



**PARKS & RECREATION ADVISORY COMMISSION
MEETING AGENDA**

February 15, 2024

**George L. Gordon, Jr., Government Center
1300 Courthouse Road
Activity Room (1st Floor)**

Call to Order	7:00 pm
Silent Roll Call	7:00 pm
Organization	7:05 pm
• Elect Chairman (Director of Parks, Recreation and Community Facilities to preside) • Elect Vice Chairman (Chairman assumes Chair) • Review/Revise Bylaws	
Approval of Minutes	7:10 pm
• November 16, 2023	
Public Comments (3 minutes each)	7:11 pm
Unfinished Business	7:15 pm
New Business	7:15 pm
• Musselman Park (<i>Commission Discussion-10 min</i>) • Hampton Oaks Dog Park (<i>Brion Southall-10 min</i>) • Florence Helms Nominations-Discuss/Vote	
Liaison Reports	7:45 pm
• Planning Commission Liaison • School Board Liaison	
Commission Member Comments	7:55 pm
Director's Report	8:05 pm
Adjournment	8:15 pm

**COUNTY OF STAFFORD
PARKS AND RECREATION ADVISORY COMMISSION BYLAWS**

ARTICLE 1

There is hereby created the Stafford County Parks and Recreation Advisory Commission (Commission).

**ARTICLE 2
PURPOSE OF THE COMMISSION**

The Commission shall serve as the advisory body of the Stafford County Board of Supervisors and the County Administrator. The Commission shall serve as a liaison between the Parks, Recreation and Community Facilities Department (Department) and the citizens of the community. The Commission shall consult with and advise the County Administrator, the Department Director (Director), and the Board of Supervisors in matters affecting recreation policies, programs, personnel, finances, and the acquisition and disposal of lands and properties related to the total community recreation program and to its long-range, projected program for recreation.

**ARTICLE 3
MEMBERSHIP**

3.1 The Commission shall be appointed by the Board of Supervisors according to the following schedule:

One (1) member from each of the electoral districts in the County
One (1) member from the School Board
One (1) member from the Planning Commission

The Director, School Board member, and Planning Commission member shall serve as non-voting, ex-officio members of the Commission.

3.2 Members' terms shall run concurrently with their respective Board of Supervisors' terms.

3.3 The Board of Supervisors may remove any member of the Commission for misconduct or neglect of duty.

3.4 Vacancies occasioned by removal, resignation, or otherwise shall be reported to the Board of Supervisors and shall be filled in like manner as original appointments, except that the term of office is restricted to the unexpired term.

3.5 Commission members shall serve without monetary compensation. Members shall be reimbursed for travel and subsistence to professional recreation meetings, conferences, and workshops, and such reimbursement shall be made in compliance with the general policies of Stafford County.

ARTICLE 4 MEETINGS

- 4.1 Regular monthly meetings shall be held and meeting dates shall be designated by the Commission.
- 4.2 Special meetings may be called by the Chairman or on the written request of at least two (2) members. The time and place shall be designated in the notice of such call.
- 4.3 The time and place for the meetings shall be designated by the Chairman.
- 4.4 The first regular meeting in January of each year shall be called the organizational meeting. The purpose of this meeting shall be the election of officers and other business that may need to come before such meetings.
- 4.5 A quorum shall consist of four or more voting members present, in person, at any duly called meeting. Exceptions to in-person meetings shall be in accordance with the Board of Supervisors' Bylaws and Code of Virginia.
- 4.6 All meetings are open to the public, except those which are permissible under the Virginia Freedom of Information Act.
- 4.7 Meetings shall be conducted in accordance with procedures prescribed in the Bylaws, and decisions shall be reached only after full consideration and debate on the issue in question.
- 4.8 Order of business shall be set by the Commission Chairman and the Director, but the Rules of Order may be suspended and any matters may be considered or postponed by action of the Commission.
- 4.9 There shall be a 10 minute time limit on all agenda presentations to the Commission.
- 4.10 Each Commissioner shall have a maximum of 10 minutes to make presentations to the Commission.
- 4.11 The citizens' comment session shall last a maximum of three (3) minutes per citizen.

