



**PARKS & RECREATION ADVISORY COMMISSION
MEETING AGENDA
May 18, 2023**

**George L. Gordon, Jr., Government Center
1300 Courthouse Road
Activity Room (1st Floor)**

Call to Order	7:00 pm
Silent Roll Call	7:00 pm
Approval of Minutes • April 20, 2023	7:01 pm
Public Comments (3 minutes each)	7:05 pm
New Business • Musselman Park Master Plan (Brion Southall)	7:15 pm
Unfinished Business	7:30 pm
Liaison Reports • Planning Commission Liaison • School Board Liaison	7:35 pm
Commission Member Comments	7:40 pm
Director's Report	7:50 pm
Adjournment	8:00 pm

**PARKS & RECREATION ADVISORY COMMISSION
REGULAR MEETING MINUTES**

Thursday, April 20, 2023

The Stafford County Parks & Recreation Advisory Commission held its regular monthly meeting Thursday, April 20, 2023, at Courthouse Community Center. The meeting was called to order at 7:40 PM by Michael Parkyn.

SILENT ROLL CALL

<u>Members</u>	<u>Present</u>	<u>Absent Reported</u>	<u>Absent Not Reported</u>	<u>Staff</u>	<u>Guests</u>
Vincent Applewhite	P			Brion Southall	Joe Brito
David Carpenter	P			Judy Sokolowski	Michael Nofy*
Eric Futrell	P				James Purten
Michael Parkyn	P				Christina Mellos
Christopher (CW) Reed		A			Jenny Stevens
Jay Rucker		A			Matthew Shilts
<i>Martin Martinez, PC</i>		<i>A</i>			
<i>Susan Randall, SB</i>	<i>P</i>				

Voting members in **bold**

**Last name was illegible*

APPROVAL OF MINUTES

- The minutes from the March meeting were unanimously approved.

PUBLIC COMMENTS

- Christina Mellos: concerned about Section 2 of the Belmont trail, as the trail appears to go through private property on Ingleside Drive. Neighbors in this area already have issues in the nearby wooded area and are concerned for children's and families' safety.
- Jenny Stevens: concerned about Section 2 of the Belmont trail, as there are already issues with maintaining current trails; the trail is by a dangerous river, which changes quickly; doesn't want a trail going through her yard.
- Matthew Shilts: in favor of the trail to the waterfall; family has been there; beautiful, scenic; it would be great to be able to put boats in the river from Route 17.
- James Purten: attended meeting to observe, support improvements; there are solutions to every problem; eager to hear presentation.

NEW BUSINESS

- Park Trails from Belmont to Cannon Ridge (Joe Brito)
Joe Brito presented information on the proposed trail from Belmont to Cannon Ridge. Said trail would be built on easements and rights-of-way; not on private properties. Looking for volunteers to help build trails and one bridge; going to get up a petition to ask Warren Buffet to finance land along the river owned by Fredericksburg; requested staff to appoint a special committee to fact-find; fears developers will want to make the area private access and require

people to pay to enter; wants the areas to be public access; four trail options, two most feasible options; trail is in the 2020 Comprehensive Plan.

Michael Parkyn said it is a great idea to discuss this multi-faceted project; will research and contact his Board member; happy to start the conversation.

UNFINISHED BUSINESS

- None.

LIAISON REPORTS

- Planning Commission Liaison (Martin Martinez) – Not present
- School Board Liaison (Susan Randall)
 - Schools have a lot of work to do with the FY24 approved budget, including three new schools and site selections

COMMISSION MEMBER COMMENTS

- Eric Futrell
 - Said the Red Fines Awards Ceremony was a great event
 - He had a very enjoyable experience coaching Youth Fall Volleyball; watched kids at their first practice and then saw them progress to the championship games; encouraged parents to step out and volunteer to coach a team
 - His son played travel volleyball for years and will soon be the first/among first in Stafford County to play NCAA Division 3 volleyball with Randolph Macon
 - Asked Brion Southall about the vehicle break-ins reported at last month's meeting. Brion said there have been no more vehicle break-ins, and staff was able to obtain the license plate number from the same car that broke into a vehicle at the Stafford Gym & Rec Center and Chichester Park; license plate number was reported to the Sheriff's Office.

