNING AND ZONING; CONSIDER A REQUEST FOR A ZONING RECLASSIFICATION, WITH PROFFERS, TO ALLOW FOR AN ASPHALT PLANT ON TAX MAP PARCEL NOS. 58-5A, 58-5B, AND 58-5G (PROJECT KNOWN AS KINGS HIGHWAY ASPHALT)
PROPOSED ORDINANCE O24-06 (APPROVE)
PROPOSED RESOLUTION R24-40 (DENY)
<u>BACKGROUND SUMMARY:</u> APPROVES ZONING RECLASSIFICATION. | George Washington |

ADJOURNMENT

DEFERRED - REFERRED LIST

33. DEFERRED-REFERRED LIST

This agenda may be amended on the day of the meeting. Participation of all citizens is encouraged. For all individuals with special needs, please notify County Administration of any accommodations required at least 24 hours in advance of the meeting. The agenda and related materials may be found on the County's website at www.staffordcountyva.gov