
STANDING COMMITTEES

[12:00 P.M. FINANCE, AUDIT, AND BUDGET COMMITTEE MEETING \(A/B/C CONFERENCE ROOM\)](#)

[Materials will be available Thursday, April 13, 2023, on the County's website in the Agenda Center.](#)

[1:00 P.M. - BUDGET WORK SESSION \(A/B/C CONFERENCE ROOM\)](#)

REGULAR AGENDA BOARD OF SUPERVISORS APRIL 18, 2023

3:00 P.M. - CALL TO ORDER - ROLL CALL OF MEMBERS

PRESENTATIONS

PRESENTATION OF PROCLAMATION RECOGNIZING APRIL 23-29, 2023, AS
NATIONAL CRIME VICTIMS' RIGHTS WEEK

ADDITIONS - DELETIONS AND APPROVAL OF THE REGULAR AGENDA

PRESENTATIONS BY THE PUBLIC - 1 (3 MINUTES EACH)

REPORTS BY BOARD MEMBERS

REPORT OF THE COUNTY ATTORNEY

REPORT OF THE COUNTY ADMINISTRATOR

MONTHLY EXPENDITURE LISTING REPORT (FOR INFORMATION ONLY)

APRIL 4, 2023 INFRASTRUCTURE COMMITTEE ACTION LIST (FOR
INFORMATION ONLY)

FY2023 THIRD QUARTER FINANCIAL REVIEW, PRESENTED BY MS.
ANDREA LIGHT, CHIEF DIRECTOR OF FINANCIAL SERVICES

APPROVAL OF THE CONSENT AGENDA

CONSENT AGENDA

1. COUNTY ADMINISTRATION; APPROVE APRIL 4, 2023 BOARD OF SUPERVISORS MEETING MINUTES
2. COUNTY ADMINISTRATION; APPROVE APRIL 4, 2023 BOARD OF SUPERVISORS BUDGET WORK SESSION: GENERAL BUDGET OVERVIEW MINUTES
3. COUNTY ADMINISTRATION; APPROVE MARCH 29, 2023 JOINT BOARD OF SUPERVISORS AND PLANNING COMMISSION MEETING MINUTES
4. COUNTY ADMINISTRATION; APPROVE MARCH 28, 2023 BOARD OF SUPERVISORS BUDGET WORK SESSION: CIP AND PROJECT STATUS MINUTES