DIRECTOR'S REPORT (Brion Southall)

- Earth Day event held at Patowomeck Park with over 1300 elementary school kids
- Thanked Susan Randall for her help with the job fair
- Hired 30 lifeguards and staff for camps, and had enough staff to offer an additional camp
- Need staff for park maintenance

Susan Randall encouraged Brion Southall to contact Dave Eschelman at the School Board Office regarding kids who need experience and earn credit for work-based learning.

ADJOURNMENT

The meeting adjourned at 9 PM.

:jls

April 2023 Staff Report
For May 2023 Parks and Recreation Commission Meeting

Community Recreation, 55+ Active Adults, & Aquatics

- Showed 55+ Tuesday Movie, Jurassic World
- Held Acrylic Painting class: Still Life Fruit
- Conducted Mixed Media class-Spirit Doll
- Held Open Art Studio
- New River Dance will continue ballet, jazz, and tap dance lessons
- Held Earth Day event at Patawomeck Park

Gymnastics

- Held 8 birthday parties
- Girls Team competed in Virginia Beach, Richmond, and Christiansburg
- Boys team competed in Aston, PA, and Arlington, VA
- Summer Camp staff training will begin soon
- Session of 9 of preschool, school-age and Ninja classes to begin
- The Girls team will compete in Hampton, VA

Parks

- Brooks Park District
 - Prepped for Fools Fest @ Pratt
 - Hosted Mary Washington Frisbee Club event w/Eric Olsen
 - Assisted with Earth Day event
 - Lined parking lot
 - Set up pickle ball courts
- Chichester Park District
 - Groomed and lined SMS softball field and Rowser field
 - Groomed and lined all Chichester and CCC soccer fields
 - Had drainage installed along warning tracks of fields 4 and 5 @ Chichester
 - Installed playground mulch at Chichester
 - Repaired irrigation on Chichester field 1
 - Assisted with Earth Day event
- Curtis Park District
 - Filled pool and started the pumps
 - Replace missing bolt on playground and filled hole near shelter
 - Hosted employee picnic at Curtis Park
 - Hired seasonal workers
 - Continued to add mulch to trail systems
 - Painted over graffiti at the skate park
 - Assisted with Earth Day event
 - Removed tree stumps in public areas
- Duff Park District
 - District Supervisor, Mark Smith, retired 4/2
 - Installed sun shades at dog park
 - Added workout equipment/stations to trails @ Duff
 - Assisted with Earth Day event
 - Hosted a volunteer clean up group @ Aquia Landing
 - Graded road and replaced boat dock ladder @ Little Falls
 - Serviced security cameras @ Civil War Park
- Embrey Mill Park District
 - Replaced pump motor and sand filter in Splash Pad @ Woodlands
 - Removed leaves from fenced in area at pool

- Deep cleaned restrooms @ Woodlands Pool and Embrey Mill Park
 - Groomed and lined softball fields @ Rodney Thompson
 - Power washed and filled Woodlands Pool
- Smith Lake Park District
 - Cleaned up graveyard @ Patawomeck
 - Hosted Earth Day event @ Patawomeck
 - Added infield mix onto field 3 @ Smith Lake and field 2 @ Patawomeck
 - Groomed ballfields
- Willowmere Park District
 - Repaired door closure in women's room
 - Lined AG Wright softball field
 - Installed equipment lift in shop

Sports and Facilities

- 4/8 - NFL Flag Football opening day
- 4/10 – first practice for Youth Volleyball
- 4/20 - The Red Fines Sportsmanship Awards @ Courthouse Community Center

STAFFORD COUNTY, VIRGINIA



2009 PARKS AND RECREATION BOND REFERENDUM

On November 3, 2009, Stafford County citizens will be asked to consider a local bond referendum question to allow the County Government to use general obligation bond financing to make park and recreation improvements and acquisitions in Stafford County. The following question will appear on the November 3 ballot:

QUESTION: Shall Stafford County, Virginia contract a debt and issue its general obligation bonds in the maximum amount of Twenty-Nine Million Dollars (\$29,000,000) for the purpose of paying the costs, in whole or in part, of the following parks and recreation projects:

