



**PARKS & RECREATION ADVISORY COMMISSION
MEETING AGENDA
February 16, 2023**

**George L. Gordon, Jr., Government Center
1300 Courthouse Road
Room 275**

Call to Order	7:00 pm
Silent Roll Call	7:00 pm
Approval of Minutes January 19, 2023	7:01 pm
Public Comments (3 minutes each)	7:05 pm
New Business	7:15 pm
Unfinished Business Rivere: Update on Commission's Request	7:20 pm
Liaison Reports - Planning Commission Liaison - School Board Liaison	7:35 pm
Commission Member Comments	7:40 pm
Director's Report	7:50 pm
Adjournment	8:00 pm

PARKS & RECREATION ADVISORY COMMISSION
REGULAR MEETING MINUTES
Thursday, January 19, 2023

The Stafford County Parks & Recreation Advisory Commission held its regular monthly meeting Thursday, January 19, 2023, at The George L. Gordon, Jr., Government Center. The meeting was called to order at 7:01 PM by Brion Southall.

SILENT ROLL CALL

<u>Members</u>	<u>Present</u>	<u>Absent Reported</u>	<u>Absent Not Reported</u>	<u>Staff</u>	<u>Guests</u>
Vincent Applewhite		A		Brion Southall	Martin Martinez
David Carpenter	P			Judy Sokolowski	Ethan Coffin
Eric Futrell	P				Wallace Coffin
Michael Parkyn	P				
Christopher (CW) Reed	P				
Jay Rucker	P				
<i>Vacant, PC</i>					
<i>Susan Randall, SB</i>	<i>P</i>				
Voting members in bold					

ORGANIZATION

- Chairman Election
Michael Parkyn was unanimously elected as Chair
- Vice Chairman Election
Jay Rucker was unanimously elected as Vice Chair
- Review/Revise Bylaws
There were no changes to the Bylaws.

APPROVAL OF MINUTES

- The minutes from the November 17, 2022, meeting were unanimously approved.

PUBLIC COMMENTS

- Martin Martinez, from the Planning Commission, said he appreciations the Parks and Recreation Advisory Commission, and their work is very important. He stated, "Folks will miss parks when lands are gone due to development."

NEW BUSINESS

Parking Fees at Historic Port of Falmouth (Brion Southall)

Brion Southall reviewed the information contained in the packet, "Parking Fees Historic Port of Falmouth". At the conclusion of the presentation, C.W. motioned, and Jay Rucker seconded, to

recommend the following:

- Charge fees weekends and holidays (for non-residents of Stafford and City of Fredericksburg) from Memorial Day weekend to Labor Day at Historic Port of Falmouth
- Defer charging fees at Aquia Landing
- Request that funds collected be used for safety and river education (life jackets, dangers, litter, water quality, etc.), along with park site improvements.

Motion passed unanimously.

UNFINISHED BUSINESS

- None.

LIAISON REPORTS

- Planning Commission Liaison (vacant)
None
- School Board Liaison (Susan Randall)
 - Suggested Parks, Recreation, Facilities & Tourism (PRFT) contact school career counsellors in the fall for job ads and ask them to run ad on TV announcements at schools. Also, in the fall, contact Learn & Serve classes, which require kids to perform community work.
 - A public meeting will be held 1/24/23 regarding the schools' proposed budget; they need multiple new schools, as the student population has grown by 6000 since 2008; behind in building schools; completed design for high schools; taking public input for elementary schools; heavy CIP/Budget; 20 trailers at elementary schools; requests input from PRFT

COMMISSION MEMBER COMMENTS

- Eric Futrell thanked Martin Martinez for coming to the meeting when he didn't have to; thanked him for his service on the Commission, and wished him a Happy New Year.
- Jay Rucker congratulated Michael Parkyn and Susan Randall for their new Chairman elections and said he is looking forward to the year to come.
- David Carpenter thanked Michael Parkyn for stepping up and is looking forward to the new year.
- C. W. Reed thanked PRFT staff for all their work and especially the gymnastics staff; he went to Knoxville for his daughter's gymnastics competition (she got 3rd place banner overall); staff did a great job; he complemented all on the tree lighting event.
- Michael Parkyn thanked all for coming.

