



STANDING COMMITTEES

[12:00 P.M. FINANCE, AUDIT AND BUDGET COMMITTEE MEETING \(A/B/C CONFERENCE ROOM\)](#)
[Materials will be available Thursday, April 14, 2022, on the County's website in the Agenda Center.](#)

[12:30 P.M. BUDGET WORK SESSION \(A/B/C CONFERENCE ROOM\)](#) [Materials will be available Thursday, April 14, 2022, on the County's website in the Agenda Center.](#)

**REGULAR AGENDA
BOARD OF SUPERVISORS
APRIL 19, 2022**

3:00 P.M. - CALL TO ORDER - ROLL CALL OF MEMBERS

PRESENTATIONS

ADDITIONS - DELETIONS AND APPROVAL OF THE REGULAR AGENDA

ADD-ON TO CONSENT AGENDA

BUDGET AND MANAGEMENT; A RESOLUTION APPROPRIATING
AMERICAN RESCUE PLAN ACT (ARPA) GRANT FUNDS
PROPOSED RESOLUTION R22-129
BACKGROUND SUMMARY: APPROVES APPROPRIATION.

PRESENTATIONS BY THE PUBLIC - I (3 MINUTES EACH)

REPORTS BY BOARD MEMBERS

REPORT OF THE COUNTY ATTORNEY

REPORT OF THE COUNTY ADMINISTRATOR

MONTHLY EXPENDITURE LISTING REPORT (FOR INFORMATION ONLY)

FY2022 THIRD QUARTER FINANCIAL REVIEW, PRESENTED BY MS.
ANDREA LIGHT, DIRECTOR OF BUDGET AND MANAGEMENT

APPROVAL OF THE CONSENT AGENDA

CONSENT AGENDA

1. COUNTY ADMINISTRATION; APPROVE APRIL 5, 2022 BOARD OF SUPERVISORS MEETING MINUTES
2. COUNTY ADMINISTRATION; APPROVE MARCH 31, 2022 BOARD OF SUPERVISORS BUDGET WORK SESSION: REVIEW OF GENERAL FUND AND REVIEW OF PROPOSED CIP MINUTES
3. BUDGET AND MANAGEMENT; BUDGET AND APPROPRIATE ADDITIONAL

TRANSIENT OCCUPANCY TAX REVENUE FOR FY2022

PROPOSED RESOLUTION R22-107

BACKGROUND SUMMARY: BUDGET AND APPROPRIATE FUNDING.

4. BUDGET AND MANAGEMENT; AUTHORIZE THE ADVERTISEMENT OF A PUBLIC HEARING TO BUDGET TRANCHE TWO OF THE AMERICAN RESCUE PLAN ACT (ARPA) FUNDS

PROPOSED RESOLUTION R22-108

BACKGROUND SUMMARY: PUBLICIZES HEARING.

5. CAPITAL PROJECTS PUBLIC CONSTRUCTION; AUTHORIZE THE COUNTY ADMINISTRATOR TO EXECUTE A CONTRACT WITH MARION ENTERPRISES, INC. FOR UTILITIES FIELD OPERATIONS OFFICE RENOVATIONS

PROPOSED RESOLUTION R22-104

BACKGROUND SUMMARY: APPROVES CONTRACT.

Aquia

6. CAPITAL PROJECTS TRANSPORTATION; AUTHORIZE THE COUNTY ADMINISTRATOR TO ADVERTISE A JOINT PUBLIC HEARING WITH VDOT TO CONSIDER THE PROPOSED FY 2023-2028 SECONDARY SYSTEM SIX-YEAR PROGRAM

PROPOSED RESOLUTION R22-112

BACKGROUND SUMMARY: PUBLICIZES HEARING.

7. COMMUNITY ENGAGEMENT; PROCLAMATION RECOGNIZING MAY AS ASIAN AMERICAN AND PACIFIC ISLANDER HERITAGE MONTH IN STAFFORD COUNTY

PROPOSED PROCLAMATION P22-07

BACKGROUND SUMMARY: RECOGNIZES MONTH.

8. COMMUNITY ENGAGEMENT; PROCLAMATION DECLARING MAY 9 - 13, 2022, ECONOMIC DEVELOPMENT WEEK IN STAFFORD COUNTY

PROPOSED PROCLAMATION P22-21

BACKGROUND SUMMARY: RECOGNIZES WEEK.

