
STANDING COMMITTEES

[1:30 P.M. FINANCE, AUDIT AND BUDGET COMMITTEE MEETING \(Materials will be available Friday, January 15, 2021, on the County's website in the Agenda Center\)](#)

REGULAR AGENDA
BOARD OF SUPERVISORS
JANUARY 19, 2021

3:00 P.M. - CALL TO ORDER - ROLL CALL OF MEMBERS

PRESENTATIONS

ADDITIONS - DELETIONS AND APPROVAL OF THE REGULAR AGENDA

PRESENTATIONS BY THE PUBLIC - I (3 MINUTES EACH)

REPORTS BY BOARD MEMBERS

REPORT OF THE COUNTY ATTORNEY

REPORT OF THE COUNTY ADMINISTRATOR

- PROCUREMENT UPDATE

- FY2021 MID-YEAR FINANCIAL REVIEW, PRESENTED BY ANDREA LIGHT,
DIRECTOR OF BUDGET AND MANAGEMENT

APPROVAL OF THE CONSENT AGENDA

CONSENT AGENDA

1. COUNTY ADMINISTRATION; APPROVE JANUARY 5, 2021 BOARD OF SUPERVISORS ANNUAL MEETING MINUTES
2. COUNTY ADMINISTRATION; RECEIVE CENTRAL RAPPAHANNOCK REGIONAL LIBRARY'S QUARTERLY REPORT
BACKGROUND SUMMARY: RECEIVES REPORT.
3. COUNTY ADMINISTRATION: DEFER CONSIDERATION OF HEALTHY GROWTH COMP. PLAN AND ZONING AMENDMENTS DUE TO CURRENT LIMITATIONS OF THE COVID-19 PUBLIC HEALTH CRISIS
PROPOSED RESOLUTION R21-53
BACKGROUND SUMMARY: DEFERS ITEM TO LATER DATE.

4. COUNTY ADMINISTRATION; AUTHORIZE RECOMMENDATION TO THE CIRCUIT COURT THE APPOINTMENT OF MR. ROBERT GRIMES AS AN ALTERNATE MEMBER TO THE BOARD OF ZONING APPEALS
PROPOSED RESOLUTION R21-54
BACKGROUND SUMMARY: RECOMMENDS APPOINTMENT.
5. COUNTY ADMINISTRATION; APPOINT AND REAPPOINT MEMBERS TO THE BOARD OF BUILDING CODE APPEALS FOR TERMS EXPIRING DECEMBER 31, 2022
BACKGROUND SUMMARY: APPROVES APPOINTMENTS.
6. COMMUNITY ENGAGEMENT; PROCLAMATION TO COMMEND BILL LEHNHARDT FOR HIS RESCUE EFFORTS
PROPOSED PROCLAMATION P21-01
BACKGROUND SUMMARY: RECOGNIZES INDIVIDUAL. **Griffis-Widewater**
7. COMMUNITY ENGAGEMENT; A PROCLAMATION TO RECOGNIZE THE MEMBERS OF 'CHANGING STAFFORD'S ROADS' FOR WINNING A NATIONAL AWARD AND FOR PROPOSING LEGISLATION THAT BECAME LAW
PROPOSED PROCLAMATION P20-02
BACKGROUND SUMMARY: RECOGNIZE MEMBERS OF CSG. **George Washington**
8. ECONOMIC DEVELOPMENT AND TOURISM; BUDGET AND APPROPRIATE FUNDS FOR STAFFORD CARES PROGRAM GRANT FUNDED BY THE VIRGINIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
PROPOSED RESOLUTION R21-13
BACKGROUND SUMMARY: BUDGET AND APPROPRIATE FUNDS.
9. FINANCE AND BUDGET; A RESOLUTION TO APPROPRIATE VIRGINIA PUBLIC SCHOOL AUTHORITY (VPSA) REVENUE AND RESERVES TO THE SCHOOLS
PROPOSED RESOLUTION R21-04
BACKGROUND SUMMARY: APPROPRIATES FUNDING.
10. FINANCE AND BUDGET; A RESOLUTION TO BUDGET AND APPROPRIATE FY2020 YEAR-END SHERIFF'S DEPARTMENT SAVINGS FOR PURCHASE OF VEHICLES
PROPOSED RESOLUTION R21-39
BACKGROUND REPORT: BUDGET AND APPROPRIATES FUNDS.
11. FINANCE AND BUDGET; A RESOLUTION AUTHORIZING RELEASE OF THE REMAINING FY2021 APPROPRIATION HOLD AND TRANSIENT OCCUPANCY TAX
PROPOSED RESOLUTION R21-40
BACKGROUND REPORT: APPROPRIATES FUNDS.
12. FINANCE AND BUDGET; APPROVE THE EXPENDITURE LISTING
PROPOSED RESOLUTION R21-43
BACKGROUND SUMMARY: APPROVES EXPENDITURES EXCEEDING \$100,000.

