
STANDING COMMITTEES

[1:30 P.M. FINANCE, AUDIT AND BUDGET COMMITTEE MEETING \(BOARD CHAMBERS\) Materials will be available Friday, April 16, 2021, on the County's website in the Agenda Center.](#)

REGULAR AGENDA BOARD OF SUPERVISORS APRIL 20, 2021

3:00 P.M. - CALL TO ORDER - ROLL CALL OF MEMBERS

PRESENTATIONS

- PRESENTATION OF PROCLAMATION TO RECOGNIZE STAFFORD
COUNTY'S CITIZEN VOLUNTEERS

ADDITIONS - DELETIONS AND APPROVAL OF THE REGULAR AGENDA

ADD-ON TO CONSENT AGENDA

FIRE AND RESCUE; AUTHORIZE THE COUNTY ADMINISTRATOR TO
ADVERTISE A PUBLIC HEARING TO REMOVE ROCKHILL VOLUNTEER FIRE
COMPANY FROM STAFFORD COUNTY CODE SEC. 12-3
PROPOSED RESOLUTION R21-168

Rockhill

BACKGROUND SUMMARY: PUBLICIZES HEARING.

PRESENTATIONS BY THE PUBLIC - 1 (3 MINUTES EACH)

REPORTS BY BOARD MEMBERS

REPORT OF THE COUNTY ATTORNEY

REPORT OF THE COUNTY ADMINISTRATOR

THIRD QUARTER FINANCIAL REVIEW - ANDREA LIGHT DIRECTOR OF
BUDGET AND MANAGEMENT

STAFF POLICY OF ADDRESSING GUIDELINES - JEFF HARVEY DIRECTOR OF
PLANNING AND ZONING (FOR INFORMATION ONLY)

APPROVAL OF THE CONSENT AGENDA

CONSENT AGENDA

1. COUNTY ADMINISTRATION; APPROVE THE APRIL 6, 2021 BOARD OF
SUPERVISORS MEETING MINUTES

2. COUNTY ADMINISTRATION; APPROVE MARCH 16, 2021 BOARD OF SUPERVISORS BUDGET WORK SESSION MINUTES
3. COUNTY ADMINISTRATION; REAPPOINT MATTHEW ZURASKY TO THE RAPPAHANNOCK AREA COMMUNITY SERVICES BOARD
BACKGROUND SUMMARY: APPROVES REAPPOINTMENT TO RACSB.
4. BUDGET AND MANAGEMENT; BUDGET AND APPROPRIATE HEALTH INSURANCE SAVINGS TO THE GENERAL FUND FOR OTHER POST-EMPLOYMENT BENEFITS (OPEB) TRUST
PROPOSED RESOLUTION R21-128
BACKGROUND SUMMARY: BUDGETS AND APPROPRIATES FUNDS.
5. BUDGET AND MANAGEMENT; BUDGET AND APPROPRIATE FUNDS TO THE SCHOOLS CAPITAL PROJECTS FUND AND BUDGET TEMPORARY FUNDING TO REPLENISH FUND BALANCE RESERVE
PROPOSED RESOLUTION R21-138
BUDGET SUMMARY BUDGETS AND APPROPRIATES FUNDS TO THE SCHOOLS AND REQUESTS REIMBURSEMENT.
6. BUDGET AND MANAGEMENT; BUDGET AND APPROPRIATE GENERAL FUND RESERVES DESIGNATED FOR TRANSPORTATION PROJECTS TO THE TRANSPORTATION FUND
PROPOSED RESOLUTION R21-146
BACKGROUND SUMMARY: BUDGET AND APPROPRIATES FUNDS.
7. BUDGET AND MANAGEMENT; BUDGET AND APPROPRIATE TRANSPORTATION IMPACT FEES TO THE TRANSPORTATION FUND TO REIMBURSE THE FUND FOR ELIGIBLE TRANSPORTATION PROJECTS
PROPOSED RESOLUTION: R21-147
BACKGROUND SUMMARY: BUDGETS AND APPROPRIATES FUNDS.
8. BUDGET AND MANAGEMENT; BUDGET AND APPROPRIATE VARIOUS FUNDS HELD BY THE COUNTY TO THE SCHOOLS' CAPITAL PROJECT FUND
PROPOSED RESOLUTION R21-149
BACKGROUND SUMMARY: BUDGETS AND APPROPRIATES FUNDS.
9. COMMUNITY ENGAGEMENT; A PROCLAMATION TO RECOGNIZE STAFFORD COUNTY'S CITIZEN VOLUNTEERS
PROPOSED PROCLAMATION P21-07
BACKGROUND SUMMARY: RECOGNIZES VOLUNTEERS.
10. COMMUNITY ENGAGEMENT; A PROCLAMATION TO RECOGNIZE MAY 16 - 22, 2021, AS NATIONAL EMS WEEK
PROPOSED PROCLAMATION P21-09
BACKGROUND SUMMARY: RECOGNIZES WEEK.
11. COMMUNITY ENGAGEMENT; PROCLAMATION RECOGNIZING AND HONORING STAFFORD COUNTY FIRE AND RESCUE'S EMERGENCY MANAGEMENT DIVISION AND COMMUNITY EMERGENCY RESPONSE TEAM
PROPOSED PROCLAMATION P21-18
BACKGROUND SUMMARY: RECOGNIZES GROUPS.