ARTICLE 5 DUTIES AND RESPONSIBILITIES OF THE COMMISSION

- 5.1 The Commission shall make recommendations for:
 - A. The establishment of a system of supervised recreation for the County
 - B. Parks, playgrounds, recreation centers, water areas, or other recreation areas; and structures, lands, or buildings owned by or leased to the County and for approval by the Board of Supervisors
 - C. Suggestions of improvements of such lands, buildings, and structures as may be necessary to the recreation program within those funds allocated to the Department
 - D. The construction, equipping, operation, and maintenance of parks, playgrounds,

recreation centers, and all buildings and structures necessary or useful to Department function

- E. Other recreation facilities which are owned or controlled by the Department or leased or loaned to the Department

5.2 The Commission shall advise in the acceptance by the County of any grant, gift, bequest, or donation and any personal or real property offered or made available for recreation purposes and which is judged to be of present or possible future use for recreation or parks.

5.3 Interpret the recreation and park services of the Department to the community and interpret the needs and desires of the community to the Board of Supervisors.

5.4 Determine and establish the general policies to be followed in carrying out the purpose for which the Commission was established.

5.5 Financial Duties and Responsibilities

The Commission shall have no authority to enter into any contract or incur any obligation binding the governing body of Stafford County.

- A. The Director shall prepare and recommend to the County Administrator an annual budget, which will be reviewed by the Commission. The budget shall be submitted to the County Administrator at the time designated by the County Administrator to hear the requests.

- B. Annually, the Director shall recommend to the County Administrator a capital improvements program in accordance with the County's Master Plan for Parks and Open Space. This recommendation shall be reviewed by the Commission prior to submission to the County Administrator.

5.6 Planning Duties and Responsibilities

- A. Investigate and determine the needs and interests of the community for recreation facilities and programs and recommend a recreation program to meet these needs.
- B. Review and recommend a master plan for parks and open space for the acquisition and development of an adequate system of parks, facilities, and recreation programs for the residents of the County of Stafford and review and recommend revisions as needed. The master plan shall be consistent with the Stafford County Comprehensive Plan.

5.7 The Commission will coordinate efforts with the School Board, Planning Commission, Transportation Commission, and other groups to meet the County's parks and recreation needs, including the review of recreational proffers for residential re-zonings and cluster developments.

5.8 The Commission shall have no authority over County personnel. Hiring and dismissal of all Department employees will be in accordance with current County personnel policies.

ARTICLE 6

6.1 Director's Relationship

The Director is an ex-officio member (by virtue of his office) of the Commission and attends committee meetings. The Director shall:

- A. Have a continuing responsibility to explain the organization, responsibilities, and working relations to the Commission
- B. Explain program objectives to the Commission
- C. Assist Commission in details of organization and assist in all matters related to a good organization
- D. Work closely with the Commission in matters of interest to the operation of efficient programs
- E. Be the official medium of communication between employees of the Department and the Commission
- F. Inform Commission concerning the interests, needs, objectives, progress, plans, and other factors of importance to them.

6.2 The Commission shall be represented by the Director and/or Commission members in all official business functions, ceremonies, etc., involving Stafford County parks and recreation matters.

6.3 Chairman

The Chairman shall be a regular voting member of the Commission, may succeed himself for one term, or as consistent with the Board of Supervisors' Bylaws, and shall be from among the members. In addition, the Chairman shall:

- A. Preside at all meetings
- B. Sign official papers
- C. Appoint committees
- D. Call special meetings when he deems advisable
- E. Perform all such duties as handled by a chairman, except when such duties are properly delegated

6.4 Vice-Chairman

In the absence of the Chairman, the Vice-Chairman shall perform all the duties of the Chairman. In the absence of both the Chairman and Vice-Chairman, the Commission shall elect a Chairman Pro-Tempore who shall perform the duties of the Chairman. The Vice-Chairman shall be charged with the responsibility to see that all standing and temporary committees function as planned by the Commission.