(1) Development of Chichester Park at 75 Stafford Indians Lane for park, baseball complex, and related facilities; (2) Development of the Belmont-Ferry Farm Trail, the Dominion Virginia Power Easement Trail and the Belmont to Cannon Ridge Trail; (3) Development of Musselman Park at 750 Truslow Road for baseball fields, rectangular fields, trails, playground, picnic shelter, restrooms, parking and related facilities; (4) Development of rectangular athletic field complex; (5) Improvements to existing parks, including renovations to playgrounds, picnic shelters, trails, courts, handicapped accessibility and signage; (6) Land acquisition; (7) Renovation or reconstruction of Curtis Park Pool; and (8) Development of Phase II of Duff McDuff Green Park?

() YES

() NO

For more information about parks and recreation, visit www.staffordcountyva.gov

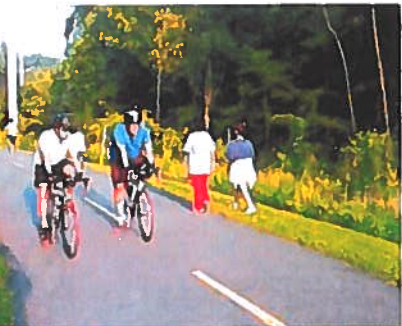
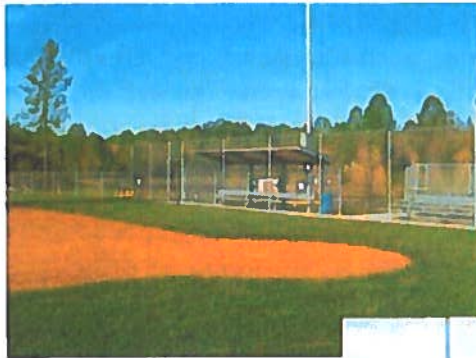
To find out which precinct you are in, call the Voter Registrar's Office at (540) 658-4000 or visit the Registrar's Web site at: http://www.staffordcountyva.gov/Departments/Voter_Registrar

GENERAL ELECTION NOVEMBER 3, 2009

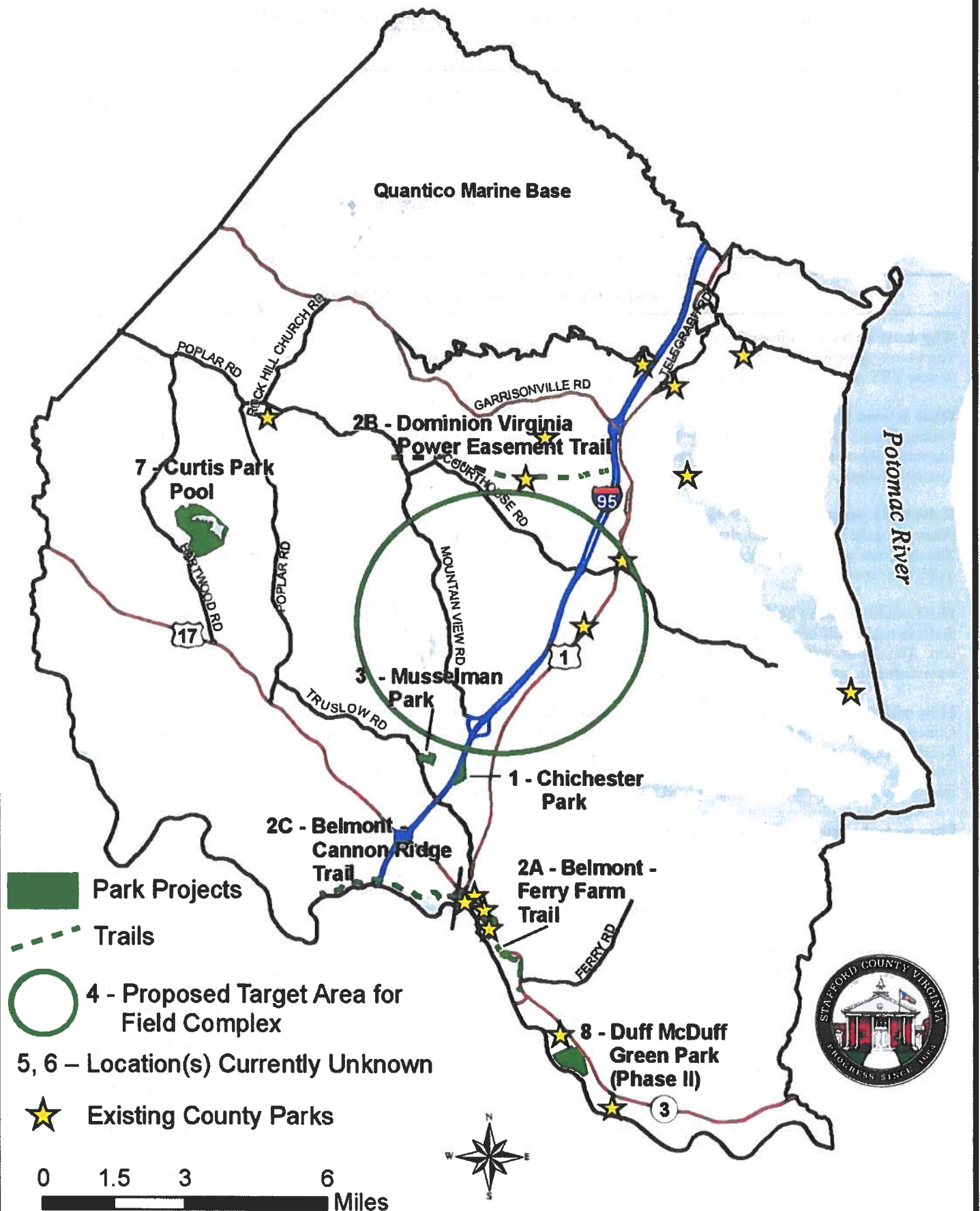
2009 PARKS AND RECREATION BOND REFERENDUM