5. COUNTY ADMINISTRATION; APPROVE MARCH 21, 2023 BOARD OF SUPERVISORS BUDGET WORK SESSION: UTILITIES, TRANSPORTATION, AND OTHER FUNDS MINUTES
6. BUDGET AND MANAGEMENT; BUDGET AND APPROPRIATE UNITED STATES DEPARTMENT OF TREASURY LOCAL ASSISTANCE AND TRIBAL CONSISTENCY FUND (LATCF) ALLOCATION TO SUPPORT FY2023 GENERAL FUND SALARY COSTS
PROPOSED RESOLUTION R23-130
BACKGROUND SUMMARY: BUDGET AND APPROPRIATE FUNDS.
7. CAPITAL PROJECTS TRANSPORTATION; AUTHORIZE THE COUNTY ADMINISTRATOR TO ADVERTISE A JOINT PUBLIC HEARING WITH VDOT TO CONSIDER THE PROPOSED FY 2024-2029 SECONDARY SYSTEM SIX-YEAR PROGRAM
PROPOSED RESOLUTION R23-146
BACKGROUND SUMMARY: PUBLICIZES HEARING.
8. COMMONWEALTH'S ATTORNEY'S OFFICE; AUTHORIZE THE COUNTY ADMINISTRATOR TO SUBMIT A GRANT APPLICATION TO THE VIRGINIA DEPARTMENT OF CRIMINAL JUSTICE SERVICES FOR THE VIRGINIA SEXUAL AND DOMESTIC VIOLENCE VICTIM FUND (VSDVVF) GRANT PROGRAM
PROPOSED RESOLUTION R23-139
BACKGROUND SUMMARY: APPROVES SUBMISSION OF APPLICATION.
9. COMMONWEALTH'S ATTORNEY'S OFFICE; AUTHORIZE THE COUNTY ADMINISTRATOR TO APPLY FOR THE CONTINUATION OF VICTIM/WITNESS GRANT WITH THE VIRGINIA DEPARTMENT OF CRIMINAL JUSTICE SERVICES FOR FISCAL YEAR (FY) 2024
PROPOSED RESOLUTION R23-142
BACKGROUND SUMMARY: AUTHORIZES GRANT CONTINUATION APPLICATION.
10. COMMUNITY ENGAGEMENT; A PROCLAMATION RECOGNIZING APRIL 23-29, 2023, AS NATIONAL CRIME VICTIMS' RIGHTS WEEK
PROPOSED PROCLAMATION P23-17
BACKGROUND SUMMARY: RECOGNIZES WEEK.
11. FIRE AND RESCUE; AUTHORIZE THE COUNTY ADMINISTRATOR TO EXECUTE CONTRACTS WITH LAAKE ENTERPRISES, INC. D.B.A. FESCO EMERGENCY SALES FOR THE PURCHASE OF THREE AMBULANCES AND ADDITIONAL AMBULANCE EQUIPMENT
PROPOSED RESOLUTION R23-89
BACKGROUND SUMMARY: APPROVES CONTRACTS.
12. PLANNING AND ZONING; REQUEST FROM THE DEVELOPER OF EMBREY MILL THE DEDICATION OF SCHOOL AND LIBRARY SITES BY MAY 19, 2023 IN ACCORDANCE WITH PROFFERED CONDITIONS
PROPOSED RESOLUTION R23-149
BACKGROUND SUMMARY: REQUEST DEDICATION.
13. PROCUREMENT; AUTHORIZE THE COUNTY ADMINISTRATOR TO EXECUTE A CONTRACT WITH THE GORDIAN GROUP, INC. FOR JOB ORDER CONTRACT CONSULTING SERVICES AND MULTIPLE JOB ORDER CONTRACTS FOR GENERAL CONTRACTING CONSTRUCTION WORK
PROPOSED RESOLUTION R23-145
BACKGROUND SUMMARY: APPROVES CONTRACTS.
14. SHERIFF; AUTHORIZE THE COUNTY ADMINISTRATOR TO APPROVE EXPENDITURES AND RATIFY CONTRACT WITH HOWARD UNIFORM

Garrisonville

COMPANY, AND APPROVE CONTRACT AMENDMENTS AND ADDITIONAL EXPENDITURES WITH AMERICAN UNIFORM SALES, INC. AND GALLS, LLC FOR THE PURCHASE OF UNIFORMS FOR THE SHERIFF'S OFFICE
PROPOSED RESOLUTION R23-140
BACKGROUND SUMMARY: APPROVES ADDITIONAL EXPENDITURES, RATIFIES CONTRACT, AND APPROVES CONTRACT AMENDMENT.

UNFINISHED BUSINESS

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| 15. | PLANNING AND ZONING; CONSIDER AUTHORIZING THE INITIATION OF AN APPLICATION TO RECLASSIFY FROM THE R-1, SUBURBAN RESIDENTIAL TO THE B-1, CONVENIENCE COMMERCIAL ZONING DISTRICT, COUNTY-OWNED TAX MAP PARCEL NO. 20-136A (FORMER MONCURE ELEMENTARY SCHOOL SITE)
PROPOSED RESOLUTION R23-127
<u>BACKGROUND SUMMARY:</u> APPROVES AUTHORIZATION. | Griffis-Widewater |
| 16. | COUNTY ADMINISTRATION; AUTHORIZE A VIRGINIA OPIOID ABATEMENT AUTHORITY INDIVIDUAL GRANT PROGRAM APPLICATION FOR DATA ANALYTICS SOFTWARE FOR OPIOID ABATEMENT AND AUTHORIZE APPLICATION FOR THE VIRGINIA OPIOID ABATEMENT AUTHORITY'S GOLD STANDARD INCENTIVE PROGRAM.
PROPOSED RESOLUTION R23-122 (GRANT APPLICATION)
PROPOSED RESOLUTION R23-123 (GOLD STANDARD)
<u>BACKGROUND SUMMARY:</u> AUTHORIZES GRANT APPLICATION AND INCENTIVE PROGRAM. | |
| 17. | UTILITIES; CONSIDER AUTHORIZING THE COUNTY ADMINISTRATOR TO EXECUTE A CONTRACT WITH CDM SMITH INC. FOR AN ASSET MANAGEMENT PROGRAM CONSULTING SERVICES FOR THE DEPARTMENT OF UTILITIES
PROPOSED RESOLUTION R23-71
<u>BACKGROUND SUMMARY:</u> APPROVES CONTRACT. | |
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NEW BUSINESS