**Rockhill
Garrisonville**

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| 12. | ECONOMIC DEVELOPMENT; REAPPOINT JACK ROWLEY TO THE STAFFORD COUNTY ECONOMIC DEVELOPMENT AUTHORITY (EDA)
<u>BACKGROUND SUMMARY:</u> REAPPOINT MEMBER TO THE EDA. | Hartwood |
| 13. | FINANCE; APPROVE THE EXPENDITURE LISTING
PROPOSED RESOLUTION R21-158
<u>BACKGROUND SUMMARY:</u> APPROVES EXPENDITURES EXCEEDING \$100,000. | |
| 14. | FIRE AND RESCUE; AUTHORIZE THE COUNTY ADMINISTRATOR TO EXECUTE CONTRACT AMENDMENTS WITH SAFEWARE, INC. TO PURCHASE TECHNICAL RESCUE EQUIPMENT
PROPOSED RESOLUTION R21-155
<u>BACKGROUND SUMMARY:</u> APPROVES CONTRACT AMENDMENT. | |
| 15. | FIRE AND RESCUE; AUTHORIZE THE PURCHASE OF UPGRADES TO THE EMERGENCY OPERATIONS CENTER FROM EPLUS TECHNOLOGY, INC.
PROPOSED RESOLUTION R21-154
<u>BACKGROUND SUMMARY:</u> APPROVES CONTRACT AMENDMENT. | |
| 16. | GENERAL REGISTRAR; AUTHORIZE THE COUNTY ADMINISTRATOR TO EXECUTE A CONTRACT TO PURCHASE AN ELECTRONIC POLLBOOK MANAGEMENT SYSTEM
PROPOSED RESOLUTION R21-148
<u>BACKGROUND SUMMARY:</u> APPROVES CONTRACT. | |
| 17. | PARKS, RECREATION & COMMUNITY FACILITIES; BUDGET AND APPROPRIATE CASH PROFFER FUNDS TO THE CAPITAL PROJECTS FUND FOR PARKS AND RECREATION IMPROVEMENTS AT MUSSELMAN PARK
PROPOSED RESOLUTION R21-137
<u>BACKGROUND SUMMARY:</u> BUDGETS AND APPROPRIATES PROFFER FUNDS. | Hartwood |
| 18. | PARKS, RECREATION & COMMUNITY FACILITIES; AUTHORIZE THE COUNTY ADMINISTRATOR TO ADVERTISE A PUBLIC HEARING TO CONSIDER INSTITUTING FEES AT HISTORIC PORT OF FALMOUTH, TWO STONES, AND AQUIA LANDING RECREATIONAL SITES
PROPOSED RESOLUTION R21-156
<u>BACKGROUND SUMMARY:</u> PUBLICIZES HEARING. | Aquia and George
Washington |
| 19. | PLANNING AND ZONING; RESCIND RESOLUTIONS R20-297 AND R21-70 REFERRING AMENDMENTS TO THE ZONING ORDINANCE TO THE PLANNING COMMISSION REGARDING CLUSTER DEVELOPMENT REGULATIONS
PROPOSED RESOLUTION R21-153
<u>BACKGROUND SUMMARY:</u> APPROVAL. | |

20. PUBLIC WORKS (TRANSPORTATION); AUTHORIZE THE COUNTY ADMINISTRATOR TO ADVERTISE A JOINT PUBLIC HEARING WITH THE VIRGINIA DEPARTMENT OF TRANSPORTATION TO CONSIDER THE PROPOSED VDOT FISCAL YEARS 2022-2027 SECONDARY SYSTEM SIX-YEAR PROGRAM
PROPOSED RESOLUTION R21-151
BACKGROUND SUMMARY: PUBLICIZES HEARING.
21. PUBLIC WORKS (UTILITIES); AUTHORIZE THE COUNTY ADMINISTRATOR TO EXECUTE CONTRACT AMENDMENTS TO INCREASE EXPENDITURES FOR REPAIR AND MAINTENANCE SUPPLIES FOR WATER AND SEWER INFRASTRUCTURE
PROPOSED RESOLUTION R21-140
BACKGROUND SUMMARY: APPROVES CONTRACT AMENDMENT.

UNFINISHED BUSINESS

22. COUNTY ADMINISTRATION; ADOPTION OF THE COMMUNITY STAKEHOLDER GROUPS FOR THE 2021 REDISTRICTING
PROPOSED RESOLUTION R21-119
BACKGROUND SUMMARY: APPROVES STAKEHOLDERS LIST.