PROJECT DESCRIPTIONS (please see map at right)

Project Number	Location	Project Description	Estimated Total Cost (millions)
1	Chichester Park	Development of Park Site - Baseball Complex	\$6.7
2	Trails		\$1.0
	(a)	Belmont to Ferry Farm Trail	
	(b)	Dominion Virginia Power Easement Trail	
	(c)	Cannon Ridge Trail	
3	Musselman Park	Phase I - Baseball Fields, Rectangular Fields, Playground, Picnic Shelter, Trails, Restroom, and Parking	\$2.0
4	Locations to be Determined	Rectangular Athletic Field Complex	\$6.0
		Improvements to existing parks to include renovations to playgrounds, picnic shelters, trails, courts, ADA accessibility, and signage	
5	Locations to be Determined		\$2.0
6	Locations to be Determined	Land acquisition	\$4.3
7	Curtis Park	Renovate/reconstruct the pool and support facilities to provide a year round 25-yard X 50-meter pool	\$6.0
8	Duff McDuff Green Park	Phase II Development of Park	\$1.0
	BOND TOTAL		\$29.0



Stafford County 2009 Parks and Recreation Bond Projects



2009 PARKS AND RECREATION BOND REFERENDUM

Stafford County Government
1300 Courthouse Road
Stafford, VA 22554

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FREQUENTLY ASKED QUESTIONS

Why must we have a referendum?

The County government is required by state law to obtain voter approval to issue general obligation bonds. You will have an opportunity to vote YES or NO on the bond referendum question during the General Election on November 3, 2009.

What is bond financing?

Issuing general obligation bonds allows the County to borrow money to pay for certain capital projects. Bond financing is a long-term financial obligation, similar to a home mortgage. The bond projects will require annual payments for the cost of debt service from the County's budget.

If the bond passes, what will it cost?

When all of the bonds are sold, the annual debt service is expected to be about \$2.4 million (assumes 5.5% interest rate over 20 years). The total cost per household for both annual debt service and operation and maintenance, at full build out, will be approximately \$71— or \$5.92 a month.

How would the trails be funded?

