



WORK SESSION

[1:00 P.M. - CIP WORK SESSION \(A/B/C CONFERENCE ROOM\) Materials will be available Thursday, December 8, 2022, on the County's website in the Agenda Center.](#)

**REGULAR AGENDA
BOARD OF SUPERVISORS
DECEMBER 13, 2022**

3:00 P.M. - CALL TO ORDER - ROLL CALL OF MEMBERS

PRESENTATIONS

ADDITIONS - DELETIONS AND APPROVAL OF THE REGULAR AGENDA

PRESENTATIONS BY THE PUBLIC - I (3 MINUTES EACH)

REPORTS BY BOARD MEMBERS

REPORT OF THE COUNTY ATTORNEY

REPORT OF THE COUNTY ADMINISTRATOR

FY2022 AUDIT RESULTS AND ANNUAL COMPREHENSIVE FINANCIAL
REPORT

REVIEW OF VIRGINIA RAILWAY EXPRESS (VRE) FY2024 BUDGET
REQUEST AND HISTORICAL JURISDICTIONAL RIDERSHIP

MONTHLY EXPENDITURE LISTING REPORT (FOR INFORMATION ONLY)

APPROVAL OF THE CONSENT AGENDA

CONSENT AGENDA

1. COUNTY ADMINISTRATION; APPROVE NOVEMBER 15, 2022 BOARD OF SUPERVISORS MEETING MINUTES
2. COUNTY ADMINISTRATION; APPROVE NOVEMBER 15, 2022 BOARD OF SUPERVISORS CAPITAL IMPROVEMENT PROGRAM (CIP) WORK SESSION MINUTES
3. COUNTY ADMINISTRATION; APPROVE NOVEMBER 15, 2022 BOARD OF SUPERVISORS AMERICAN RESCUE PLAN ACT WORK SESSION MINUTES
4. COUNTY ADMINISTRATION; ENDORSE THE VIRGINIA ASSOCIATION OF COUNTIES' 2023 LEGISLATIVE PROGRAM
PROPOSED RESOLUTION R22-169
BACKGROUND SUMMARY: ENDORSES VACO'S 2023 LEGISLATIVE PROGRAM.

