

***April 6, 2023***

MEMBERS PRESENT: Jane Conner, James Tully, Martha Newton and Anita Dodd

MEMBERS ABSENT: Richard Chichester James Powell

STAFF PRESENT: Kathy Baker, Nancy Kotting, Mike Zuraf

GUESTS PRESENT: Jay Hicks, Josh Grady

CALL TO ORDER:

Mr. Tully called the meeting to order at 3:00.

## ROLL CALL OF MEMBERS

Ms. Newton called roll and stated there was a quorum.

## PUBLIC PRESENTATIONS

None

## NEW BUSINESS

## 1. Clift Farm Rezoning Application

Kathy Baker and Nancy Kotting presented information on the rezoning application at Clift Farm. Commission members requested a phase two study be done on site 930. Ms. Dodd would like to review the phase one done on Site 285 to see if it warrants any further study. Ms. Dodd made a motion that if after reviewing the phase one studies for sites 288 and 930, if it comes back with no recommendations, work can proceed. If it comes back with a recommendation for a phase two the applicant will complete the phase two. Ms. Conner seconded. All were in favor, motion passed.

A recommendation was made for historical markers and/or streets to be named after the troops that served in that area. Ms. Conner asked for Corduroy Road to be used to emphasize the history of the area. Mr. Hicks agreed as long as the name is approved by the Planning staff. Ms. Conner made a motion that the applicant works with the Historical Society and Commission to choose street names and develop interpretive signage near Site 285. Ms. Dodd seconded. All were in favor, motion passed.

## 2. Lake Mooney Cabin

Ms. Baker provided follow-up information on the restoration project at Lake Mooney. There was an original proposal that included the window, doors and floors in the restoration project but based on the funding they didn't have the additional \$30,000. They completed the project with the funding they had. There were no windows and doors when the project started so they went forward with completing the building as it was with the anticipation that they would come back and do a phase two. Ms. Kotting has been doing some research on how much funding would be required to complete

phase two and also on temporary measures such as sealing the windows with boards or Plexiglas. Ms. Kotting asked the Commission to come up with an interpretive plan for the site and exactly how we expect the public to interact with the building; whether they will be viewing it through the doorways or simply from the exterior. The Commission requested that temporary Plexiglas be installed to cover the doors and windows and in-kind wood be used to finishing the floor. They would like the chain link fence be removed and an inexpensive split rail fence installed and the vegetation around the cabin be removed. Ms. Kotting will be working on developing an interpretive plan for the cabin as far as content and signage. She recommends plywood be installed on the door and windows and the chain-link fence remains in place until the full restoration is complete in order to keep out animals and intruders as well as eliminate confusion to the public as to whether the project is complete or in-process.

### 3. 2023 Workplan

Ms. Kotting provided a list of county-owned properties created in 2021. She has visited about 80% of the properties. Ms. Kotting would like help from the Commission updating the list and then doing biannual inspections. They will need to come up with an evaluation form, prioritize the properties and work on a plan to create a community awareness program. Ms. Dodd suggested the Historical Society can help with that as they update their social media weekly with information about Stafford history. Information can be found on the Stafford Museum and Cultural Center and Discover Stafford pages.

Ms. Kotting will be creating a maintenance plan and manual for Parks and Rec to use when dealing with historic materials on various properties.

Ms. Kotting visited Bloomington House and noticed the lack of signage. She and Ms. Dodd will revisit the site to evaluate the conditions of the house and the cemetery and locate the signage.

Ms. Kotting visited the Civil War Park to get an idea for the appropriate installation of the Buzzard's Roost rocks. The Commission informed Ms. Kotting that the decision had been made two months ago to display the rocks at the Civil War Park. Ms. Kotting is going to follow-up with Parks and Rec.

### UNFINISHED BUSINESS

#### 4. Austin Ridge Logistics – Cultural Resources Reports

No new updates.

#### 5. Civil War Database Report

The Civil War Database has been emailed to all the Commission members. Ms. Dodd would like a hard copy.

#### 6. High School #6, Truslow Road – Cultural Resources

No new updates

#### 7. Annual Historic Preservation Awards

Ms. Dodd has 2 nominations to submit for this year's preservation awards, Manheim Auto Auction and the Eagle Scout that helped clean up the cemetery on that site. Anita made the motion to award

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the Historic Preservation Award to Manheim. Ms. Newton seconded. All were in favor. Ms. Dodd made a motion to award the Landscape Award to the Eagle Scout. Ms. Newton seconded and all were in favor. The awards will be presented on May 16<sup>th</sup>.

ADDITIONAL PRESENTATIONS BY THE PUBLIC

None

CHAIRMAN'S REPORT

None

REPORTS BY COMMISSION MEMBERS

Kevin Salinas, a project engineer with Welford Engineering reached out to Ms. Newton and Ms. Dodd to find out if there were any historic sites, archaeological sites or cemeteries on the property at 2121 Garrisonville Road. He said he was working on a GDP for that site. Ms. Dodd found there were no cultural resources on the property and left him a message.

Ms. Dodd reports there is a development going up at the end of Dish Pan Lane (TM39-52). There is a house onsite that Ms. Dodd would like to record. She has contacted a lawyer and the planner to get permission to go on the property.

Ms. Dodd plans to speak to the School Board on Tuesday concerning the headstone in her basement that needs to be repaired and relocated back to the Flatford Cemetery at North Stafford High School.

Ms. Dodd went to Hollywood Farm Road to a house that she recorded about 10 years ago. The family that owns it are now in the process of tearing it down. During the teardown they discovered a log cabin in the middle of the house and needed advice on how to proceed. Due to the cabin being built around it the logs are in pristine condition. She was able to identify a nail that dates to c. 1820-30. The family will reach out to Ms. Dodd in a month or so once they are able to remove more of the fabric away from the cabin.

Ms. Dodd was contacted by a woman from South Carolina who has relatives buried at Cedar Run, which is the cemetery that the base created to put the individuals that were removed from the base. She would like to put markers on her relatives' graves. Ms. Dodd is going to work with the base archaeologist to figure out a game plan for markers and installation for this at the Carver Cemetery.

Ms. Dodd reported on the Oakenwold property. There is a proffer that allows the Historical Society to salvage the Aquia Stone and other materials from the house before the house is knocked down. The property has been sold again but the proffers go along with the sale. The slave quarter/kitchen still exists on the property.

APPROVAL OF MINUTES

Ms. Newton made a motion to approve the minutes from March 2, 2023.

Ms. Dodd seconded the motion.

The motion passed 4-0.

ADJOURNMENT

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156 With no further business to discuss, Mr. Tully adjourned the meeting at 4:40.