Stafford has already been awarded over \$1 million in grants to complete Phases #3 and #5 of the Belmont to Ferry Farm Trail system. The County will continue in earnest to pursue grants. If approved, bond proceeds will be combined with monies awarded from state, federal or other grant sources to build trails.

How will approval of this package affect the County's financial health?

General obligation bonds are the lowest cost way for Stafford County to borrow money. The County enjoys an AA bond rating and the bond package was crafted to maintain our excellent credit standing. The County's financial guidelines state that the annual debt service should not exceed 12% of General Government expenditures and total outstanding debt should not exceed 4.5% of the assessed valuation of taxable real property. The proposed referendum stays within these guidelines.

How were the project costs determined?

The cost estimates prepared in 2008 were based on unit prices created in 2004 and inflated at an assumed 4% per year to 2008. The scope of each project was based upon assumed development not a specific design, an assumed number of facilities, and estimated quantities of constructed units. Quantities of units were adjusted up or down to meet the funding being allocated to the project. The estimates did include a 10% contingency. The costs include planning, design, project management, permits, utilities, and construction.

Can the bonds be used for other purposes?

No. All of the bond proceeds must be used exclusively for parks and recreation projects and nothing else.

If the bond passes, what are the next steps?

The bonds are planned to be sold subject to affordability as needed, according to the progress of the various projects. All of the projects will be initiated and completed as quickly as possible. Some of the smaller projects can be completed quickly, while others may take several years to complete.

If the bond does not pass, what will happen to the projects?

Work on the projects will not begin until a funding source is identified, which could delay some or all of them indefinitely.

**For more information about
parks and recreation:**

www.staffordcountyva.gov

(540) 658-4541

**General Election
November 3, 2009**

Park Bond Projects

4/16/2015

2009 Park General Obligation Bond Funding Approved by Citizens		\$	29,000,000
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Original Proposed Projects

Land Acquisition	\$	2,000,000
Improvements to Existing Parks	\$	2,000,000
Chichester Park	\$	6,700,000
Curtis Park Pool	\$	6,000,000
McDuff Green Park Phase 2	\$	1,000,000
Musselman Park	\$	2,000,000
Rectangular Fields with Land	\$	8,300,000
Bond Trails	\$	1,000,000
Total	\$	29,000,000

Current Bond Projects

Park Name	Original GO		Expected/Actual		Expected/Actual	
	Bond	Appropriation	Bond Expenditures	GO	Funding Expenditures	Other Total Expenditures
Chichester Park	\$	8,500,000	\$	9,103,000	\$	650,000 \$ 9,753,000
Curtis Park	\$	1,500,000	\$	1,500,000	\$	- \$ 1,500,000
Embrey Mill Park	\$	11,780,000	\$	10,465,000	\$	3,600,000 \$ 14,065,000
Total	\$	21,780,000	\$	21,068,000	\$	4,250,000 \$ 25,318,000

Other Non-Bond Projects

Embrey Mill Indoor Rec	\$	-	\$	-	\$	13,100,000 \$ 13,100,000
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3/27/17 RESPONSE-PARKS REFERENDUM

No.	Location	Status	Project Description	Estimated Total Cost (millions)	
1	Chichester Park	Completed	Development of Park Site - Baseball Complex		\$6.7
2	Trails				\$1.0
	a.	Completed but not with Bond \$	Belmont to Ferry Farm Trail		
	b.	Not Completed	Dominion Virginia Power Easement Trail		
	c.	Not Completed	Cannon Ridge Trail		
3	Mussleman Park	Not Completed	Phase I - Baseball Fields, Rectangular Fields, Playground, Picnic Shelter, Trails, Restroom and Parking		\$2.0
4	Locations to be Determined	Completed	Rectangular Athletic Field Complex		\$6.0
5	Locations to be Determined	Not Completed	Improvements to existing parks to include renovations to playgrounds, picnic shelters, trails, courts, ADA accessibility, and signage		\$2.0
6	Locations to be Determined	Not Completed	Land acquisition		\$4.3
7	Curtis Park	Completed	Renovate/reconstruct the pool and support facilities to provide a year round 25-year x 50-meter pool		\$6.0
8	Duff McDuff Green Park	Not Completed	Phase II Development of Park		\$1.0
Bond Total					\$29.0