6.5 Secretary

The Secretary of the Commission shall be the Administrative Manager of the Department and shall perform the usual duties pertaining to the office. The Secretary shall keep a full and true permanent record of all meetings of the Commission. This includes regular and special meetings, plus reports of standing committees, and shall be the custodian of all documents committed to his care. The Secretary shall issue notices of regular and special meetings and must issue minutes of the previous meeting to the Commission members prior to all meetings.

ARTICLE 7

The Commission shall make full and complete reports to the governing body at such times as may be requested and at such other times as to the governing body may seem proper. The fiscal year of the Commission shall conform to that of the governing body of Stafford County.

**ARTICLE 8
AMENDMENTS**

These Bylaws may be amended by the membership of the Commission at a meeting at which there is a quorum, held after reasonable notice to the members of the Commission.

ARTICLE 9

Roberts' Rules of Order, Revised, shall be observed except as otherwise specified by the Commission Bylaws. Members of the Commission should know the rudiments of parliamentary procedure.

Proposed changes reviewed & approved by the County Attorney 2/26/21.

**PARKS & RECREATION ADVISORY COMMISSION
REGULAR MEETING MINUTES**

Thursday, November 16, 2023

The Stafford County Parks & Recreation Advisory Commission held its regular monthly meeting Thursday, November 16, 2023, at The George L. Gordon, Jr., Government Center. The meeting was called to order at 7:02 PM by Michael Parkyn.

SILENT ROLL CALL

<u>Members</u>	<u>Present</u>	<u>Absent Reported</u>	<u>Absent Not Reported</u>	<u>Staff</u>	<u>Guests</u>
Vincent Applewhite	P			Brion Southall	
David Carpenter	P			Judy Sokolowski	
Eric Futrell			A		
Michael Parkyn	P				
Christopher (CW) Reed	P				
Jay Rucker		A			
<i>Martin Martinez, PC</i>		<i>A</i>			
<i>Susan Randall, SB</i>		<i>A</i>			
Voting members in bold					

APPROVAL OF MINUTES

- The minutes from the October meeting were unanimously approved.

PUBLIC COMMENTS

- None.

NEW BUSINESS

- C. W. Reed motioned, and Vincent Applewhite seconded, to cancel and December Commission meeting. Motion carried unanimously

UNFINISHED BUSINESS

- Budget Calendar (Brion Southall)
No update.
- Supervisor Advocacy Discussion
No update. Combine Budget Calendar and Supervisor Advocacy Discussion on next agenda.

LIAISON REPORTS

- Planning Commission Liaison (Martin Martinez); not present
- School Board Liaison (Susan Randall); not present

COMMISSION MEMBER COMMENTS

- C. W. Reed
 - Received email regarding Musselman Park, which was sent to the full Commission

- Vincent Applewhite
 - Sent email to Brion Southall regarding software solution
- Michael Parkyn
 - Will get with Dr. Yeung for a conversation

DIRECTOR'S REPORT (Brion Southall)

- Talked with budget staff regarding request to convert grass fields to synthetic turf at Embrey Mill; need to present this item to the Board during budget discussions.
- Presented Musselman Park to the Board 11/14/23; master plan funding could possibly come from multiple proffers
- All are invited to the 2023 Tree Lighting event on 12/1/23; the Board Chair raised funds for this event
- We hosted 75 people ages 55+ for the Thanksgiving Luncheon today at the Rowser Building
- Will provide date for Board discussions of the CIP

ADJOURNMENT

The meeting adjourned at 7:36 PM.