13. INFORMATION TECHNOLOGY; AUTHORIZE THE COUNTY ADMINISTRATOR TO EXECUTE A CONTRACT WITH EPLUS TECHNOLOGY, INC. TO PURCHASE VARONIS SYSTEMS SECURITY SOFTWARE
PROPOSED RESOLUTION: R21-35
BACKGROUND SUMMARY: APPROVE CONTRACT.
14. PUBLIC WORKS (TRANSPORTATION); PETITION VDOT TO INCLUDE HOPE FOREST COURT IN THE HOPE FOREST SUBDIVISION INTO THE SECONDARY SYSTEM OF STATE HIGHWAYS
PROPOSED RESOLUTION R21-06
BACKGROUND SUMMARY: PETITIONS VDOT. **Aquia**
15. PUBLIC WORKS (CAPITAL CONSTRUCTION/UTILITIES); AUTHORIZE THE COUNTY ADMINISTRATOR TO EXECUTE A CONTRACT AMENDMENT WITH WILEY & WILSON, INC. TO INCORPORATE PRIOR CONTRACT AND TO PROVIDE FINAL DESIGN MODIFICATIONS, BID AND CONTRACT ADMINISTRATION SERVICES RELATED TO INSTALLATION OF A REPLACEMENT SLUDGE CENTRIFUGE AT THE AQUIA WASTEWATER TREATMENT FACILITY
PROPOSED RESOLUTION R21-14
BACKGROUND SUMMARY: APPROVES CONTRACT AMENDMENT. **Aquia**
16. PUBLIC WORKS (TRANSPORTATION); AUTHORIZE THE COUNTY ADMINISTRATOR TO EXECUTE A CONTRACT AMENDMENT WITH ATCS, P.L.C., FOR WATERLINE DESIGN SERVICES FOR THE BEREA CHURCH ROAD IMPROVEMENT PROJECT, AND BUDGET AND APPROPRIATE FY2020 YEAR-END UTILITIES FUNDS
PROPOSED RESOLUTION R21-16
BACKGROUND SUMMARY: APPROVES CONTRACT AMENDMENT. **Falmouth
George Washington
Hartwood**
17. PUBLIC WORKS (TRANSPORTATION); AUTHORIZE THE COUNTY ADMINISTRATOR TO EXECUTE A CONTRACT AMENDMENT WITH BOWMAN CONSULTING GROUP, LTD., FOR ADDITIONAL SURVEY SERVICES FOR THE ROUTE 1 AND COURTHOUSE ROAD INTERSECTION IMPROVEMENT PROJECT
PROPOSED RESOLUTION R21-17
BACKGROUND SUMMARY: APPROVES CONTRACT AMENDMENT. **Aquia
Hartwood**
18. PUBLIC WORKS (CAPITAL CONSTRUCTION/UTILITIES); AUTHORIZE THE COUNTY ADMINISTRATOR TO EXECUTE A CONTRACT AMENDMENT WITH SULLIVAN, DONAHOE & INGALLS, PC, FOR ADDITIONAL ENGINEERING SERVICES FOR CLAIBORNE RUN FORCE MAIN PROJECT, PHASE 1B
PROPOSED RESOLUTION R21-15
BACKGROUND SUMMARY: APPROVES CONTRACT AMENDMENT. **George Washington**

