



**PARKS & RECREATION ADVISORY COMMISSION
MEETING AGENDA
September 21, 2023**

**George L. Gordon, Jr., Government Center
1300 Courthouse Road
Activity Room (1st Floor)**

Call to Order	7:00 pm
Silent Roll Call	7:00 pm
Approval of Minutes	7:01 pm
• August 17, 2023	
Public Comments (3 minutes each)	7:05 pm
New Business	7:15 pm
Unfinished Business	7:15 pm
• Budget Calendar (Brion Southall)	
• Supervisor Advocacy Discussion	
Liaison Reports	7:30 pm
• Planning Commission Liaison	
• School Board Liaison	
Commission Member Comments	7:40 pm
Director's Report	7:50 pm
Adjournment	8:00 pm

**PARKS & RECREATION ADVISORY COMMISSION
REGULAR MEETING MINUTES**

Thursday, August 17, 2023

The Stafford County Parks & Recreation Advisory Commission held its regular monthly meeting Thursday, August 17, 2023, at The George L. Gordon, Jr., Government Center. The meeting was called to order at 7:00 PM by Michael Parkyn.

SILENT ROLL CALL

<u>Members</u>	<u>Present</u>	<u>Absent Reported</u>	<u>Absent Not Reported</u>	<u>Staff</u>	<u>Guests</u>
Vincent Applewhite	P			Brion Southall	Mark Ellis
David Carpenter			A	Judy Sokolowski	
Eric Futrell	P				
Michael Parkyn	P				
Christopher (CW) Reed	P				
Jay Rucker		A			
<i>Martin Martinez, PC</i>			A		
<i>Susan Randall, SB</i>	<i>P</i>				
Voting members in bold					

APPROVAL OF MINUTES

- The minutes from the August meeting were unanimously approved.

PUBLIC COMMENTS

- Mark Ellis, representing the Stafford-Fredericksburg-Spotsylvania Pickleball Club (Club), spoke regarding Musselman Park and the need for outdoor pickleball courts, as the Club has approximately 300 members who mostly play at Kenmore Park and YMCA, and Stafford has not invested in new courts.

NEW BUSINESS

- Supervisor Advocacy Discussion (Eric Futrell)
The Commission discussed ways to approach Board of Supervisors (BOS) members about parks and recreation issues/ideas. Brion Southall was asked to provide a budget calendar and designate when Parks, Recreation, Facilities & Tourism goes before the BOS. The Commission asked for "Budget Calendar" to be added under Unfinished Business on the next meeting agenda; also asked Mr. Southall to provide usage numbers; population and recommended number of amenities; percentage and number of users expected for next year. Put this item under Unfinished Business for next meeting.

UNFINISHED BUSINESS

- Musselman Park Master Plan (Brion Southall)
Brion Southall presented the updated Master Plan, as requested by the Community and Economic Development Committee (CEDC) and three options for the Commission to consider. After review and discussion, the following motion was approved: *C. W. Reed motioned, and*

Eric Futrell, seconded, to recommend approving and proceeding with Musselman Park Master Plan and Options 1 and 1A by the Board of Supervisors. Motion carried unanimously.

LIAISON REPORTS

- Planning Commission Liaison (Martin Martinez); absent.
- School Board Liaison (Susan Randall)
 - Ribbon cutting at Ferry Farm Elementary; 4-year renovation (supposed to be 18 months)
 - Working on CIP; will submit in October; projects are very challenging due to increased construction costs; VDOT made some changes, which affected plans and costs for new high school #6 & elementary school #18; October ground breaking for new high school site
 - Transition Day went well; fully staffed for bus drivers for the first time; still need 90 teachers; haven't been under 100 teacher vacancies in quite some time
 - Asked Brion Southall if there was anything students can do, such as: assembling picnic shelters via BOOTS, installing plants via horticulture group?

COMMISSION MEMBER COMMENTS

- Eric Futrell
Received email from Mike Roberts, who was concerned about trash at Embrey Mill not being picked up by the cutting crew. Mr. Futrell checked all the restrooms, which looked good and saw an insignificant amount of trash cut by mowers. Mr. Futrell will respond to Mr. Roberts, thank him for his comments, and let him know of his own personal due diligence, and he found nothing of concern at Embrey Mill Park.

As previously reported, Mr. Futrell visited the YMCA on 6/3/23 around 6pm, and there was no one playing on the pickleball courts and has not seen these courts used heavily. He suggested, that before the Commission delves into advocating on behalf of pickleball players, we obtain good numbers of people who play pickleball in Stafford and the level of interest in this sport.