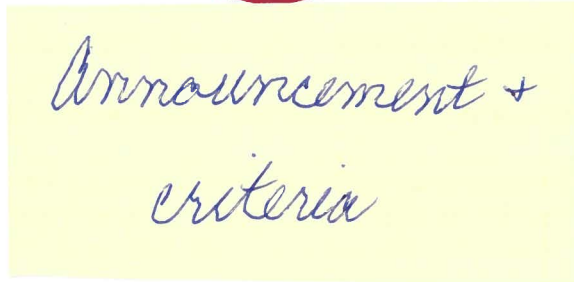
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Board of Supervisors

Dr. Pamela Yeung, Chairman
Thomas Coen, Vice Chairman
Tinesha Allen
Meg Bohmke
Darrell English
Monica Gary
Crystal L. Vanuch

Randal E. Vosburg
County Administrator



September 12, 2023

Subject: 2024 Florence D. Helms Award

Dear Friends:

The Stafford County Parks and Recreation Advisory Commission would like to extend an opportunity for you to nominate an individual or group you feel is worthy of receiving the 2024 Florence D. Helms Award.

The Florence D. Helms Award is the highest annual award that is given to an individual and/or organization that has made significant lifetime volunteer contributions to the youth of Stafford County. Enclosed is a description of the Award and a nomination form that must be completed and returned to our office no later than January 31, 2024, to be eligible for consideration.

We hope you will take the time and effort to nominate an individual and/or group for this achievement. Thank you for your interest in Stafford County Parks, Recreation and Community Facilities and the patrons we serve. Please call 540-658-4872 if you have questions regarding this request.

Sincerely,

Brion L. Southall
Director of Parks, Recreation, Facilities & Tourism

:jls

Enclosures

THE FLORENCE D. HELMS AWARD

The Stafford County Parks & Recreation Commission is pleased to announce acceptance of nominations for the Annual Florence D. Helms Award. This award was originally established in 1975 in memory of Florence D. Helms who made significant volunteer contributions to the youth of Stafford County. Mrs. Helms, a registered nurse, passed away unexpectedly in 1975 of cancer but left her mark on the youth of Stafford County. As an active member of the Parks & Recreation Commission, she was instrumental in establishing a volunteer program of medical examinations by doctors for sports programs in the area. Mrs. Helms was also active in the early years of growth and development of the Stafford County Department of Parks & Recreation.

This award has been given to individuals and groups who have made outstanding lifetime volunteer contributions in the areas of recreation, education, guidance, health, or other fields in which the service contributed to the character development of the youth of Stafford County.

In keeping with the spirit of the Florence Helms Award, two annual awards may be given:

1. An award in recognition of an individual for lifetime volunteer dedication and contribution toward the development of youth of Stafford County;
2. An award in recognition of a group/organization that has provided support and made outstanding lifetime volunteer contributions toward the development of youth of Stafford County.

The criteria for selection of the winner(s) include:

1. Years of volunteer service (20 years minimum)
2. Degree of dedication
3. Fruits of accomplishments
4. Degree of interest and concern for the youth with whom the candidate/organization has been associated

Nominations will be accepted for both individuals and groups who have contributed outstanding lifetime volunteer service to the youth of Stafford County. The procedures for selection will be:

1. A completed nomination form must be submitted for each candidate/group by January 31, 2024.
2. All completed nomination forms should be mailed to:

Florence Helms Award
Stafford Parks, Recreation, and Community Facilities
PO Box 339
Stafford, Virginia 22555-0339

3. The Parks & Recreation Commission will review all applications and select a winner.
4. The award will be presented at a special ceremony tentatively scheduled on March 21, 2024.

2024 FLORENCE D. HELMS AWARD

NOMINATION

I/We _____

would like to nominate _____

as the 2024 recipient of the Florence D. Helms Award. The nominee's area of service is

Number of years of volunteer service (20 years minimum) _____

Describe the type of dedication shown by the nominee.

What are the visible accomplishments by this candidate's dedicated volunteer service? (Please use separate sheet if necessary.)