9. COMMUNITY ENGAGEMENT; PROCLAMATION DECLARING MAY 1 - 7, DRINKING WATER WEEK IN STAFFORD COUNTY

PROPOSED PROCLAMATION P22-23

BACKGROUND SUMMARY: RECOGNIZES WEEK.

10. COMMUNITY ENGAGEMENT; PROCLAMATION HONORING AND RECOGNIZING THE SERVICE OF DUCHESS THE FIRE AND RESCUE IGNITABLE LIQUID DETECTION CANINE

PROPOSED PROCLAMATION P22-24

BACKGROUND SUMMARY: RECOGNIZES DOG.

11. PLANNING AND ZONING; REFER TO THE PLANNING COMMISSION A PROPOSED ORDINANCE TO AMEND AND REORDAIN STAFFORD COUNTY CODE SEC. 22-152, "LOTS FOR STORMWATER MANAGEMENT FACILITIES" TO CLARIFY THE REQUIREMENTS FOR STORMWATER MANAGEMENT FACILITIES ON COMMON AREA PARCELS

PROPOSED RESOLUTION R22-115

BACKGROUND SUMMARY: REFERS TO THE PLANNING COMMISSION.

12. SHERIFF; AUTHORIZE THE COUNTY ADMINISTRATOR TO EXECUTE CONTRACTS WITH RUSS BASSETT CORP. FOR THE PURCHASE AND INSTALLATION OF CONSOLE FURNITURE FOR THE EMERGENCY COMMUNICATIONS CENTER

PROPOSED RESOLUTION R22-111

BACKGROUND SUMMARY: APPROVES CONTRACT.

13. UTILITIES; AUTHORIZE THE COUNTY ADMINISTRATOR TO EXECUTE A WORK ORDER WITH HITT CONTRACTING, INC. FOR PUMP REPLACEMENTS AT THE FALLS RUN SEWER PUMP STATION AND APPROPRIATE UTILITIES CONTINGENCY FUNDS
PROPOSED RESOLUTION: R22-96
BACKGROUND SUMMARY: APPROVES WORK ORDER AND APPROPRIATES CONTINGENCY FUNDS.
- George Washington**

UNFINISHED BUSINESS

14. BUDGET AND MANAGEMENT; CONSIDER APPROPRIATING ARPA FUNDS TO SUPPORT THE RAPPAHANNOCK AREA OFFICE ON YOUTH
PROPOSED RESOLUTION R22-98
BACKGROUND SUMMARY: APPROPRIATES FUNDS.

NEW BUSINESS

15. FINANCE; CONSIDER AUTHORIZING THE COUNTY ADMINISTRATOR TO EXECUTE A CONTRACT WITH PBMARES, LLP FOR AUDIT SERVICES
PROPOSED RESOLUTION R22-116
BACKGROUND SUMMARY: APPROVES CONTRACT.

CLOSED MEETING

COUNTY ADMINISTRATION; A RESOLUTION TO AUTHORIZE CLOSED MEETING

PROPOSED RESOLUTION CM22-12

BACKGROUND SUMMARY: APPROVES RESOLUTION.

COUNTY ADMINISTRATION; A RESOLUTION TO CERTIFY THE ACTIONS OF THE STAFFORD COUNTY BOARD OF SUPERVISORS IN A CLOSED MEETING ON APRIL 19, 2022

PROPOSED RESOLUTION CM22-12 (C)

BACKGROUND SUMMARY: APPROVES RESOLUTION.

7:00 PM - CALL TO ORDER - INVOCATION - PLEDGE OF ALLEGIANCE

PRESENTATIONS

PRESENTATIONS BY THE PUBLIC - II (3 MINUTES EACH)

UNFINISHED BUSINESS (CONTINUED)

16. BUDGET AND MANAGEMENT; CONSIDER THE PROPOSED CALENDAR YEAR (CY) 2022 TAX RATES
PROPOSED RESOLUTION R22-125 (CY2022 REAL ESTATE TAX RATE)
PROPOSED RESOLUTION R22-126 (CY2022 PERSONAL PROPERTY TAX RATES)
PROPOSED RESOLUTION R22-127 (CY2022 FIRE LEVY)
PROPOSED RESOLUTION R22-64 (CY2022 ALL OTHER TAX RATES)
BACKGROUND SUMMARY: APPROVES TAX RATES.
17. BUDGET AND MANAGEMENT; CONSIDER APPROVING AND APPROPRIATING THE FISCAL YEAR (FY) 2023 COUNTY BUDGET, APPROVING THE FY2023-FY2032 CAPITAL IMPROVEMENT PROGRAM