NEW BUSINESS

23. PLANNING & ZONING; DISCUSS THE GWRC REGIONAL AFFORDABLE HOUSING STUDY AND ACTION PLAN
24. ECONOMIC DEVELOPMENT AND TOURISM; PRESENTATION ON THE ESTABLISHMENT OF TOURISM ZONES
25. PUBLIC WORKS (TRANSPORTATION); DISCUSS OPTIONS FOR A COMMITTEE TO CONSIDER EMERGENCY IMPROVEMENTS TO BROOKE ROAD
- REQUESTED BY SUPERVISOR CINDY SHELTON

Aquia

CLOSED MEETING

COUNTY ATTORNEY; A RESOLUTION TO AUTHORIZE CLOSED MEETING
PROPOSED RESOLUTION CM21-07
BACKGROUND SUMMARY: APPROVES RESOLUTION.

COUNTY ATTORNEY; A RESOLUTION TO CERTIFY THE ACTIONS OF THE STAFFORD COUNTY BOARD OF SUPERVISORS IN A CLOSED MEETING ON APRIL 20, 2021
PROPOSED RESOLUTION CM21-07(C)
BACKGROUND SUMMARY: APPROVES RESOLUTION.

7:00 PM - CALL TO ORDER - INVOCATION - PLEDGE OF ALLEGIANCE

PRESENTATIONS

- PRESENTATION OF PROCLAMATION RECOGNIZING AND HONORING STAFFORD EMS AND CERT TEAM FOR EXCELLENCE

PRESENTATIONS BY THE PUBLIC - II (3 MINUTES EACH)

UNFINISHED BUSINESS (CONTINUED)

26. BUDGET AND MANAGEMENT; ESTABLISH THE CALENDAR YEAR 2021 TAX RATES
PROPOSED RESOLUTION R21-101
BACKGROUND SUMMARY: ESTABLISHES TAX RATES.
27. BUDGET AND MANAGEMENT; APPROVE AMENDMENTS TO THE PRINCIPLES OF HIGH PERFORMANCE FINANCIAL MANAGEMENT POLICY, CAPITAL PROJECTS BUDGET AND APPROPRIATION POLICY, AND UTILITIES FUND FISCAL POLICY
PROPOSED RESOLUTION R21-127
BACKGROUND SUMMARY: AMENDS POLICIES.
28. PUBLIC WORKS (UTILITIES); CONSIDER A 3.0% WATER/SEWER USER FEE RATE INCREASE
PROPOSED ORDINANCE O21-16
BACKGROUND SUMMARY: APPROVES FEE RATE INCREASE.
29. BUDGET AND MANAGEMENT; CONSIDER AMENDING AND REORDAINING THE COUNTY CODE TO ESTABLISH, LEVY, ADMINISTER, AND ENFORCE A COUNTY CIGARETTE TAX
PROPOSED ORDINANCE O21-19
BACKGROUND SUMMARY: ESTABLISHES A TAX.
30. BUDGET AND MANAGEMENT; CONSIDER AN ORDINANCE TO REPEAL THE VEHICLE LICENSE FEE, COUNTY CODE CHAPTER 15, ARTICLE II
PROPOSED ORDINANCE O21-20
BACKGROUND SUMMARY: REPEALS A FEE.
31. BUDGET AND MANAGEMENT; CONSIDER ADOPTION OF THE FY2022 BUDGET, FY2022-FY2031 CAPITAL IMPROVEMENT PROGRAM, AND VIRGINIA PUBLIC SCHOOLS AUTHORITY DEBT FOR FY2022, AND APPROPRIATION OF THE FY2022 COUNTY BUDGETS
PROPOSED RESOLUTION R21-102 (ATTACHMENT 1)
PROPOSED RESOLUTION R21-104 (ATTACHMENT 2)
PROPOSED RESOLUTION R21-105 (ATTACHMENT 3)
PROPOSED RESOLUTION R21-103 (ATTACHMENT 4)
BACKGROUND SUMMARY: APPROVES BUDGET, CIP, AND VPSA AND APPROPRIATES FUNDS.
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PUBLIC HEARINGS

32. PLANNING AND ZONING; CONSIDER A REQUEST FOR A CONDITIONAL USE PERMIT (CUP) TO ALLOW A CAR WASH WITHIN THE HC, HIGHWAY CORRIDOR OVERLAY ZONING DISTRICT ON TAX MAP PARCEL NO. 44Y-15C. (PROJECT KNOWN AS SAM'S XPRESS CAR WASH).
PROPOSED RESOLUTION R21-91
BACKGROUND SUMMARY: APPROVES CUP.
- Hartwood**

33. PLANNING AND ZONING; CONSIDER A REQUEST FOR A CONDITIONAL USE PERMIT (CUP) TO ALLOW A PLACE OF WORSHIP IN THE M-1 LIGHT INDUSTRIAL ZONING DISTRICT ON TAX MAP PARCEL NO. 44-119L. (PROJECT KNOWN AS SOUTH RIDGE CHURCH)
PROPOSED RESOLUTION R21-93
BACKGROUND SUMMARY: APPROVES CUP. **George Washington**
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ADJOURNMENT

DEFERRED - REFERRED LIST

34. DEFERRED-REFERRED LIST

This agenda may be amended on the day of the meeting. Participation of all citizens is encouraged. For all individuals with special needs, please notify County Administration of any accommodations required at least 24 hours in advance of the meeting. The agenda and related materials may be found on the County's website at www.staffordcountyva.gov