Name of Sponsor (Please print) Title

Street Address City/State/Zip

Phone (H) (W)

Signature of Sponsor Date

PREVIOUS WINNERS OF THE FLORENCE D. HELMS AWARD

1975	Dr. John W. Painter	Health-Recreation
1976	G. C. (Skip) Freeman	Parks-Recreation
1977	James L. Doyle	Youth Sports
1978	Richard Jackson	Youth Sports
1979	American Legion Post 290	Sports-Recreation-Needy Youth
1980	Carl D. Coogle	Youth Sports
1981	Robert C. Womer	Counselor
1982	Albert Crowe	Recreation-Scouting
1983	Dr. Marriott C. Johnson	Health-Sports Medicine
1984	W. A. Blasko	Youth Leadership
1985	Fred Miller	Youth Sports
1986	G. H. Cromartie	Youth Drama
1987	Carl Lewis	Youth Sports-Rec-Scouting
1988	John Caldwell	Youth Sports-Rec-Scouting
1989	Robert Green	Stafford Recreational Soccer League
1990	Stafford Parents Gymnastics Assoc.	Youth Gymnastics
1991	Rappahannock Swim League	Youth Swim League
1992	Wilbur Ritchie	North-SouthYouth Recreation Assoc.
1993	No award given	
1994	Joy Jones	Girl Scouts
1995	Carl Clawson	Community Service/Carl Lewis Building
	Aquia Evening Lions	Community Service/Needy Youth
1996	Stafford Recreational Soccer League	Youth Soccer
	Carl Coogle	Girls' Softball
1997	Rick Blackburn	Youth Sports
	Stafford Volunteer Fire Dept.	Community Service
1998	Dr. John Coker, Jr. Community Service	
	Stafford Baseball League, Inc.	Youth Baseball
1999	Charles Hyatt	Youth Sports
	Stafford Rotary	Community Service
	Students Serving Stafford	Community Service
2000	Charlotte Burrill	Art Education
2001	Wendell Latham	Public Education
2002	Curtis Johnson	Serving Children with Disabilities
	West Stafford Ruritans	Youth Sports & Academic Programs
2003	David Jones	Youth & Community Services
	Boy Scout Troop 840	Youth Sports & Community Service
2004	Shirley Heim	Youth & Community Service
	Lucy Stockdill	Girl Scouts
	Aquia Harbour Host Lions	Youth & Community Service
2005	Aquia Harbour Volunteer Rescue Squad	Youth & Community Service
2006	Helen B. Lewis	Youth & Community Service
	Woodlands Girl Scout Service Unit	Youth & Community Service
2007	SERVE	Youth & Community Service
	Wendy Harris	Art Education, Youth Service
	Rose M. Crocco	Youth Literacy and Community Service
2008	Evelyn Dittmann	Youth & Community Service
	American Legion Post 290	Youth Athletic Programs
2009	Daniel Visone	Youth Sports & Community Service
2010	Carol F. Lysher	Youth and Community Service
	Captain Steve Cary and Tim Doyle	Intellectually/Physically Disadvantaged Youth
2011	Rappahannock Big Brothers Big Sisters	Guidance and Mentoring of Youth
	Walter S. Osburg	Youth Sports
2012	Michael H. Robinson	Scouts and Youth Sports
2013	No award given	

2014	Louis B. Massad, MD, and J. L. Massad, RN	Youth and Community Service
2015	No award given	
2016	Fargo Wells	Youth and Community Service
	Dr. Sam Smart & Premier Eye Care	Youth and Community Service
2017	James H. Frye, Jr.	Youth Swimming Officiating & Training
	Rappahannock Swim League	Youth Swimming and Water Safety
2018-21	No award given	
2022	Stafford Soccer	Youth Soccer
2023	No award given	

Stafford Seeking Nominations for Florence D. Helms Award

Stafford County is pleased to announce the opening of nominations for the 2023 Florence D. Helms Award. This award was originally established in 1975 in memory of Florence D. Helms, who made significant contributions to the youth of Stafford County. It is the highest annual award that is given to an individual and/or organization that has made significant lifetime volunteer contributions to the youth of Stafford County.

