



**County of Stafford/Community Policy and Management Team
February 27, 2023, Meeting Minutes
Conference Room ABC- Stafford County Government Center**

Call to order- The meeting was called to order at 3:32 PM.

	Mr. Joe Wickens/RACSB- Vice Chairman	✓	Ms. Donna Krauss – HSO
✓	Mr. William Tignor/ Parent Rep	✓	Ms. Stephanie Ball- HSO
✓	Mr. Michael Muse/Social Services- Secretary		
✓	Ms. Monica Gary/ Board of Supervisors		
	Mr. Vincent Butaitis- Court Services Unit		
✓	Ms. Ann Bueche -Schools	✓	Present during meeting

Motion to approve Ms. Ann Bueche as the Stafford County School Representative on the CPMT made by Gary seconded by Tignor and approved 4 yes 0 no vote.

1. Approval of the Agenda: Motion to approve the agenda with the addition to approve the Stafford County Public School CPMT Representative was made by Gary and seconded by Tignor. Agenda was approved by a 4 yes 0 no vote.
2. Approval of the Minutes- The minutes of the November 2023 meeting were reviewed by the CPMT members. Motion to approve by Tignor, seconded by Gary. Minutes were approved 4 yes, 0 no vote.
3. Discussion of Chairmanship- Tabled until next meeting
4. Public Comment – No requests for public comment
5. Closed Session- The Chairman called for approval to convene in a closed meeting pursuant to Virginia Code §2.2-3711 A (15) to discuss medical records excluded from 2.2-3711 pursuant to subdivision of 1 of 2.2-3705.5. Motion made to convene in closed session by Tignor, seconded by Bueche and approved. 4 yes, 0 no vote.
 - SFC: DSS requests approval for November 22, December 22, and January 23 Supplemental Foster Care Expenditures.
 - TFC/Group Home Consent Agenda: Approval of 1 group home placement and 2 TFC placements
6. Certification of Closed Meeting, a call for certification from all members that, to the best of their knowledge, the CPMT discussed only matters lawfully exempted from statutory open meeting requirements; and only public business matters identified in the motion to convene the closed meeting. Roll call vote: 4 ayes.



- Action Supplemental Foster Care Expenditures: Motion made by Tignor to approve November 22, December 22, and January 23 Supplemental Foster Care Expenditures, seconded by Gary and approved. 4 yes, 0 no vote.
 - Action TFC/Group Home: Motion made by Tignor to approve TFC/ Group Home Placement Agenda, seconded by Gary and approved. 4 yes, 0 no vote.
7. Staff Updates-
- a. Financial update of the CSA Program
 - b. CSA Data Collection Event
 - c. 2023 CPMT Calendar: Motion to approve calendar made by Bueche, seconded by Tignor and approved. 4 yes 0 no vote.
8. CPMT Old Business:
- None
9. CPMT New Business-
- Review of Policy related to Notification of Payments to CPMT for Foster Care Youth- Request to increase the yearly amount to \$40,000. Motion made by Gary to increase the yearly amount to \$40,000, seconded by Tignor approved 4 yes 0 no vote.
 - Appointment of CPMT Parent Representative Mr. William Tignor. Motion made to appoint Mr. William Tignor as CPMT Parent Representative by Gary, seconded by Bueche and approved. 4 yes 0 no vote.
 - Appointment of Mr. Ronald Lynch as Interim DJJ CPMT representative- tabled until next meeting.

A motion was made to Adjourn the meeting made by Tignor, seconded by Gary and the meeting was adjourned at 4:15 p.m.

Next scheduled meeting March 20, 2023 at 3:30 in Conference Room ABC.

Ms. Stephanie Ball
Human Services

Date

Mr. Michael Muse
Secretary

Date