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| 18. | PLANNING AND ZONING; CONSIDER TIME LIMIT EXTENSION REQUESTS FOR ZONING RECLASSIFICATION AND CONDITIONAL USE PERMIT APPLICATIONS FOR A PROJECT KNOWN AS BELMONT PARK
PROPOSED RESOLUTION R23-143 (APPROVE)
PROPOSED RESOLUTION R23-144 (DENY)
<u>BACKGROUND SUMMARY:</u> CONSIDERS EXTENSION REQUEST. | George Washington |
| 19. | CAPITAL PROJECTS UTILITIES; CONSIDER AUTHORIZING THE COUNTY ADMINISTRATOR TO EXECUTE A CONTRACT WITH RISING SUN INC. FOR THE CONSTRUCTION OF 342-06 PRESSURE ZONE UPGRADE
PROPOSED RESOLUTION R23-144
<u>BACKGROUND SUMMARY:</u> APPROVES CONTRACT. | Falmouth and Hartwood |
| 20. | DISCUSSION ON SUPPORT OF REGIONAL JUNETEENTH EVENT REQUESTED BY SUPERVISOR TINESHA ALLEN | |

CLOSED MEETING

7:00 PM - CALL TO ORDER - INVOCATION - PLEDGE OF ALLEGIANCE

PRESENTATIONS

PRESENTATIONS BY THE PUBLIC - II (3 MINUTES EACH)

