
STANDING COMMITTEES

[2:00 P.M. INFRASTRUCTURE COMMITTEE MEETING \(A/B/C CONFERENCE ROOM\) Materials will be available Friday, November 12, 2021, on the County's website in the Agenda Center.](#)

[2:30 P.M. FINANCE, AUDIT AND BUDGET COMMITTEE MEETING \(A/B/C CONFERENCE ROOM\) Materials will be available Friday, November 12, 2021, on the County's website in the Agenda Center.](#)

REGULAR AGENDA BOARD OF SUPERVISORS NOVEMBER 16, 2021

3:00 P.M. - CALL TO ORDER - ROLL CALL OF MEMBERS

PRESENTATIONS

STAFFORD MUSEUM FOUNDATION PRESENTATION, PRESENTED BY
SCOTT MAYAUSKY, HISTORICAL SOCIETY VICE PRESIDENT; PHILIP
CHICHESTER, MUSEUM MEMBER; CARLOS BRATTON, MUSEUM MEMBER

SUPPORT OF WORKFORCE HOUSING FUND PRESENTATION, PRESENTED
BY JEH HICKS, JARRELL PROPERTIES INC.

ADDITIONS - DELETIONS AND APPROVAL OF THE REGULAR AGENDA

ADD-ON TO PRESENTATIONS

INTRODUCTION OF DR. THOMAS TAYLOR, NEW STAFFORD COUNTY
PUBLIC SCHOOL SUPERINTENDENT, PRESENTED BY HOLLY HAZARD,
STAFFORD COUNTY SCHOOL BOARD CHAIRPERSON

PRESENTATIONS BY THE PUBLIC - I (3 MINUTES EACH)

REPORTS BY BOARD MEMBERS

REPORT OF THE COUNTY ATTORNEY

REPORT OF THE COUNTY ADMINISTRATOR

CAPITAL PROJECTS QUARTERLY UPDATE - BRYON COUNSELL, DIRECTOR
OF CAPITAL CONSTRUCTION (FOR INFORMATION ONLY)

MONTHLY EXPENDITURE LISTING REPORT (FOR INFORMATION ONLY)

APPROVAL OF THE CONSENT AGENDA

CONSENT AGENDA

1. BOARD OF SUPERVISORS; AMEND 2021 REGULAR MEETING SCHEDULE
TO MOVE DECEMBER MEETING TO DECEMBER 14, 2021

PROPOSED RESOLUTION R21-423

BACKGROUND SUMMARY: APPROVES DATE CHANGE.

2. COUNTY ADMINISTRATION; APPROVE THE OCTOBER 19, 2021 BOARD OF SUPERVISORS MEETING MINUTES

3. COUNTY ADMINISTRATION; AUTHORIZE AN ADDITIONAL FOUR HOURS HOLIDAY PAY ON WEDNESDAY, NOVEMBER 24, 2021 IN OBSERVANCE OF THE THANKSGIVING DAY HOLIDAY

BACKGROUND SUMMARY: APPROVES ADDITIONAL ONE-HALF DAY LEAVE FOR COUNTY STAFF.

4. COUNTY ADMINISTRATION: CONSIDER ADOPTING THE BOARD OF SUPERVISORS 2022 GENERAL ASSEMBLY LEGISLATIVE PROGRAM PROPOSED RESOLUTION R21-183

BACKGROUND SUMMARY: CONSIDER ADOPTING LEGISLATIVE PROGRAM.

5. BUDGET AND MANAGEMENT; REQUEST THE SCHOOL BOARD DECLARE TAX MAP PARCEL 46-62, KNOWN AS CLIFT FARM, SURPLUS AND TO CONVEY THAT PARCEL TO THE COUNTY FOR SALE TO SUPPORT SCHOOLS CAPITAL PROJECTS

PROPOSED RESOLUTION R21-415

BACKGROUND SUMMARY: APPROVES CONVEYANCE.