UNFINISHED BUSINESS

19. UPDATE ON FUNDING SMALL BUSINESS VENTURES IN STAFFORD THROUGH THE ECONOMIC DEVELOPMENT AUTHORITY (EDA)
- REQUESTED BY SUPERVISOR TINESHA ALLEN
20. COUNTY ADMINISTRATION; REDISTRICTING COMMITTEE UPDATE

21. DISCUSS CHANGES TO BOARD OF SUPERVISORS BY-LAWS
- REQUESTED BY SUPERVISOR CINDY SHELTON
22. PLANNING AND ZONING; A RESOLUTION TO REQUEST THE PLANNING
COMMISSION INITIATE THE PROCESS TO CONDUCT THE 5-YEAR REVIEW
AND UPDATE TO THE COMPREHENSIVE PLAN
PROPOSED RESOLUTION R21-08
BACKGROUND SUMMARY: REFER TO PC.

NEW BUSINESS

CLOSED MEETING

[5:30 P.M. - 6:30 P.M. CAPITAL IMPROVEMENT PROGRAM BUDGET WORK SESSION \(Materials will be available on Friday, January 15, 2021 on the County's website, in the Agenda Center\)](#)

7:00 PM - CALL TO ORDER - INVOCATION - PLEDGE OF ALLEGIANCE

PRESENTATIONS

PRESENTATIONS BY THE PUBLIC - II (3 MINUTES EACH)

PUBLIC HEARINGS

23. PLANNING AND ZONING; CONSIDER AMENDING THE NEIGHBORHOOD
DEVELOPMENT STANDARDS PLAN ELEMENT OF THE COMPREHENSIVE
PLAN TO ADD SENIOR HOUSING DESIGN STANDARDS AS A NEW CHAPTER
PROPOSED RESOLUTION R21-03
BACKGROUND SUMMARY: AMENDS COMPREHENSIVE PLAN.
24. PLANNING AND ZONING; AMEND STAFFORD COUNTY CODE, CHAPTER 28,
ARTICLE VII, TABLE 7.1, "REQUIRED PARKING AND LOADING SPACES,"
REGARDING PARKING AND LOADING SPACE REQUIREMENTS TO DELETE
"RETIREMENT HOUSING" AS A LISTED USE CATEGORY
PROPOSED ORDINANCE O21-04
BACKGROUND SUMMARY: AMENDS COUNTY CODE.
25. PLANNING AND ZONING; CONSIDER A REQUEST FOR A CONDITIONAL USE
PERMIT TO ALLOW 168 MULTI-FAMILY AND 80 TOWNHOUSE
RETIREMENT HOUSING UNITS WITHIN THE PD-2, PLANNED
DEVELOPMENT 2 ZONING DISTRICT ON A PORTION OF TAX MAP PARCEL
NO. 29-53 (PROPERTY). THE PROPERTY CONSISTS OF 20.3 ACRES, AND IS
LOCATED AT THE END OF BOXELDER DRIVE IN THE EMBREY MILL
SUBDIVISION. PROJECT KNOWN AS EMBREY MILL PHASE 2A
PROPOSED RESOLUTION R21-18
BACKGROUND SUMMARY: APPROVES CUP.
- Garrisonville**

26. PLANNING AND ZONING; CONSIDER A REQUEST TO RECLASSIFICATION FROM THE A-1, AGRICULTURAL ZONING DISTRICT TO THE B-2, URBAN COMMERCIAL ZONING DISTRICT TAX MAP PARCEL NOS. 44-64 AND 44-65, CONSISTING OF 4.037 ACRES, TO ALLOW FOR THE DEVELOPMENT OF A COMMERCIAL RETAIL USE
PROPOSED ORDINANCE 021-05
BACKGROUND SUMMARY: APPROVES REZONING. **Hartwood**
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ADJOURNMENT

DEFERRED - REFERRED LIST

27. DEFERRED-REFERRED LIST

This agenda may be amended on the day of the meeting. Participation of all citizens is encouraged. For all individuals with special needs, please notify County Administration of any accommodations required at least 24 hours in advance of the meeting. The agenda and related materials may be found on the County's website at www.staffordcountyva.gov