“We are very proud of our outstanding selection of youth activities, many of which are supported by volunteers following in the footsteps of Florence Helms,” said Chairman of the Board of Supervisors, Crystal Vanuch, Rock Hill District. “We could not offer the diverse array of activities that we do without the assistance of our volunteers. Their service is invaluable.”

Helms, a registered nurse, passed away unexpectedly in 1975 of cancer but left her mark on the youth of Stafford County. As an active member of the Parks and Recreation Commission, she was instrumental in establishing a volunteer program of medical examinations by doctors for sports programs in the area. Helms was also active in the early years of growth and development of the Stafford County Department of Parks and Recreation. This award has been given to individuals and organizations who have made outstanding contributions in the areas of recreation, education, guidance, health, or other fields in which the service contributed to the character development of the youth of Stafford County.

In keeping with the spirit of the Florence Helms Award, two annual awards may be given:

1. An award in recognition of an individual for lifetime volunteer dedication and contribution toward the development of youth of Stafford County
2. An award in recognition of a group/organization that has provided support and made outstanding lifetime volunteer contributions toward the development of youth of Stafford County

The criteria for selection of the winner include: years of volunteer service (20 years minimum), degree of dedication, fruits of accomplishments, and degree of interest and concern for the youth with whom the candidate/organization has been associated.

To be eligible for consideration, completed nomination forms must be returned to the Stafford County Department of Parks, Recreation, and Community Facilities office no later than January 31, 2023. Please visit www.staffordparks.com or call 540-658-4872 to obtain a nomination packet. Nominations may be submitted digitally at www.staffordcountyva.gov/florencehelmsaward.

Past winners include:

- SERVE

Youth and Community Service

- | | |
|---|---|
| • Wendy Harris | Art Education, Youth Service |
| • Rose M. Crocco | Youth Literacy and Community Service |
| • Evelyn Dittman | Youth and Community Service |
| • American Legion Post 290 | Youth Athletic Programs |
| • Daniel Visone | Youth Sports and Community Service |
| • Carol F. Lysher | Youth and Community Service |
| • Captain Steve Cary and Tim Doyle | Intellectually/Physically Disadvantaged |
| • Youth | |
| • Rappahannock Big Brothers Big Sisters | Guidance and Mentoring of Youth |
| • Walter S. Osburg | Youth Sports |
| • Michael H. Robinson | Scouts and Youth Sports |

Judy L. Sokolowski

From: Wufoo <no-reply@wufoo.com>
Sent: Thursday, January 18, 2024 7:16 PM
To: Judy L. Sokolowski
Subject: 2023 FLORENCE D. HELMS AWARD **NOMINATION** [#3]

Name * rob holtzhauer

Are you nominating an individual or a Business/Group/Organization

Individual

*

Who you would like to nominate as the 2023 recipient of the Florence D. Helms Award: *

mike bouchard

The nominee's area of service Stafford County and surrounding areas.
is *

Number of years of volunteer service (20 years minimum) * 20 +

Describe the type of dedication shown by the nominee * Coach, Manager, various other elected posts within the league, and President of Stafford Baseball League.

What are the visible accomplishments by this candidate's dedicated volunteer service? *

As President of Stafford Baseball League—the title speaks for itself.

He currently oversees hundreds boys and girls each year within our community, including all Coaches and Managers.

He has been at the helm for many years—and I have personally volunteered over 10 years with the league—because of his support.

Running a league for our community takes major effort and many, many volunteer hours.

He's a dedicated man whose main goal is getting both our boys and girls playing ball.

And just think of the parents. They expect nothing more than the safety of their children.

He's improved the league drastically year by year. He performs his duties above the requirements listed in the league

charter.

If you were to gather all the high school baseball and softball coaches in our county and judged their work effort—he would be above all. If you were to look at the background of all of our boys and girls in the community awarded a sports college scholarships and awards—you'll see most of them started with SBL.

