

County of Stafford
Board of Social Services

Minutes

The Stafford County Board of Social Services held its regularly scheduled monthly meeting on Monday, April 24, 2023, in the DSS/Procurement Conference Room of the Stafford County Government Center. The meeting convened at 10:00 a.m.

Members Present: Fred A. Donahoe, Chairman; Gary F. Snellings, Member; and Darrell E. English, member Board of Supervisors.

Staff Present: Michael J. Muse, Director; Marcy T. Bruce, Assistant Director; Jodi P. Long, Administrative Office Manager; and Jennifer S. Frias, Administrative Analyst.

The following business was discussed and acted upon on April 24, 2023:

Approval of Minutes:

On a motion by Mr. Snellings, seconded by Mr. English, the minutes from the March 27, 2023 Board meeting were approved as submitted.

- **Board Membership:**

The Board opted to table this item and not consider adding a 4th Board Member at this time.

Foster Care Statistics:

Mr. Muse reviewed with the Board statistical data relative to the foster care program. The following information was reported for March 2023:

	March
Number of Children in Care	49
Number of Approved Resource Homes	44
Number of Resource Homes in use	22

Mr. Muse also reported the total number of children receiving adoption subsidy and/or supportive services from Stafford DSS adoption staff for March 2023:

March
102

The month of May is National Foster Care Recognition Month. Blue ribbons will be tied to the crepe myrtles outside of the Government Center representing the 52 children currently in care. A special dinner event featuring guest speakers will be held at Augustine Golf Club on May 16, 2023 (7pm-9pm) to thank all our resource parents.

Benefit Programs Statistics:

The statistical report for benefit programs was handed out to the Board members for the month of March 2023. (See Attachment A). Mr. Muse discussed the total caseload has reached over 23,000 cases. Due to Medicaid Unwinding, the Medicaid cases should begin to slightly decrease as renewals are now being processed.

Closed Session:

On a motion by Mr. Snellings, seconded by Mr. English, the Board went into executive/closed session to discuss the following confidential business:

Item #1 – Legal Matter, pursuant to Virginia Code Section 2.2-3711 (A)(7)

Item #2 - Personnel Matter, pursuant to Virginia Code Section 2.2-3711 (A)(16)

The Board certifies that only the items outlined in the motion for executive/closed session were in fact discussed. On a motion by Mr. Snellings, seconded by Mr. English, the Board exited closed session.

Adopted FY 2024 County Budget:

The Board of Supervisors adopted the FY 2024 budget on April 18, 2023. The market study funding for DSS positions was approved effective May 1, 2023. There will be an 8% raise for all County employees effective July 1, 2023. DSS was approved for eight positions in the new fiscal year. There is no vacancy savings provision, for these new positions, included in the budget.

Recruitment Update:

Finalist interviews will be held on April 28th for the vacant Family Services Specialist II position in Foster Care.

Due to a promotion, there is a vacant Family Services Specialist II in Prevention/In-Home Services. This position is being advertised.

There are five vacant Benefit Programs Specialist II positions. Interviews were held on April 19th and references are being checked on five possible candidates.

Interviews were held on April 20th for the vacant Self-Sufficiency Supervisor position. An offer has been made to an internal candidate.

Interviews were held on April 21st for the vacant Benefit Programs Specialist III. References are in the process of being checked.

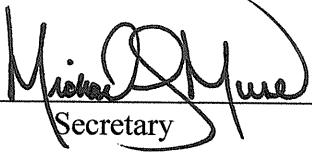
Next Meeting

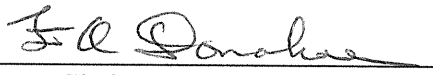
The next Board meeting is scheduled for Monday, May 22, 2023 at 10:00 a.m. in the DSS/Procurement Conference Room.

The annual DSS Golf Tournament will be held Wednesday, June 21, 2023 at The Gauntlet Golf Club.

As there is no further business, the Board adjourned.

Attest:


Secretary


Chairman

Board Report for March 2023

Attachment A

I. New Applications	Current Month	Prior Month
	Mar-23	Feb-23
SNAP	457	404
PA	98	74
Medicaid	375	338
TOTAL	930	816
II. Undercare		
SNAP	5,243	5,181
TANF	263	269
Medicaid	17,726	17,530
TOTAL	23,232	22,980
III. Repayments		
TANF	\$0.00	\$0.00
SNAP	\$3,530.91	\$1,455.31
Day Care	\$0.00	\$0.00
TOTAL	\$3,530.91	\$1,455.31
IV. SNAP Issued		
Household	4,247	4,865
People	11,680	11,692
Amount	\$2,091,432.00	\$3,136,664.00
Fuel/Crisis/Cooling		
Application	135	171
Denied	113	115
Approved	22	45
Pending	0	11
Energy Share	0	0

Prior Year	Prior Year	3 Yr. Average
Mar-22	Mar-21	23,22,21
405	293	385
87	36	74
387	368	377
879	697	836
4,506	3,996	4,582
234	209	235
15,378	13,231	15,445
20,118	17,436	20,262
\$0.00	\$0.00	\$0.00
\$2,447.80	\$2,415.75	\$2,798.14
\$0.00	\$0.00	\$0.00
\$2,447.80	\$2,415.75	\$2,798.14
4,283	3,796	4,109
10,409	9,283	10,457
\$2,505,112.00	\$1,927,106.00	\$2,174,550.00
27	38	67
14	19	49
9	19	17
4	0	1
0	1	0

Please note that data is pulled from Data Warehouse system of the Fusion page from the state of Virginia.

Submitted by:

Angela Robinson, Benefit Programs Supervisor