

1 **STAFFORD COUNTY ARCHITECTURAL REVIEW BOARD MINUTES**

2 **November 6, 2023**

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4 The meeting of the Stafford County Architectural Review Board of Monday, November 6, 2023, was
5 called to order at 6:07 PM by Linda Burdette, in the Activities Room of the George L. Gordon, Jr.,
6 Government Center.

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8 MEMBERS PRESENT: Al Bain, Linda Burdette, Kim Taylor-Wilson and Mark Ethridge

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10 MEMBERS ABSENT: Doris McAdams

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12 STAFF PRESENT: Nancy Kotting

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14 GUESTS PRESENT: None

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16 CALL TO ORDER

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18 Ms. Burdette called the meeting to order at 6:07 PM.

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20 ROLL CALL OF MEMBERS

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22 Ms. Burdette called roll and stated there was a quorum.

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24 PUBLIC PRESENTATIONS

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26 None

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28 NEW BUSINESS

- 29
30 1. The ARB welcomed Mr. Mark Ethridge.

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32 UNFINISHED BUSINESS

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34 1. Review of By-Laws Revisions

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36 The County Attorney's office reviewed and approved the requested changes to the by-laws. The
37 Board discussed and approved the new by-laws. (4-0).

- 38
39 2. ARB 2023 Work Plan Updates

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41 The Board discussed the Design Guidelines. Ms. Kotting shared examples with the Board and
42 will continue to work on the draft. Images were discussed and all members agreed they wanted
43 the Guidelines to be very visual. Ms. Burdette asked who the audience would be. Ms. Kotting
44 would like the Guidelines to be for the layperson and anyone new to Stafford County.

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46 REPORTS BY ARB MEMBERS

47
48 Nothing further.

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50 APPROVAL OF MINUTES

Architectural Review Board Minutes
November 6, 2023

51
52 The approval of the October 2, 2023 was deferred to the next meeting.
53
54 ADJOURNMENT
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56 With no further business to discuss the meeting adjourned at 7:07 pm.