From over seeing county fields, to concessions, players, coaches, logistics, umps, uniforms, equipment issue, etc...the list goes on and on—he's the man. And has been for years.

I'm not very good at describing someone's accomplishments.

I'm a believer in pausing for a moment and thinking of the IMPACT people have on our community.

And he has had a positive impact on not only me, but our community. Hats off to Mr Bouchard!

Name of Sponsor * robert holtzhauer

Sponsor Address * 
16 quarter horse ct
stafford, va 22556
United States

Sponsor Phone Number * (703) 932-7015

Judy L. Sokolowski

From: Wufoo <no-reply@wufoo.com>
Sent: Tuesday, January 30, 2024 3:07 PM
To: Judy L. Sokolowski
Subject: 2023 FLORENCE D. HELMS AWARD NOMINATION [#4]

Name * Sharon Gaylord

Are you nominating an individual or a Business/Group/Organization * Individual

Who you would like to nominate as the 2023 recipient of the Florence D. Helms Award: * Susan Schaefer

The nominee's area of service is * Lion Susan Schaefer of the Stafford County Lions Club founded and has sponsored the Colonial Forge High School LEO Club since 1998 when the school opened.

Number of years of volunteer service (20 years minimum) * 26 years as LEO sponsor and 30+ years as a Lion in Stafford County

Describe the type of dedication shown by the nominee *

Lion Susan coordinates with school teachers who are annual sponsors at CFHS and spearheads service activities for between 40 and 80 student participants. Throughout the years she has initiated pancake breakfasts with Santa for community children at Christmas to raise funds for needy families identified through Stafford County Social Services. Additionally Lion Susan has coordinated a fund raiser for a local serviceman's family when he was killed during deployment. She also led the LEO's in road cleanup along Court House Road as a community service project. Lion Susan has mentored students who continue to participate in LEO And Lion activities while away at college and even medical school. She is always supportive of teacher sponsors as they look for opportunities for students to serve our community. She attends regular monthly LEO meetings and all service projects. The events described above are only a sampling of the activities Lion Susan has initiated at the high school. She also was a primary participant in bringing Magic Show fundraiser for needy families in the area for many years.

What are the visible accomplishments by this candidate's dedicated volunteer service? *

As noted above, most of her accomplishments are not posted on signs but because of her leadership, needy families have had holiday celebrations that they normally would have missed. The fallen serviceman's family received several thousand dollars to help them weather this emotional storm. The roads near CFHS were cleaner. LEO student participants have had the opportunity to attend Lion/LEO conferences, once even in Australia, and to recognized the value of serving others. Lion Susan has maintained long term relationships with many of these student that she mentored...some have become Lions and serve the vision, hearing and other needs in their own communities.

Name of Sponsor * Sharon Gaylord

Sponsor Address * 
24 Winning Colors Road
Stafford, VA 22556
United States

Sponsor Phone Number * (540) 850-0071

January 2024 Staff Report
For February 15, 2024, Parks and Recreation Commission Meeting

Community Recreation, 55+ Active Adults, & Aquatics

- 1/3 – Open Art Studio
- 1/6 – Art Extravaganza
- 1/8-29 – Offered 55+ Social Ballroom Dance
- 1/9 – Meal Prep Class
- 1/17 – Charles Town Casino Trip

Upcoming

- Tuesday Movie: Barbie
- Valentine's Luncheon
- No Sew, Easy Chair Pin Cushion Class
- Polymer Clay Class: Valentines Gifts

Gymnastics

- 7 Birthday Parties were held
- 11 Tot Open Gym Sessions were held
- 1/6 - The Girls & Boys Competitive Teams competed @ the Rocky Mount Rumble in Charlotte, NC, and Boys Competitive Team competed in the Navy Challenge @ US Naval Academy in Annapolis, MD
- 1/18 – Winter Tumbleland Preschool Party
- 1/20 - Ninja Open Gym for ages 5-15
- 1/26-28 - SGRC and Stafford Royals Parents Association hosted Make-A-Wish Invitational, over 900 athletes participated

