



**PARKS & RECREATION ADVISORY COMMISSION
MEETING AGENDA
October 19, 2023**

**George L. Gordon, Jr., Government Center
1300 Courthouse Road
Activity Room (1st Floor)**

Call to Order	7:00 pm
Silent Roll Call	7:00 pm
Approval of Minutes September 21, 2023	7:01 pm
Public Comments (3 minutes each)	7:05 pm
New Business	7:15 pm
Unfinished Business - Budget Calendar (Brion Southall) - Supervisor Advocacy Discussion - Project Adam/Gwyneth's Gift (Eric Futrell)	7:15 pm
Liaison Reports - Planning Commission Liaison - School Board Liaison	7:30 pm
Commission Member Comments	7:40 pm
Director's Report	7:50 pm
Adjournment	8:00 pm

PARKS & RECREATION ADVISORY COMMISSION
REGULAR MEETING MINUTES
Thursday, September 21, 2023

The Stafford County Parks & Recreation Advisory Commission held its regular monthly meeting Thursday, September 21, 2023, at The George L. Gordon, Jr., Government Center. The meeting was called to order at 7:00 PM by Michael Parkyn.

SILENT ROLL CALL

<u>Members</u>	<u>Present</u>	<u>Absent Reported</u>	<u>Absent Not Reported</u>	<u>Staff</u>	<u>Guests</u>
Vincent Applewhite	P			Brion Southall	
David Carpenter		A		Judy Sokolowski	
Eric Futrell	P				
Michael Parkyn	P				
Christopher (CW) Reed		A			
Jay Rucker	P				
<i>Martin Martinez, PC</i>	<i>P</i>				
<i>Susan Randall, SB</i>	<i>P</i>				
Voting members in bold					

APPROVAL OF MINUTES

- The minutes from the August meeting were unanimously approved.

PUBLIC COMMENTS

- None.

NEW BUSINESS

- None.

UNFINISHED BUSINESS

- Budget Calendar (Brion Southall)
The Commission reviewed the budget calendar, CIP requests, and other project funding requests.
- Supervisor Advocacy Discussion
The Commission discussed various ways to support the Parks, Recreation, Facilities & Tourism Department's (Department) CIP and district relevance.

LIAISON REPORTS

- Planning Commission Liaison (Martin Martinez)
 - Data centers are coming to Stafford; what should be requested in the way of proffers for data centers? Brion Southall will advise.

- School Board Liaison (Susan Randall)
 - Site allocation has been made for elementary school 19
 - Putting CIP and legislative priority list together
 - State budget has been released and is difficult to interpret; tool forthcoming
 - Push to rebuild Drew, Hartwood, and Rising Star schools
 - Bringing trailers to help with capacities at elementary schools
 - Volunteer Fair to be held soon to perform various community services

COMMISSION MEMBER COMMENTS

- Eric Futrell

Asked about the new park at Mountain View High School, which Brion Southall identified as a dog park with a restroom; the park was initiated by the Board of Supervisors (BOS); park opening TBA. The dog park amenity will be on the 11-acre park site.

Met with a cardiac doctor from VCU (Dr Philips) of Project Adam, which places AEDs in public facilities; Project Adam provides training, discounts, evaluates areas for number of AEDs needed

Asked Brion Southall if the Department has national certification; Mr. Southall said AEDs are placed in all County government facilities, staff are trained in CPR/AED; Gwyneth's Gift program offers a similar program to Project Adam

Thanked Mr. Southall, will continue to work on Adam's/Gwyneth's Gift project, and hopes all are onboard with this important issue

- Vincent Applewhite

Thanked Brion Southall for efforts and solutions for advocating for athletic courts

DIRECTOR'S REPORT (Brion Southall)

- Called attention to
 - Census/population and field recommendation chart
 - Musselman amenities chart, resulting from an online survey
 - County-wide amenities, resulting from an online survey
 - Facility Usage FY23
- Fall Festival to be held 10/7/23 at Pratt Park; Pumpkin Derby and radio DJ

ADJOURNMENT

The meeting adjourned at 8:41 PM.