5. BUDGET AND MANAGEMENT; APPROVE CORRECTED RESOLUTION TO BUDGET AND APPROPRIATE FY2022 YEAREND ENCUMBERED FUNDS FOR FY2023
PROPOSED RESOLUTION R22-233(R)
BACKGROUND SUMMARY: APPROVES CORRECTED RESOLUTION.
6. BUDGET AND MANAGEMENT; APPROPRIATE AMERICAN RESCUE PLAN ACT (ARPA) GRANT FUNDS
PROPOSED RESOLUTION R22-340
BACKGROUND SUMMARY: APPROPRIATES FUNDS.
7. CAPITAL PROJECTS UTILITIES; AUTHORIZE THE COUNTY ADMINISTRATOR TO EXECUTE A TASK ORDER WITH AECOM TECHNICAL SERVICES, INC. FOR THE DESIGN OF THE 342-15 TRANSMISSION UPGRADE PROJECT
PROPOSED RESOLUTION R22-322
BACKGROUND SUMMARY: APPROVES CONTRACT. Hartwood
8. CAPITAL PROJECTS UTILITIES; AUTHORIZE THE COUNTY ADMINISTRATOR TO EXECUTE A CHANGE ORDER WITH CREATIVE MAINTENANCE SOLUTIONS, LLC FOR CONCRETE REPAIRS AT THE AQUIA AND LITTLE FALLS RUN WASTEWATER TREATMENT PLANTS
PROPOSED RESOLUTION R22-329
BACKGROUND SUMMARY: EXECUTES CHANGE ORDER. Aquia & George Washington
9. CAPITAL PROJECTS UTILITIES; AUTHORIZE THE COUNTY ADMINISTRATOR TO EXECUTE A CONTRACT CHANGE ORDER WITH PATTERSON CONSTRUCTION COMPANY, INC. FOR THE SWEETBRIAR WOODS PUMP STATION SITE UPGRADES PROJECT
PROPOSED RESOLUTION R22-330
BACKGROUND SUMMARY: EXECUTES CHANGE ORDER. George Washington
10. COMMISSIONER OF THE REVENUE; APPROPRIATE AMERICAN RESCUE PLAN ACT (ARPA) GRANT FUNDS FOR HEALTH AND SAFETY IMPROVEMENTS IN THE COMMISSIONER OF THE REVENUE'S OFFICE
PROPOSED RESOLUTION R22-323
BACKGROUND SUMMARY: APPROPRIATES FUNDS.
11. COMMUNITY ENGAGEMENT; INCREASE THE COUNTY'S AUTHORIZED STRENGTH TO CONVERT A GRAPHIC SPECIALIST POSITION FROM PART-TIME TO FULL-TIME, AS PART OF THE ORGANIZATIONAL RESTRUCTURE
PROPOSED RESOLUTION R22-332
BACKGROUND SUMMARY: APPROVES FULL-TIME POSITION.
12. DEVELOPMENT SERVICES; RATIFY A SUB-APPLICATION TO THE VIRGINIA DEPARTMENT OF EMERGENCY MANAGEMENT FOR THE FEDERAL EMERGENCY MANAGEMENT AGENCY'S BUILDING RESILIENT INFRASTRUCTURE AND COMMUNITIES FUND FOR THE BROOKE ROAD FLOOD MITIGATION PROJECT
PROPOSED RESOLUTION R22-328
BACKGROUND SUMMARY: RATIFIES GRANT SUB-APPLICATION. Aquia
13. FINANCE AND BUDGET; AUTHORIZE THE COUNTY ADMINISTRATOR TO EXECUTE CONTRACT RENEWALS WITH PFM FINANCIAL ADVISORS LLC (PFM) FOR FINANCIAL ADVISORY SERVICES
PROPOSED RESOLUTION R22-338
BACKGROUND SUMMARY: APPROVES CONTRACT.
14. FIRE AND RESCUE; BUDGET AND APPROPRIATE FUNDS FOR THE George Washington

PURCHASE OF A UTILITY VEHICLE FOR WHITE OAK VOLUNTEER FIRE
DEPARTMENT

PROPOSED RESOLUTION R22-318

BACKGROUND SUMMARY: BUDGET AND APPROPRIATES FUNDS.

15. INFORMATION TECHNOLOGY; AUTHORIZE THE COUNTY
ADMINISTRATOR TO APPROVE EXPENDITURES WITH CAS SEVERN, INC.
TO PURCHASE REMOTE SWITCHES, ROUTERS, AND RELATED SOFTWARE
PROPOSED RESOLUTION R22-336

BACKGROUND SUMMARY: APPROVES EXPENDITURES.

16. PARKS, RECREATION, COMMUNITY FACILITIES, & TOURISM; AUTHORIZE
THE COUNTY ADMINISTRATOR TO EXECUTE A CONTRACT AMENDMENT
WITH LOCAL SERVICES, LLC, FOR PORTABLE SANITARY FACILITIES AND
PUMP AND HAUL SERVICES

PROPOSED RESOLUTION R22-327

BACKGROUND SUMMARY: AUTHORIZES CONTRACT AMENDMENT.

17. SHERIFF; AUTHORIZE THE COUNTY ADMINISTRATOR TO EXECUTE A
CONTRACT WITH VIRTRA, INC. FOR THE PURCHASE OF FIREARM
TRAINING SIMULATOR UPGRADES AND TRAINING SERVICES
PROPOSED RESOLUTION R22-337

BACKGROUND SUMMARY: APPROVES CONTRACT.

18. UTILITIES; AUTHORIZE THE COUNTY ADMINISTRATOR TO EXECUTE A
CONTRACT WITH HOWARD BROS., INC. FOR UTILITIES RESTORATION
SERVICES

PROPOSED RESOLUTION R22-302

BACKGROUND SUMMARY: APPROVES CONTRACT.