Falmouth District

6. CAPITAL PROJECTS; AUTHORIZE THE COUNTY ADMINISTRATOR TO EXECUTE A CONTRACT AMENDMENT FOR DESIGN ENGINEERING AND SUPPORT SERVICES FOR THE 342-06 TRANSMISSION UPGRADE PROJECT; AND APPROPRIATE FUNDS

PROPOSED RESOLUTION R21-418

BACKGROUND SUMMARY: APPROVES CONTRACT.

Hartwood

7. CAPITAL PROJECTS PUBLIC CONSTRUCTION; AUTHORIZE THE COUNTY ADMINISTRATOR TO EXECUTE A CONTRACT WITH DEWBERRY ARCHITECTS INC. FOR A SPACE NEEDS STUDY

PROPOSED RESOLUTION: R21-393

BACKGROUND SUMMARY: APPROVES CONTRACT.

8. CAPITAL PROJECTS TRANSPORTATION; AUTHORIZE THE COUNTY ADMINISTRATOR TO SEND A LETTER TO THE VIRGINIA DEPARTMENT OF TRANSPORTATION (VDOT) SUPPORTING THE DEALLOCATION OF FUNDS FROM PHASE 6 OF THE BELMONT FERRY FARM PROJECT AND TO REPAY REIMBURSEMENT FUNDS RECEIVED TO DATE

PROPOSED RESOLUTION R21-376

BACKGROUND SUMMARY: REQUESTS CANCELLATION OF BELMONT-FERRY FARM TRAIL, PHASE 6 PROJECT AND COMMITS THE COUNTY TO REPAY FEDERAL REIMBURSEMENT RECEIVED TO-DATE.

George Washington

9. CAPITAL PROJECTS; AUTHORIZE THE COUNTY ADMINISTRATOR TO EXECUTE A CONTRACT AMENDMENT WITH RUMMEL, KLEPPER & KAHL, LLP FOR DESIGN ENGINEERING TO INCLUDE PERMIT CHANGES AND ALIGNMENT REVISIONS ON THE FALLS RUN INTERCEPTOR PHASE 2 PROJECT

PROPOSED RESOLUTION R21-420

BACKGROUND SUMMARY: APPROVES CONTRACT.

**Falmouth and George
Washington**

10. CAPITAL PROJECTS; A RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR TO EXECUTE A CONTRACT AMENDMENT WITH O'BRIEN & GERE ENGINEERS, INC. FOR ADDITIONAL DESIGN ENGINEERING TO

George Washington

INCLUDE SUPPORT SERVICES FOR THE CLEAN WATER REVOLVING LOAN
FUND (CWRLF) APPLICATION, AND APPROPRIATING FUNDS

PROPOSED RESOLUTION R21-422

BACKGROUND SUMMARY: APPROVES CONTRACT.

