BOARD OF SUPERVISORS
STAFFORD, VIRGINIA
MINUTES
Planning Meeting
February 4-5, 2022

CALL TO ORDER – A work session of the Stafford County Board of Supervisors was called to order by Crystal Vanuch, Chairman, at 12:00 p.m. on Friday, February 4, 2022, in Room #227, University of Mary Washington, Stafford Campus-South Building, 121 University Blvd., Fredericksburg, VA.

ROLL CALL – The following members were present: Crystal Vanuch, Chairman; Pamela Yeung, Vice Chairman; Tinesha O. Allen; Meg Bohmke; Darrell English; Monica Gary; Absent: Thomas C. Coen.

Also in attendance were Frederick J. Presley, County Administrator; Mike Smith, Deputy County Administrator, Donna Krauss, Deputy County Administrator, Rysheda McClendon, County Attorney; and various staff members.

Strategic Priorities Overview and Planning for Next Strategic Planning Process
Ariane Cooper, Strategic Plan Project Manager provided an update, with a wrap up by Fred Presley, County Administrator, to suggest a new process to identify additional Strategic Priorities.

- Mr. English asked how long will it take to fill out the citizen survey.
    - Andrew Spence, Community Engagement Director answered about 10 minutes
- Ms. Yeung asked how will you get the survey to those underserved.
    - Mr. Spence responded that a third party would conduct the survey, and they would make sure they get it to all populations, with print and digital media.
- Ms. Gary remarked she was happy we are doing a survey.

Responsive Transportation System
Bryon Counsell, Director of Capital Projects provided an overview of Bond projects and timelines.

- Ms. Yeung remarked that she sees a lot of east west roads, but we don't have enough north south roads.
    - Mr. Counsell responded that the Comprehensive Road Study considered existing roads, and did not consider possible new roads.

  - The Transportation Master Plan will be moving forward to identify those needs.
- Ms. Yeung commented that we need to consider new roads, that don't just look at accidents.
  - Mr. Smith reiterated that the Master Plan will do exactly that.
- Ms. Bohmke remarked that she wanted to bring to Ms. Yeung's attention that Shelton Shop is moving forward faster when the Layhill project was permitted to be delayed to advance Smart Scale.
- Ms. Allen commented that during the storm, she only had one access. She asked if the Master Plan will look at that.
  - Mr. Counsell responded that our Master Plan will not go into that much detail; however, our ordinances do require connector roads when possible.

Discussion ensued about the concern of funding, no decision was made. All understand the funding is tenuous and the CIP is just a plan.

Discussion ensued about the current Impact Fees and the need for a study.

- Ms. Vanuch asked Ms. McClendon to resend the email she provided a few years ago to explain the reduced fee. Additional discussions on the Impact fee will be needed.
- Ms. Allen asked about RTA and stated she would like to bring that item back to the Board.
- Ms. Yeung asked about Harrell Road.

<u>Overview of Park Master Plan and Future Needs</u>

Mr. Mike Morris, Director of Parks, Recreation and Community Facilities provided an overview of the Park Master Plan.

Discussion ensued about trails and multimodal connections.

- Ms. Allen remarked that should make sure the equipment is all inclusive.
- Ms. Yeung remarked that she would like to see the percentage of usage of parks.
- Ms. Bohmke inquired if we could consider turning the tennis courts into Pickle Ball Courts.
- The Board expressed a desire to spend the proffer money that is available on parks now; they don't want to wait and plan.
- The Board inquired when would the Park Master Plan will be completed and asked if we could get revenue other ways.
- The Board directed to put some money aside for planning, but use the existing proffer money NOW to build some amenities.

A Vibrant and Exciting Business Community

Mr. John Holden, Director of Economic Development highlighted the following items:

a. Economic Development Strategy

b. Economic Infrastructure Fund

c. Tourism---Zones & ARPA

d. Data Centers. What they are. What they are not. How we market, potential sites

e. Regional Industrial Facility Authority

Discussion ensued.