19. UTILITIES; AUTHORIZE AN APPLICATION FOR THE VIRGINIA
DEPARTMENT OF ENVIRONMENTAL QUALITY'S AMERICAN RESCUE PLAN
ACT WASTEWATER FUNDS, SEWER COLLECTION SYSTEM PROGRAM
PROPOSED RESOLUTION R22-321

BACKGROUND SUMMARY: APPROVES GRANT APPLICATION.

20. UTILITIES; AUTHORIZE THE COUNTY ADMINISTRATOR TO EXECUTE
TASK ORDERS AND APPROVE EXPENDITURES WITH TRI-STATE UTILITIES
COMPANY FOR THE CURED-IN-PLACE PIPE LINING REHABILITATION OF
SANITARY SEWER INFRASTRUCTURE.

PROPOSED RESOLUTION R22-331

BACKGROUND SUMMARY: APPROVES TASK ORDERS AND ADDITIONAL
EXPENDITURES.

21. UTILITIES; AUTHORIZE THE COUNTY ADMINISTRATOR TO EXECUTE A
WORK ORDER WITH HITT CONTRACTING INC. FOR THE REPLACEMENT
OF THE MAGNESIUM HYDROXIDE TANK AT THE AQUIA WASTEWATER
FACILITY

PROPOSED RESOLUTION R22-334

BACKGROUND SUMMARY: APPROVES TASK ORDER.

UNFINISHED BUSINESS

22. CAPITAL PROJECTS TRANSPORTATION; DISCUSS CREATION OF A SAFETY-
WEDGE WIDENING CONTRACT WITH THE VIRGINIA DEPARTMENT OF
TRANSPORTATION

BACKGROUND SUMMARY: DISCUSSION OF SAFETY-WEDGE WIDENING.

23. PLANNING AND ZONING; CONSIDER AUTHORIZING THE COUNTY

Aquia

ADMINISTRATOR TO ADVERTISE A PUBLIC HEARING TO CONSIDER
CONVEYING AN UNDIVIDED INTEREST IN COUNTY-OWNED PROPERTY TO
THE VIRGINIA DEPARTMENT OF CONSERVATION AND RECREATION FOR
ADDITION TO CROW'S NEST NATURAL AREA PRESERVE
PROPOSED RESOLUTION R22-274
BACKGROUND SUMMARY: PUBLICIZES HEARING.

NEW BUSINESS

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| 24. | LAKE ARROWHEAD DAM SPILLWAY IMPROVEMENT PROJECT UPDATE | Rock Hill |
| 25. | BUDGET AND MANAGEMENT; DISCUSS POSTPONING HARTWOOD
ELEMENTARY SCHOOL REBUILD TO MOVE FORWARD WITH THE
CONSTRUCTION OF ELEMENTARY SCHOOL #18 | |

CLOSED MEETING

COUNTY ADMINISTRATION; A RESOLUTION TO AUTHORIZE CLOSED
MEETING
PROPOSED RESOLUTION CM22-26
BACKGROUND SUMMARY: APPROVES RESOLUTION.

COUNTY ADMINISTRATION; A RESOLUTION TO CERTIFY THE ACTIONS OF
THE STAFFORD COUNTY BOARD OF SUPERVISORS IN A CLOSED MEETING
ON DECEMBER 13, 2022
PROPOSED RESOLUTION CM22-26(C)
BACKGROUND SUMMARY: APPROVES RESOLUTION.

7:00 PM - CALL TO ORDER - INVOCATION - PLEDGE OF ALLEGIANCE

PRESENTATIONS

PRESENTATIONS BY THE PUBLIC - II (3 MINUTES EACH)