11. COMMUNITY ENGAGEMENT; A PROCLAMATION RECOGNIZING
NOVEMBER 2021 AS NATIONAL NATIVE AMERICAN HERITAGE MONTH
PROPOSED PROCLAMATION P21-15
BACKGROUND SUMMARY: RECOGNIZES MONTH.
12. COMMUNITY ENGAGEMENT; A PROCLAMATION RECOGNIZING AND
COMMENDING L. MARK DUDENHEFER FOR OUTSTANDING SERVICE ON
THE STAFFORD BOARD OF SUPERVISORS AND TO THE CITIZENS OF
STAFFORD COUNTY
PROPOSED PROCLAMATION P21-28
BACKGROUND SUMMARY: RECOGNIZES INDIVIDUAL.
13. COMMUNITY ENGAGEMENT; A PROCLAMATION RECOGNIZING AND
COMMENDING CINDY C. LAMB FOR OUTSTANDING SERVICE ON THE
STAFFORD BOARD OF SUPERVISORS AND TO THE CITIZENS OF STAFFORD
COUNTY
PROPOSED PROCLAMATION P21-29
BACKGROUND SUMMARY: RECOGNIZES INDIVIDUAL.
14. COMMUNITY ENGAGEMENT; A PROCLAMATION RECOGNIZING AND
COMMENDING GARY F. SNELLINGS FOR OUTSTANDING SERVICE ON THE
STAFFORD BOARD OF SUPERVISORS AND TO THE CITIZENS OF STAFFORD
COUNTY
PROPOSED PROCLAMATION P21-30
BACKGROUND SUMMARY: RECOGNIZES INDIVIDUAL.
15. COMMUNITY ENGAGEMENT; A PROCLAMATION RECOGNIZING LINDA
GILLISPIE FOR 47 YEARS OF SERVICE TO STAFFORD COUNTY
PROPOSED PROCLAMATION P21-31
BACKGROUND SUMMARY: RECOGNIZES INDIVIDUAL.
16. HUMAN RESOURCES; ADOPT THE STAFFORD COUNTY HUMAN
RESOURCES DEPARTMENT MILITARY LEAVE POLICY
PROPOSED RESOLUTION R21-405
BACKGROUND SUMMARY: APPROVES POLICY.
17. INFORMATION TECHNOLOGY; ADOPT THE STAFFORD COUNTY
DEPARTMENT OF INFORMATION AND TECHNOLOGY ELECTRONIC
SIGNATURE POLICY
PROPOSED RESOLUTION R21-424
BACKGROUND SUMMARY: APPROVES POLICY.
18. PARKS, RECREATION, AND COMMUNITY FACILITIES; AUTHORIZE THE
COUNTY ADMINISTRATOR TO EXECUTE A WORK ORDER FOR REPLACING
THE FIRE SUPPRESSION SPRINKLER SYSTEM AT THE GOVERNMENT
CENTER
PROPOSED RESOLUTION R21-407
BACKGROUND SUMMARY: APPROVES WORK ORDER.
19. PARKS, RECREATION AND COMMUNITY FACILITIES; AUTHORIZE THE
COUNTY ADMINISTRATOR TO EXECUTE AN AGREEMENT WITH
STAFFORD BASEBALL LEAGUE, INC., TO OPERATE THE COUNTY'S YOUTH
RECREATIONAL BASEBALL AND SOFTBALL PROGRAMS
PROPOSED RESOLUTION R21-409

BACKGROUND SUMMARY: APPROVES AGREEMENT.

20. UTILITIES; AUTHORIZE THE COUNTY ADMINISTRATOR TO APPROVE EXPENDITURES WITH E-MERGE SYSTEMS, INC. FOR THE SCADA SYSTEM UPGRADE
PROPOSED RESOLUTION: R21-411

BACKGROUND SUMMARY: APPROVES EXPENDITURES.

21. UTILITIES; AUTHORIZE THE COUNTY ADMINISTRATOR TO APPROVE EXPENDITURES WITH WOOD EQUIPMENT SERVICE CO. FOR THE PURCHASE OF PUMPS
PROPOSED RESOLUTION: R21-419

BACKGROUND SUMMARY: APPROVES EXPENDITURES.

UNFINISHED BUSINESS

22. BUDGET AND MANAGEMENT; APPROPRIATE AMERICAN RESCUE PLAN ACT (ARPA) GRANT FUNDS AND INCREASE THE COUNTY'S FULL-TIME EMPLOYEE AUTHORIZED STRENGTH
PROPOSED RESOLUTION R21-390

BACKGROUND SUMMARY: APPROPRIATES FUNDING.

23. DEVELOPMENT SERVICES; CONSIDER AUTHORIZING THE COUNTY ADMINISTRATOR TO ADVERTISE A PUBLIC HEARING TO CONSIDER CREATING A STORMWATER MANAGEMENT FUND FOR THE PROPOSED NEIGHBORHOOD STORMWATER INFRASTRUCTURE GRANT PROGRAM
PROPOSED RESOLUTION R21-349

BACKGROUND SUMMARY: PUBLICIZES HEARING.