- Ms. Bohmke asked how much would we set aside each year and how much General Fund would be used. She also asked what have other Cities and Towns done if they have not used this as much.
- Ms. Yeung stated she would like to know when the money will be coming and how much and from where.
- Ms. Bohmke stated she wanted to notify the public about all our marketing of any areas for development, primarily with Data Centers.
- The Board directed staff to bring information to a future Board/CEDC to explain the impacts of Data Centers (sound, water usage, traffic, etc.) so the Board can decide if they want to continue to pursue. We also need to identify the areas where a data center may go, which leads into the Data Center overlay, which could have specific restrictions.
- Ms. Yeung remarked she wanted to have a comprehensive plan for Garrisonville, no car washes, no storage units etc. Ms. Yeung asked how can we get the good stuff.

Dedicated and Responsive Public Safety Team

Assistant Fire Chief Joe Grainger presented an overview on the Standards of Cover Report. Mr. Presley asked for the Board's direction on staffing so that a plan could be put together.

Discussion ensued about volunteers.

Adjournment

The Friday session of the annual meeting was adjourned.

CALL TO ORDER – At 8:30 a.m. on Saturday, February 5, 2022, Ms. Vanuch called the meeting to order.

ROLL CALL – The following members were present: Crystal Vanuch, Chairman; Pamela Yeung, Vice Chairman; Tinesha O. Allen; Meg Bohmke; Thomas C. Coen; Darrell English; and Monica Gary.

Also in attendance were Frederick J. Presley, County Administrator; Mike Smith, Deputy County Administrator; Donna Krauss, Deputy County Administrator; Rysheda McClendon, County Attorney; and various staff members.

Organizational Excellence
Ms. Andrea Light, Budget and Management Director presented an overview of the Five Year Financial Plan Revenue and Expenditure Review and the proposed FY23 Budget.

Discussion ensued about the Board's guidance on development of the FY23 proposed Budget.

- Can we pay for the High School by some other way?
  - No, there are no cash reserves.
- Ms. Bohmke commented that she wanted to see the cost estimates for a new High School.

- Transient Occupancy and Meals tax increase:
  - Ms. Bohmke and Mr. English voted no to the meals tax increase and voted yes to the Transient Occupancy tax increase.
  - Ms. Allen, Ms. Yeung, Mr. Coen, Ms. Vanuch, and Ms. Gary voted yes to the meals tax increase and voted yes to the Transient Occupancy tax increase.
- Fire Tax: Ms. Yeung, Ms, Allen, Ms. Gary, and Mr. Coen voted yes; Mr. English voted no; and Ms. Bohmke and Ms. Vanuch commented they would probably not vote yes, but needed more information.
- Schools:
  - Ms. Allen asked aren't we waiting to see the School Board's amount.
  - Ms. Vanuch remarked that we were fine with adjusting the payscale over three years; Ms. Allen stated it is better to do it now.
  - Ms. Bohmke remarked she is in support of the payscale fix, due to state money.
  - Mr. Coen stated he is in favor of it, but it does not personally help him.
- Salary increases:
  - Ms. Allen commented that her concern is the people retiring and the need for people that we may have to over compensate to recruit them.

- Ms. Vanuch stated we would need to assess every department to see who we can cut.
- Ms. Yeung inquired if that should be done internally or bring someone from outside.
- Ms. Vanuch remarked she would like to separate out Public Safety Administration from General Government.
- Ms. Allen remarked she would like to see what our competitors are doing up north, not just the Comparative localities. Ms. Allen asked if we can compare how much closer we have gotten to the northern localities over the last ten years.
- Mr. English remarked that maybe we need to increase benefits instead of salary increases. Ms. Vanuch responded that we need to consider paying retirement insurance for spouses. Ms. Vanuch suggested having the County Administrator give the Board a wish list of benefits. She also asked if we can survey our employees, separate for Public Safety and General Government.
- Ms. Vanuch commented that we need to do a better job of advertising our benefits.
- Mr. Coen commented that inflation is not going down, so having more money in the checks will just keep employees level.