DIRECTOR'S REPORT (Brion Southall)

- A public meeting was held on 1/17/23 for public comments on Musselman Park; second meeting will be held in March; P&R Commission to review information at Apr/May meeting
- A public meeting began tonight at 6PM upstairs in Room 275 for public comments on the Carl Lewis Community Center design; attendance is good
- Timeline for dog park at Mountain View: construction/design out to bid May; bids due end of September; notice to proceed in October

- We need middle-school-sized gyms in schools; the new Moncure Elementary School has a middle-school-sized-gym, also request the gym have a restroom nearby with exterior door access; all has been mentioned to Jason Towery

ADJOURNMENT

The meeting adjourned at 8:03 PM.

:jls

January 2023 Staff Reports
for February Parks and Recreation Commission Meeting

Community Recreation, 55+ Active Adults, & Aquatics

- Offered 2 beginning crochet classes
- Held 2 archery courses for teens and adults
- Proctored Lifeguard Certification Pretest
- Crafted Paper Mache Valentine Box (55+)
- Went on a Tree Identification Hike of Deciduous Trees

Upcoming

- 2/9 - Valentine's Day Luncheon
- 2/14 - Valentine's Dance
- 2/27 - CPR/First Aid
- TBD - RAD for Women and Girls

Gymnastics

- 1/13-1/16 - Girls and Boys Team, all levels competed @ the Ozone Invitational in Knoxville, TN
- 1/27-1/29 - The Stafford Royals Invitational benefitting Make-a-Wish (MAW) of Greater Virginia @ Fredericksburg Expo Center; 780 girls and 220 boys from the entire state of Virginia competed

Upcoming

- 8 birthday parties and 12 Tot Open Gym Sessions are scheduled
- 2/16 - "I love Gymnastics" Preschool Party
- Community Rec holding Yoga and Pilates classes in back gym Tuesday and Thursday mornings
- Girls team will compete in Virginia Beach and Manassas; boys team will compete in Mechanicsville and Hanover





Parks

- **Brooks Park District**
 - Continued cleaning and organizing shop @ Jackson Street
 - Started turf renovation project (deep tine aeration) adjacent to playground @ Pratt
 - Staff took a Traffic Flagger course
 - Made more benches for both parks
- **Chichester Park District**
 - Painted Chichester restroom walls and floors
 - Performed setup and takedown of 2023 MAW gymnastics meet with assistance from all park districts, and 2 RRJ guards and inmate crews
 - Replaced all sandbags on the right-side bay doors at SGRC



1/23 – MAW Meet: After setup of women's gymnastics equipment



MAW Meet: Maintenance staff after takedown of the men's gymnastics equipment

- **Curtis Park District**
 - Completed painting shelter restrooms
 - Repaired picnic tables in the park
 - Contractor repaired HVAC system in Curtis office
 - Contractor replaced filter media in baby pool filter
 - Placed flags on all disc golf baskets and replaced mulch at bases/tee pads
- **Duff Park District**
 - Continued work on improving drainage around storage area @ Duff
 - Assisted with Make-a-Wish gymnastics meet
 - Replaced split rail fence @ Aquia Landing
 - Graded road @ Little Falls Boat Ramp
- **Embrey Mill Park District**
 - Swept turf fields and added crumb rubber to high wear areas
 - Deep cleaned restrooms
 - Cleaned up dead trees along trail behind maintenance shop
 - Rebuilt ramp next to shop yard
 - Had sinkhole repaired in parking lot
 - Assembled new lane reel and diving blocks @ Woodlands Pool

- Smith Lake
 - Installed insulation @ Smith Lake shop
 - Fixed broken boards and decking on Government Island walkway
 - Helped Duff District staff repair T-770
 - Assisted Gymnastics with Make-A-Wish meet
- Willowmere Park District
 - Repaired light in men's restroom
 - Replaced hinges on stall doors in restroom stall doors
 - Installed turf blanket and aerated field @ Garrisonville Elementary
 - Trimmed holly trees

Sports and Facilities

- Youth Basketball and Hot Shots Basketball games began 1/14