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September 2023 Staff Report
For October 19, 2023, Parks and Recreation Commission Meeting

Community Recreation, 55+ Active Adults, & Aquatics

- Held
 - Archery Tag Tournament
 - 9/9-9/10 - Drool in the Pool
 - 9/23 - Archery Open Range
 - 9/23 - Open Art Studio
- Upcoming
 - Functional Fitness on Mondays
 - 10/7 – Fall Festival and Pumpkin Derby
 - 10/13 - Senior Fall Dance
 - 10/27 – Owling
 - 10/30 - Pumpkin Pizza Party, 11am-12:30pm

Gymnastics

- Held
 - 9 birthday parties
 - 9/9 - Ninja Open Gym, ages 5-15
 - 9/16 - National Gymnastics Day Open House, 300+ families in attendance (pics below)
 - 9/22 -24 - Head Coach attended Virginia USA Gymnastics State Meeting and Clinic
- Worked with Human Services to organize (sensory) toy drive for SCPS Social Workers to use in their classrooms
- Upcoming
 - Spooktacular Preschool Party on 10/26
 - The Boys Competitive Team will compete @ the Arlington Tigers Tune Up Meet



Gymnastics Open House



Parks

- Brooks Park District
 - Renovated Melchers softball field
 - Collected data from trail and car counters (picture on TRAFx website)
 - Inspected AEDs
 - Injected several "Trees of Heaven" with herbicide
- Chichester Park District
 - Hosted SBL Tournament on Chichester fields 2-5
 - Installed new scoreboard controllers and receivers on fields 3 & 4
 - Lined Brooke Point football field
 - Began planning for upcoming 2024 Gymnastics Make-A-Wish meet and State Gymnastics meet
- Curtis Park District
 - Removed several down trees from disc golf course to prep for October tournament
 - Players from 11 states visited Curtis for tournament, including disc golfers from VA, NH, AL, CA, GA, IL, KS, MD, MN, NC, WV
 - Repainted grills at shelters
 - Removed starting blocks, flags, and lifeguard chairs from pool
 - Shut water off and winterized pool
 - Spread 60 yards of playground mulch @ Willowmere
 - Moved the front Curtis sign to be more visible from the road heading south on Hartwood
 - Prepped for Fall Festival
- Duff Park District
 - Cleared trees off walking trails @ Duff
 - Installed sign @ Leeland station VRE
 - Emptied trash cans @ Ferry Farm Elementary
 - Installed fence @ front entrance of Duff
 - Removed unwanted signs @ Little Falls Boat Ramp
 - Repaired restroom door & removed tree around rock placement @ Civil War Park
- Embrey Mill Park District
 - Cut back trees along Hampton Park Rd
 - Replaced damaged boards on field hockey goals
 - Had stop blocks painted in parking lot at the Jeff Rouse parking lot
 - Made repairs to bollards along sidewalk
 - Lined and relined football field at RTMS
- Smith Lake Park District
 - Installed new base anchors @ Smith Lake on diamond fields 2 & 3

- Government Island bridge repairs
- Helped with playground repairs @ Duff Park
- Willowmere Park District
 - Laid out baseball foul lines
 - Spread playground mulch
 - Sprayed weeds @ YMCA property and AG Wright softball field
 - Cleared a large fallen tree in front of park
 - Repaired and replaced several fascia boards
 - Reattached rafters on dugout
 - Prepped area around large oak tree for wedding ceremony
 - Reset pitching mound on field 2

Sports and Facilities

- 9/9 - Senior Softball League Opening Day @ Duff Park, 4 teams
- 9/15 - Adult Coed Softball Opening Day, 16 teams
- 9/16 – Opening Day for NFL Flag Football (70 Teams) and Sideline Cheer (5 Squads) both @ Embrey Mill
- 9/17 – New this year: Field Hockey Leagues @ Embrey Mill, 9 Teams ages 6-11
- Open Play Pickleball, Mon-Fri @ Courthouse Community Center 12-3pm



Senior Softball and new Field Hockey Program