24. BUDGET AND MANAGEMENT; CONSIDER ADOPTING AN ORDINANCE TO AMEND AND REORDAIN STAFFORD COUNTY CODE 23, ARTICLE X TO ESTABLISH, LEVY, ADMINISTER AND ENFORCE A LOCAL TAX UPON THE SALE OF CIGARETTES WITHIN STAFFORD COUNTY AND TO AUTHORIZE THE COUNTY TO JOIN THE NORTHERN VIRGINIA CIGARETTE TAX BOARD
PROPOSED ORDINANCE O21-19

BACKGROUND SUMMARY: APPROVES ORDINANCE.

25. PLANNING AND ZONING; CONSIDER AMENDING THE 2016-2036 COMPREHENSIVE PLAN, INCLUDING A NEW FUTURE LAND USE MAP, IN ACCORDANCE WITH VIRGINIA CODE SECTIONS 15.2-2229 AND 15.2-2230
PROPOSED RESOLUTION R21-367

BACKGROUND SUMMARY: APPROVES COMP PLAN AMENDMENTS.

26. PLANNING AND ZONING; CONSIDER A REQUEST FOR (1) A PROPOSED ZONING RECLASSIFICATION, WITH PROFFERS, FROM THE A-1, AGRICULTURAL ZONING DISTRICT TO THE B-2, URBAN COMMERCIAL ZONING DISTRICT ON TAX MAP PARCEL NOS. 44-100, 44-98A, 44-98B, AND 44-98C, AND (2) A REQUEST FOR A CONDITIONAL USE PERMIT TO ALLOW A WAREHOUSE, MINI-STORAGE FACILITY IN THE B-2, URBAN COMMERCIAL ZONING DISTRICT ON TAX MAP PARCEL NOS. 44-100, 44-98A, 44-98B, AND 44-98C (PROJECT KNOWN AS BANKS FORD SELF STORAGE)

PROPOSED ORDINANCE O21-39

PROPOSED RESOLUTION R21-303

BACKGROUND SUMMARY: APPROVES RECLASSIFICATION AND CONDITIONAL USE PERMIT.

Hartwood

NEW BUSINESS

27. HUMAN RESOURCES; CONSIDER UPDATING THE COUNTY'S DRUG FREE WORKPLACE POLICY AND RELATED SECTIONS IN OTHER COUNTY HUMAN RESOURCES POLICIES
PROPOSED RESOLUTION R21-321
BACKGROUND SUMMARY: APPROVES POLICY.
28. HUMAN RESOURCES; CONSIDER UPDATING THE STAFFORD COUNTY DEPARTMENT OF HUMAN RESOURCES RETIREMENT POLICY
PROPOSED RESOLUTION R21-406
BACKGROUND SUMMARY: APPROVES POLICY.
29. PARKS, RECREATION, AND COMMUNITY FACILITIES; CONSIDER AUTHORIZING THE COUNTY ADMINISTRATOR TO ADVERTISE A PUBLIC HEARING TO CONSIDER AMENDING STAFFORD COUNTY CODE SEC. 15-51, "UNLAWFUL PARKING GENERALLY" AND SEC. 15-58, "REMOVAL AND DISPOSITION OF UNATTENDED OR IMMOBILE VEHICLES" TO PROVIDE ADDITIONAL AUTHORITY TO TOW VEHICLES ON COUNTY-OWNED PROPERTY
PROPOSED RESOLUTION R21-410
BACKGROUND SUMMARY: PUBLICIZES HEARING.
30. PLANNING AND ZONING; CONSIDER A REQUEST TO REDUCE THE FIVE-YEAR OWNERSHIP REQUIREMENT FOR A FAMILY SUBDIVISION PURSUANT TO SECTION 22-5(A)(14) OF THE SUBDIVISION ORDINANCE (PROJECT KNOWN AS DEFFENBAUGH)
PROPOSED RESOLUTION R21-414
BACKGROUND SUMMARY: APPROVES REQUEST.
31. DISCUSS FERRY FARM ELEMENTARY SCHOOL RENOVATIONS PROJECT REQUESTED BY SUPERVISOR TOM COEN

Hartwood

CLOSED MEETING

COUNTY ATTORNEY; A RESOLUTION TO AUTHORIZE CLOSED MEETING
PROPOSED RESOLUTION CM21-20
BACKGROUND SUMMARY: APPROVES RESOLUTION.