Upcoming

- 2/7 - Summer camp registration begins
- 2/15 - Hearts and Handstands Preschool Party
- The Girls Competitive Team will compete in Chantilly, VA
- The Boys Competitive Team will compete in Mechanicsville and Ashland, VA
-



Boys' Team that competed at our Make-A-Wish Meet



The Girls' Bronze team celebrating their performance at our Make-A-Wish Meet

Parks

- Brooks Park District
 - Debris removal due to Rappahannock River flooding (See pics below)
 - Repaired HPOF sign that was damaged from flood
 - Set up new snow plow equipment
 - Helped move office furniture from Rowser
 - Assisted with the Make-A-Wish gymnastics meet
 - Completed plumbing repairs @ Brooks Park restrooms





- Chichester Park District
 - Bush hogged Musselman Park
 - Contractor removed garage floor epoxy coating from pavilion restroom floors and applied new floor coating system
 - Coordinated with all park district supervisors to arrange setup and clean-up of the 2024 Make A Wish gymnastics meet
- Curtis Park District
 - Removed fallen trees along trails
 - Graveled parking lot @ Lake Mooney and moved boulders to limit access to areas
 - Finished painting the shelter rest rooms @ Curtis
 - Assisted with the Make a Wish Gymnastic meet
 - Started to extend the Red tee pads for Disc Golf per concerns (1,2,3, 8 and 9 completed)
 - Removed fallen tree from the Curtis Cemetery
 - Repaired Curtis Park entrance fence
 - Assisted Rowser Annex with clearing out furniture for renovation
- Duff Park District
 - Cleared trees off walking trails @ Duff
 - Started painting office
 - Cleared out Rowser Annex
 - Moved fence post and cleaned the road @ Aquia Landing
 - Created a new walking path to playground @ Aquia Landing
 - Removed unwanted signs @ Little Falls
 - Repaired septic tank cover @ Civil War Park
 - Assisted with Make A Wish meet
- Embrey Mill Park District
 - Assisted with clearing out Rowser Annex for remodeling project
 - Assisted with Make A Wish gymnastic meet
 - Cleaned sidewalk along Mine Rd
 - Fixed lights @ Embrey Mill
 - Swept turf fields and used broom on fields
 - Treated parking lot and sidewalk for expected snow @ Animal Shelter
- Smith Lake Park District
 - Helped with snow removal during snow storm
 - Assisted with Make A Wish gymnastics meet
 - Cut and removed fallen trees @ Patawomeck
 - Fixed split rail fence and playground fence
 - Repaired fences

- Removed horseshoe pits @ Smith Lake
- Emily Thornton rewrote the Smith Lake Standard Operating Procedures
- Willowmere Park District
 - Cleared large fallen tree from walking path
 - Assisted with moving mats from Gymnastics Center for Make-A-Wish tournament
 - Replaced head lights on snow plow
 - Snow removal on 1/15 and 1/19
 - Pretreated grounds @ Station 14, Park Ridge gas pumps and Porter Library parking lot

Sports and Facilities

- 1/13 – Opening Day for Youth Basketball Games; 719 Participants
- 1/20 – Opening Day for Hot Shots Basketball Games; 107 Participants
- 1/27 - Stafford County Public Schools Health & Wellness Fair; we had a table to promote upcoming programs



Show 10 ▼

Search:

Member Name	District	Email	Phone
Christopher (C.W.) Reed	Hartwood	creed@staffordcountyva.gov	(540) 295-5990
Dr. Elizabeth Warner	School Board Liaison	warnereb@staffordschools.net	(540) 706-4894
Eric Futrell	Falmouth	efutrell@staffordcountyva.gov	(540) 220-8654
James Tully	Griffis-Widewater	jvtully@comcast.net	(571) 527-8244
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