PUBLIC HEARINGS

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| 26. | PLANNING AND ZONING; CONSIDER A REQUEST FOR A CONDITIONAL USE
PERMIT TO ALLOW A COMMUNICATIONS FACILITY WITHIN THE M-1,
LIGHT INDUSTRIAL ZONING DISTRICT ON TAX MAP PARCEL NO. 30-3B,
CONSISTING OF A 150-FOOT TALL TELECOMMUNICATIONS MONOPOLE
WITH ANCILLARY EQUIPMENT (PROJECT KNOWN AS TELECOM
MILESTONE AQUIA WWTP)
PROPOSED RESOLUTION R22-263
<u>BACKGROUND SUMMARY:</u> APPROVES CONDITIONAL USE PERMIT. | Aquia |
| 27. | UTILITIES; AUTHORIZE THE COUNTY ADMINISTRATOR TO EXECUTE A
REAL PROPERTY DEED OF LEASE AGREEMENT WITH MILESTONE TOWER
LIMITED PARTNERSHIP-IV FOR A TELECOMMUNICATIONS FACILITY ON
COUNTY TAX MAP PARCEL NO. 30-3B, LOCATED ON A PORTION OF THE
AQUIA WASTEWATER TREATMENT FACILITY
PROPOSED RESOLUTION R22-310
<u>BACKGROUND SUMMARY:</u> APPROVES AGREEMENT. | Aquia |
| 28. | PLANNING AND ZONING; CONSIDER A ZONING RECLASSIFICATION
REQUEST, WITH PROFFERS, FROM THE A-1, AGRICULTURAL ZONING
DISTRICT TO THE M-1, LIGHT INDUSTRIAL ZONING DISTRICT ON TAX
MAP PARCEL NOS. 38-68 (PORTION), 38-69 (PORTION), 38-70 (PORTION),
38-70A, 38-77A, 38-78, AND 29-78A (PROJECT KNOWN AS RC22154477 | Hartwood |

AUSTIN RIDGE LOGISTICS CENTER)
PROPOSED ORDINANCE 022-23
BACKGROUND SUMMARY: APPROVES ZONING RECLASSIFICATION,
WITH PROFFERS.

29. PLANNING AND ZONING; AN ORDINANCE TO AMEND STAFFORD COUNTY CODE SEC. 28-185, "CONDITIONAL USE PERMITS," SEC. 28-205, "NOTICE," SEC. 28-350, "GRANT OF VARIANCES," AND SEC. 28-351, "GRANT AND REVOCATION OF SPECIAL EXCEPTIONS," TO AMEND THE NOTICE REQUIREMENTS FOR CONDITIONAL USE PERMITS, ZONING RECLASSIFICATIONS, VARIANCES, AND SPECIAL EXCEPTIONS
PROPOSED ORDINANCE 022-24
BACKGROUND SUMMARY: RECOMMENDS APPROVAL OF ORDINANCE.

30. PLANNING AND ZONING; CONSIDER A REQUEST TO AMEND PROFFERED CONDITIONS ON 21.77 ACRES ZONED LC, LIFE CARE/RETIREMENT COMMUNITY ZONING DISTRICT, TO REMOVE THE REQUIREMENT TO PROVIDE LIGHTING ALONG THE RECREATIONAL WALKING TRAIL, ON TAX MAP PARCEL NOS. 44FF-1, 44FF-2, AND 44FF-2B (PROJECT KNOWN AS RC22154492, STAFFORD NURSING HOME AND RETIREMENT COMMUNITY PROFFER AMENDMENT)
PROPOSED RESOLUTION 022-25
BACKGROUND SUMMARY: APPROVES ZONING RECLASSIFICATION, WITH PROFFERS.

George Washington

31. DEVELOPMENT SERVICES; CONSIDER AN ORDINANCE TO AMEND STAFFORD COUNTY CODE CHAPTER 11, "EROSION AND SEDIMENT CONTROL"
PROPOSED ORDINANCE 022-26
BACKGROUND SUMMARY: APPROVES CODE AMENDMENT.

ADJOURNMENT

DEFERRED - REFERRED LIST

32. DEFERRED-REFERRED LIST

This agenda may be amended on the day of the meeting. Participation of all citizens is encouraged. For all individuals with special needs, please notify County Administration of any accommodations required at least 24 hours in advance of the meeting. The agenda and related materials may be found on the County's website at www.staffordcountyva.gov