COUNTY ATTORNEY; A RESOLUTION TO CERTIFY THE ACTIONS OF THE STAFFORD COUNTY BOARD OF SUPERVISORS IN A CLOSED MEETING ON NOVEMBER 16, 2021
PROPOSED RESOLUTION CM21-20(C)
BACKGROUND SUMMARY: APPROVES RESOLUTION.

7:00 PM - CALL TO ORDER - INVOCATION - PLEDGE OF ALLEGIANCE

PRESENTATIONS

- PRESENTATION OF A PROCLAMATION RECOGNIZING NOVEMBER AS NATIONAL NATIVE AMERICAN HERITAGE MONTH

PRESENTATIONS BY THE PUBLIC - II (3 MINUTES EACH)

PUBLIC HEARINGS

32. CAPITAL PROJECTS TRANSPORTATION; CONSIDER REQUESTING THE VIRGINIA DEPARTMENT OF TRANSPORTATION TO RESTRICT THROUGH TRUCK TRAFFIC ON AUSTIN RIDGE DRIVE (SR-1468)
PROPOSED RESOLUTION R21-351

Garrisonville

BACKGROUND SUMMARY: REQUESTS THROUGH TRUCK RESTRICTION
ON AUSTIN RIDGE DRIVE.

33. UTILITIES; CONSIDER AMENDING STAFFORD COUNTY CODE SEC. 25-1, "DEFINITIONS," SEC. 25-22, "MANDATORY SEWER CONNECTIONS," AND SEC. 25-23, "MANDATORY WATER CONNECTIONS," RELATED TO MANDATORY WATER AND SEWER CONNECTIONS
PROPOSED ORDINANCE 021-49
BACKGROUND SUMMARY: APPROVES AMENDMENT TO CHAPTER 25, STAFFORD COUNTY CODE.
34. DEVELOPMENT SERVICES; CONSIDER PARTIAL VACATION OF AN UNUSED PORTION OF WIDEWATER PARKWAY WITHIN THE WIDEWATER VILLAGE AT STAFFORD SUBDIVISION
PROPOSED ORDINANCE 021-52
BACKGROUND SUMMARY: APPROVES PARTIAL VACATION.
35. CAPITAL PROJECTS TRANSPORTATION; CONSIDER THE CONDEMNATION AND EXERCISE OF QUICK-TAKE POWERS IN CONNECTION WITH THE ROUTE 1 AND TELEGRAPH ROAD/WOODSTOCK LANE SAFETY IMPROVEMENT PROJECT
PROPOSED RESOLUTION R21-383
BACKGROUND SUMMARY: APPROVES CONDEMNATION AND QUICK TAKE POWERS.
36. CAPITAL PROJECTS TRANSPORTATION; CONSIDER AMENDING AND REORDAINING STAFFORD COUNTY CODE SEC. 15-56, "DESIGNATION OF RESTRICTED PARKING AREAS" TO ADD CERTAIN STREETS WITHIN THE BRIARWOOD ESTATES SUBDIVISION
PROPOSED ORDINANCE 021-48
BACKGROUND SUMMARY: CONSIDERS RESTRICTED PARKING IN BRIARWOOD ESTATES.
37. COUNTY ATTORNEY; CONSIDER GRANTING A PERMANENT INGRESS-EGRESS EASEMENT ON COUNTY-OWNED , TAX MAP PARCEL NO. 30-53 TO THE ESTATE OF J. W. CLARK
PROPOSED RESOLUTION R21-392
BACKGROUND SUMMARY: APPROVES EASEMENT.

Griffis-Widewater

Griffis-Widewater

George Washington

Hartwood

ADJOURNMENT

DEFERRED - REFERRED LIST

38. DEFERRED-REFERRED LIST

This agenda may be amended on the day of the meeting. Participation of all citizens is encouraged. For all individuals with special needs, please notify County Administration of any accommodations required at least 24 hours in advance of the meeting. The agenda and related materials may be found on the County's website at www.staffordcountyva.gov