Thanked Mr. Ellis for public comments; looks forward to working with Mr. Ellis and learning more about pickleball and the gymnastics community; thanked Brion Southall and staff for upkeeping the parks; really appreciate everyone's efforts

- C. W. Reed
Great meeting; missed being here last month; will be out of town for next month's meeting; great work being done by staff, as evidenced by staff reports; daughter had a great time at gymnastics camp—thank you, staff! Thank you, Mr. Ellis, for speaking about pickleball; we still need a new gymnastics center; Stafford Gymnastics will host the Make-a-Wish meet at Fredericksburg Expo again in January
- Michael Parkyn
Advocating for a P&R Commission member with Supervisor Allen, who said she has someone in mind

- Vincent Applewhite
Said C. W. Reed's daughter should bring friends to talk about gymnastics and the need for a new gymnastics' facility; thanks to staff for a great job and all the teams for their hard work; there have been no more dog waste issues

DIRECTOR'S REPORT (Brion Southall)

- Carol Lysher and Susan Randall advocated for synthetic fields at schools; also came to us for field hockey; Daren Hamm, Sports Manager, set up a field hockey program to be held at Embrey Mill Park and hopes to get 60-80 kids
- Youth Volleyball has 280 kids this year, compared to 218 last year
- Flag Football has 620 kids this year, compared to 609 in the spring, and 69 sideline cheerleaders
- Stafford Baseball League hosted the Little League World Series for kids aged 14; great success

ADJOURNMENT

The meeting adjourned at 8:36 PM.

:jls

STAFFORD COUNTY FY2025 BUDGET CALENDAR



Oct
2023

17 | FYFP Work Session: General Fund

27 | School Board provides copy of FY2025-34 CIP to County Administrator

Nov
2023

13 | Joint School Board/BoS to review School's capital needs

16 | FYFP Work Session: General Fund (Direction) and Other Funds

Dec
2023

12 | CIP and Proffers review with input from the Board

Feb
2024

20 | County Administrator presents Proposed Budget

22 | BWS: General Fund

26 | Individual Board member and staff meetings to understand the FY2025 Proposed Budget

27 | BWS: Joint School Board/BoS for schools to present their budget

Mar
2024

05 | BWS: Other Funds

Apr
2024

05 | Approve advertisement of public

07 | BWS: Joint School Board/BoS to discuss schools budget

19 | BWS: CIP

19 | Public Hearings

20 | Individual Board member and staff meetings to determine common goals and outcomes for the adoption of the budget

26 | BWS: To finalize the Board's budget

02 | Adopt Budget

BWS - Budget Work Session
CIP - Capital Improvements Plan
FYFP - Five-Year Financial Plan
TRC - Technical Review Committee
VPSA - Virginia Public School Authority
*March 11-15: SCPS Spring break

**August 2023 Staff Report
For September 21, 2023 Parks and Recreation Commission Meeting**

Community Recreation, 55+ Active Adults, & Aquatics

- Offered/Held
 - Luau Luncheon and Picnic at the Park for the 55+ weekly lunches
 - Open Art Studio for adults on 8/24
 - Line Dancing and water aerobics classes
- Upcoming
 - 55+ Tuesday Movie: The Fabelmans
 - Archery Tag Tournament
 - Fall Felt Leaves Grapevine Wreath class

Gymnastics

- Offered/Held
 - 9 Birthday Parties
 - Session 1 of Preschool, School Age and Ninja classes; 8/14-9/9
 - Ninja Open Gym for ages 5-15; 8/26



SGRC Staff participating in a group activity during the All Staff Training held 8/12

- Upcoming
 - 9/11-10/7; Session 2 of classes
 - 9/16; SGRC will host a National Gymnastics Day Open House 4:00-6:00 pm
 - 9/22-9/24; Head Coach will attend the Virginia USA Gymnastics State Meet & Clinic

Parks

- Brooks Park District
 - Replenished life jacket supply @ HPOF
 - Lined parking lots
 - Cleaned pavilions
 - Installed new disc golf baskets @ Pratt
 - Removed tree branches from directional signs
 - Added larger boulders @ the front of HPOF



- Chichester Park District
 - Lined CCC soccer fields
 - Made pitching mound repairs @ Chichester field 1
 - Hosted Little League World Series (LLWS) games @ Chichester
 - Installed new scoreboard controllers and receivers on Chichester fields 2 & 5
- Curtis Park District
 - Assisted Smith Lake and Chichester with LLWS prep
 - Painted lines for Hartwood soccer field
 - Constructed kayak rack for Lake Mooney
 - Repaired tennis court gate
 - Contacted state about the piers at the boat launch side of the lake
 - Added more parking near shelter 7
 - Power washed the shelters
- Duff Park District
 - Replaced old signage for ball fields
 - Installed sign @ Leeland VRE station
 - Took trash cans to Ferry Farm Elementary
 - Installed fence at front entrance @ Duff Park
 - Lined soccer fields @ Duff

- Cleared tree from boat landing dock @ Little Falls
 - Repaired restroom toilet @ Civil War Park
 - Installed signs for keeping off rocks @ Civil War Park
- Embrey Mill Park District
 - Moved U10 goals to fields 1 & 2 for fall season
 - Swept turf fields at Embrey Mill
 - Put field hockey goals out on fields 7 and 8
 - Installed shelving in carport for hand tools
 - Made repairs to nets and replaced as needed
- Smith Lake Park District
 - Bridge repairs @ Government Island
 - Repairs to diamonds 1 & 2 @ Smith Lake
 - Replaced irrigation heads and valves @ Patawomeck Park
- Willowmere Park District
 - Painted and installed kayak locker doors for Lake Mooney
 - Relined soccer fields

Sports and Facilities

- 8/22 - New Field Hockey League began practice; 83 participants
- 8/26 - Flag Football practices began; 666 participants
- 8/26 - Volleyball practices began; 287 participants
- 8/28 - Sideline Cheerleading began; 72 participants