- F&R positions: Need more information
  - Ms. Bohmke – Falmouth is a combined force and it works great, so we need to see more of that. I cannot justify having four people on every engine, I would rather have three and more crews
  - Mr. English – They need a different approach, don't need to run a fire truck every time. We need to look outside the box and explore how do we go about considering the amount for the volunteer organization to account for their rental.
    - Mr. Presley – We looked at each one individually and changed how we fund them.
    - Ms. Vanuch – we need to bring this to Public Safety.
  - Ms. Bohmke – One of my biggest beefs was they would have too much response. We had them change the priority dispatch, so they should not be doing that anymore.
  - Ms. Allen – Widewater does not have any more volunteers, we need more staff.
  - Ms. Vanuch remarked that it sounds like we need more information. She stated she did not know why we would increase Chiefs, we need more boots and less shirts. Medical are the most prevalent calls, we need to focus on our ambulances.
  - Direction: None given

- Body Cameras: Positions needed may not be until January.
    - Will bring more information later
- General Government Positions: We have gaps in our systems and the County continues to grow.
- Board Direction overall: No additional information provided.
- Please ask Jeff Harvey if we can figure out how the proffer money can be used; which school for each project; only want the proffers for Schools analyzed.
- Please ask Andrea Light to look at moving some proffers from the Aquia Station to the new Embrey Mill Fire Station when it is added to CIP.

<u>Personal Property Review</u>

Ms. Laura Rudy, Treasurer and Mr. Scott Mayausky, Commissioner of the Revenue presented a review on Personal Property.

- Ms. Vanuch commented that if we want to change the date, it would have to be next year, and we have to consider the fiscal impacts.
- Ms. Vanuch asked if staff could provide the rules of who they can and cannot provide relief to for personal property tax; including the tax categories.

a. Budget impact of proposed tax legislation, including any change for Vaping

b. Gas Tax and impact to Transportation funding

c. CIP funding using Fund Balance and a list of fund balance

d. Revenue in excess of budget

e. Five Year historical ambulance billing

f. Billing ambulance to the state for Sheriff's department

g. Unemployment rate in planning district 16

Overall Comments:

- Can we look at the cost of living comparison for all of our comparative localities?

Discussion of Board Standing Committee Meeting Days/Time

Board Member Requests

- Schools: Mr. Coen commented that the Schools are not forthright with their project information. They have never looked at the $120 million price and they have not "really" looked at the UMW property as an alternative HS. We need to make them give more information or have our staff do an analysis of the UMW property to see if we can use it.
  - Ms. Vanuch commented she would see this more of an elementary school.
  - Mr. English asked what renovation would be needed for an elementary school.
  - Mr. Presley responded that he had talked to the new Superintendent to look at this as an alternative school and the Superintendent is willing to look at it.
  - Mr. Coen commented we could do some more consideration with Governor school, there are many options to look at.
  - Ms. Allen responded she agreed with Mr. Coen, equity does not mean everyone has the same stuff, you find equitability depending on the circumstances and it is inclusive.
  - Ms. Bohmke remarked that she echoed what Ms. Allen said and is not in favor of putting CGS in one location. We need to get the community involved.
  - Board Direction: Look at costs to consider the UMW campus for an elementary and middle school.
- Cannabis: Ms. Gary commented that we need to look at the changing landscape and how it will affect us, Public Safety, economics etc.
  - Ms. Bohmke commented that studies can be shown to anything you want, I see it as a gateway drug.
- Transportation: Ms. Allen commented that we have significant needs. We need to figure out how to fund this.
- Closed meeting etiquette: Ms. Yeung commented that she is concerned about closed session information leaving the session.
  - Ms. Bohmke remarked that she agreed; We have had problems with this in the past. We should put our phones in the conference room when we go to closed session.
  - Ms. Vanuch asked if an NDA could be done.
    - Ms. McClendon responded that the Board is a self-governing body, an NDA will not get you there.
- Panhandling: Mr. English commented that VDOT would be putting no loitering signs at corners.