(CIP), AND APPROVING THE ISSUANCE OF FY2023 VIRGINIA PUBLIC SCHOOL AUTHORITY (VPSA) GENERAL OBLIGATION DEBT
PROPOSED RESOLUTION R22-65 (FY2023 COUNTY BUDGET)
PROPOSED RESOLUTION R22-66 (FY2023 BUDGET APPROPRIATION)
PROPOSED RESOLUTION R22-67 (FY2023-2032 CIP)
PROPOSED RESOLUTION R22-68 (VPSA)

BACKGROUND SUMMARY: APPROVES BUDGET, BUDGET APPROPRIATION, CIP, AND VPSA.

18. BUDGET AND MANAGEMENT; CONSIDER AN ORDINANCE TO INCREASE THE MEALS AND TRANSIENT OCCUPANCY TAXES
PROPOSED ORDINANCE O22-09 (MEALS TAX LEVY AND TRANSIENT OCCUPANCY TAX)
BACKGROUND SUMMARY: APPROVES MEALS AND TOT TAXES INCREASE.
19. BUDGET AND MANAGEMENT; CONSIDER AN ORDINANCE TO INCREASE THE WATER AND SEWER RATES
PROPOSED ORDINANCE O22-11 (WATER AND SEWER RATE INCREASE)
BACKGROUND SUMMARY: APPROVES WATER AND SEWER RATE INCREASE.
20. BUDGET AND MANAGEMENT; CONSIDER RESCINDING THE CAPITAL PROJECTS BUDGET AND APPROPRIATION POLICY
PROPOSED RESOLUTION R22-99
BACKGROUND SUMMARY: INACTIVATES POLICY.
21. BUDGET AND MANAGEMENT; CONSIDER APPROPRIATING BUDGETED BUT HELD FUNDS DUE TO CHANGES IN THE CAPITAL PROJECTS BUDGET AND APPROPRIATION POLICY
PROPOSED RESOLUTION R22-122
BACKGROUND SUMMARY: APPROPRIATES FUNDS.
22. BUDGET AND MANAGEMENT; CONSIDER AMENDING THE PRINCIPLES OF HIGH-PERFORMANCE FINANCIAL MANAGEMENT TO SET ASIDE FUNDS FOR FUTURE LAND ACQUISITION AND THE STORMWATER GRANT PROGRAM
PROPOSED RESOLUTION R22-124
BACKGROUND SUMMARY: AMENDS POLICY.

PUBLIC HEARINGS

23. PLANNING AND ZONING; CONSIDER A REQUEST FOR (1) A PROPOSED ZONING RECLASSIFICATION, WITH PROFFERS, FROM THE B-1, CONVENIENCE COMMERCIAL TO THE B-2, URBAN COMMERCIAL ZONING DISTRICT TO ALLOW FOR AN AUTOMOBILE SERVICE FACILITY, AND (2) A CONDITIONAL USE PERMIT TO ALLOW AN AUTOMOBILE SERVICE FACILITY IN THE B-2, URBAN COMMERCIAL AND HC, HIGHWAY CORRIDOR OVERLAY ZONING DISTRICTS, ALL ON TAX MAP PARCEL NO. 44GG-3 (PROJECT KNOWN AS BEREA MARKET, TAKE 5)
PROPOSED ORDINANCE O22-12
PROPOSED RESOLUTION R22-83
BACKGROUND SUMMARY: APPROVES RECLASSIFICATION AND CONDITIONAL USE PERMIT.
- Hartwood**

ADJOURNMENT

DEFERRED - REFERRED LIST

24. DEFERRED-REFERRED LIST

This agenda may be amended on the day of the meeting. Participation of all citizens is encouraged. For all individuals with special needs, please notify County Administration of any accommodations required at least 24 hours in advance of the meeting. The agenda and related materials may be found on the County's website at www.staffordcountyva.gov