PUBLIC HEARINGS

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| 21. | PLANNING AND ZONING; CONSIDER A REQUEST FOR A CONDITIONAL USE PERMIT TO ALLOW A DRIVE-THROUGH FACILITY ASSOCIATED WITH A RESTAURANT USE WITHIN THE B-2, URBAN COMMERCIAL AND HC, HIGHWAY CORRIDOR OVERLAY ZONING DISTRICTS ON TAX MAP PARCEL NO. 44-120U (PROJECT KNOWN AS SHOPS AT ENGLAND RUN PANDA EXPRESS)
PROPOSED RESOLUTION R23-46 (APPROVE)
PROPOSED RESOLUTION R23-47 (DENY)
<u>BACKGROUND SUMMARY:</u> APPROVES CONDITIONAL USE PERMIT. | George Washington |
| 22. | PLANNING AND ZONING; CONSIDER A REQUEST FOR (1) A PROPOSED ZONING RECLASSIFICATION, WITH PROFFERS, FROM THE B-3, OFFICE ZONING DISTRICT TO THE B-2, URBAN COMMERCIAL ZONING DISTRICT, AND (2) A CONDITIONAL USE PERMIT TO ALLOW A HOTEL/MOTEL USE WITHIN THE B-2, URBAN COMMERCIAL AND HC, HIGHWAY CORRIDOR OVERLAY ZONING DISTRICTS ON TAX MAP PARCEL NO. 38-20 (PROJECT KNOWN AS RA-AMIT, LLC)
PROPOSED ORDINANCE 023-05 (APPROVE REZONING)
PROPOSED RESOLUTION R23-66 (DENY REZONING)
PROPOSED RESOLUTION R23-67 (APPROVE CUP)
PROPOSED RESOLUTION R23-68 (DENY CUP)
<u>BACKGROUND SUMMARY:</u> APPROVES ZONING RECLASSIFICATION, WITH PROFFERS AND CONDITIONAL USE PERMIT. | Falmouth |
| 23. | BUDGET AND MANAGEMENT; CONSIDER AMENDING AND REORDAINING THE COUNTY CODE TO INCREASE THE TAX EXEMPTION FROM \$3,000 TO \$3,500 FOR THE ELDERLY AND DISABLED PERSONS TAX RELIEF PROGRAM.
PROPOSED ORDINANCE: 023-11
<u>BACKGROUND SUMMARY:</u> APPROVES THE ORDINANCE TO INCREASE THE ELDERLY TAX RELIEF PROGRAM. | |
| 24. | BUDGET AND MANAGEMENT; CONSIDER ISSUING THE FY2024 VIRGINIA PUBLIC SCHOOL AUTHORITY (VPSA) GENERAL OBLIGATION DEBT
PROPOSED RESOLUTION R23-78
<u>BACKGROUND SUMMARY:</u> AUTHORIZES THE FY2024 VPSA BORROWING. | |
| UNFINISHED BUSINESS (CONTINUED) | | |
| 25. | BUDGET AND MANAGEMENT; CONSIDER SETTING THE CALENDAR YEAR (CY) 2023 TAX RATES
PROPOSED RESOLUTION R23-74 (PERSONAL PROPERTY AND OTHER TAX RATES)
PROPOSED RESOLUTION R23-124 (REAL ESTATE TAX RATE)
PROPOSED RESOLUTION R23-125 (COUNTYWIDE FIRE AND EMERGENCY MEDICAL SERVICES TAX DISTRICT LEVY)
<u>BACKGROUND SUMMARY:</u> APPROVES TAX RATES. | |
| 26. | UTILITIES; CONSIDER ADOPTING AN ORDINANCE TO AMEND AND REORDAIN THE USER FEE SCHEDULE FOR FISCAL YEARS 2024-2026 FOR PROVIDING WATER AND SEWER SERVICES
PROPOSED ORDINANCE 023-03
<u>BACKGROUND SUMMARY:</u> ADOPTS ORDINANCE. | |
| 27. | UTILITIES; CONSIDER ADOPTING THE AMENDED WATER AND SEWER GENERAL IMPROVEMENT PROGRAM, AND AMENDING AND REORDAINING WATER AND SEWER PRO-RATA FEES
PROPOSED RESOLUTION R23-86 (AMENDED PLAN) | |

PROPOSED ORDINANCE 023-07 (AMENDED PRO-RATA FEES)
BACKGROUND SUMMARY: AMENDS PRO-RATA FEES AND GENERAL
WATER & SEWER MASTER PLAN.

28. BUDGET AND MANAGEMENT; CONSIDER APPROVING THE FISCAL YEAR
(FY) 2024 COUNTY BUDGET AND APPROPRIATING THE FY2024 BUDGET
PROPOSED RESOLUTION R23-75 (FY2024 COUNTY BUDGET)
PROPOSED RESOLUTION R23-76 (FY2024 BUDGET APPROPRIATION)
BACKGROUND SUMMARY: RECEIVE PUBLIC TESTIMONY ON THE FY2024
BUDGET.
29. BUDGET AND MANAGEMENT; CONSIDER IMPLEMENTING FY2024 RAISES
FOR SOCIAL SERVICE POSITIONS EARLY AND BUDGETING AND
APPROPRIATING ONE TIME FUNDING TO SUPPORT THE SAME
PROPOSED RESOLUTION R23-120
BACKGROUND SUMMARY: BUDGET AND APPROPRIATE FUNDS.
30. BUDGET AND MANAGEMENT; CONSIDER APPROVING THE FY2024-
FY2033 CAPITAL IMPROVEMENT PROGRAM (CIP)
PROPOSED RESOLUTION R23-77
BACKGROUND SUMMARY: APPROVES FY2024-2033 CIP.

ADJOURNMENT

DEFERRED - REFERRED LIST

31. DEFERRED-REFERRED LIST

This agenda may be amended on the day of the meeting. Participation of all citizens is encouraged. For all individuals with special needs, please notify County Administration of any accommodations required at least 24 hours in advance of the meeting. The agenda and related materials may be found on the County's website at www.staffordcountyva.gov