  - Ms. McClendon stated that the Sheriff's Office cannot enforce it, but it may discourage such activities. The Board can't regulate it because it would violate constitutional rights.
  - Mr. English inquired if we could try the signs at Falmouth.
- Ms. Bohmke commented about her concerns with service and Fredericksburg address; and concerns about the lessons learned from the January storm. She stated she would like to see a process to have better communication throughout the State.
- Ms. Vanuch commented about homeschool kids participating in Sports. She inquired if the Board should push the School Board on this.
  - Ms. Gary remarked she agreed with Ms. Vanuch's comments.
  - Mr. Coen, Ms. Allen, and Ms. Yeung responded that they should let the School Board decide.
  - Ms. Vanuch stated that she would like to have it on an Agenda for a future Board meeting.
  - Ms. Allen remarked the Board should talk to the School Board first.
  - Ms. Vanuch remarked she would need the power of the Board before she could talk to them. She stated she wanted the Board to vote to ask them to allow it.
  - Mr. Coen remarked he would rather talk to them first, if it is on the agenda it would look like the Board was directing them.
  - There was a consensus to send a letter asking them to consider it.

Closed Meeting

Ms. Yeung motioned, seconded by Ms. Allen, to adopt proposed Resolution CM22-07.

The verbal vote was:

Yea	(7)	Allen, Bohmke, Coen, English, Gary, Vanuch, Yeung
Nay	(0)	

Resolution CM22-07 reads as follows:

A RESOLUTION TO AUTHORIZE CLOSED MEETING

WHEREAS, the Board desires to hold a Closed Meeting for discussion of the performance of a specific appointee and employee of the Board, and related personnel matters; and

WHEREAS, pursuant to Virginia Code § 2.2-3711 (A)(1) such discussions may occur in Closed Meeting;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 5th day of February, 2022, that it be and hereby does authorize discussion of the above matters in Closed Meeting.

Closed Meeting Certification

Ms. Yeung motioned, seconded by Mr. Coen, to adopt proposed Resolution CM22-07(c).

The verbal vote was:

Yea (7) Allen, Bohmke, Coen, English, Gary, Vanuch, Yeung

Nay (0)

Resolution CM22-07(c) reads as follows:

A RESOLUTION TO CERTIFY THE ACTIONS OF THE STAFFORD COUNTY BOARD OF SUPERVISORS IN A CLOSED MEETING ON FEBRUARY 5, 2022

WHEREAS, the Board has, on this the 5th day of February, 2022, adjourned into a Closed Meeting in accordance with a formal vote of the Board and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, the Virginia Freedom of Information Act provides for certification that such Closed Meeting was conducted in conformity with the law;

NOW, THEREFORE, BE IT RESOLVED that the Stafford County Board of Supervisors does hereby certify, on this the 5th day of February, 2022, that to the best of each member's knowledge (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act, and (2) only such public business matters as were identified in the Motion by which the Closed Meeting was convened, were heard, discussed, or considered by the Board.

Closed Meeting After Action

Ms. Yeung motioned, seconded by Ms. Gary to adopt proposed Resolution R22-53.

Resolution R22-53 reads as follows:

A RESOLUTION TO AUTHORIZE ENTERING A SECOND AMENDMENT TO THE EMPLOYMENT AGREEMENT WITH FREDERICK J. PRESLEY AND PROVIDING SEVERANCE PAY

WHEREAS, the Board entered an employment agreement with Mr. Presley on February 8, 2020 and effective on July 1, 2020, and as amended June 15, 2021 (Employment Agreement); and

WHEREAS, the Board and Mr. Presley have reached mutual terms and agree to amend the Employment Agreement subject to the terms agreed upon in closed meeting; and

WHEREAS, in accordance with Virginia Code § 15.2-1510.1, the Board desires to announce the provision of severance benefits;

NOW, THEREFORE, BE IT RESOLVED by the Stafford County Board of Supervisors on this the 5^{th} day of February, 2022, that the Chairman be and she hereby is authorized to execute a second amendment to the employment agreement with Frederick J. Presley, which includes a severance benefit equal to three months' salary plus payment of accrued annual and sick leave in accordance with the County's Human Resources policies.

Adjournment

Chairman Vanuch adjourned the February 5, 2022 Stafford County Board of Supervisors Planning Meeting.

Frederick J. Presley
County Administrator

Crystal Vanuch
Chairman